

**AGENDA MINUTES
CITY COUNCIL
CITY OF ARCADIA
TUESDAY, JANUARY 5, 2016
6:00 P.M.**

The following minutes reflect action items of the City Council of the City of Arcadia. For a verbatim copy of the minutes, you may contact City Administration to obtain a copy of the recorded meeting.

INVOCATION, PLEDGE CALL TO ORDER AND ROLL CALL

The Mayor called the meeting to order at approximately 6:00 p.m. and Pastor Thomas Simmons gave the invocation which was followed by the pledge of allegiance. The following members and staff were present:

Arcadia City Council

Mayor Susan Coker

Deputy Mayor Alice Frierson

Councilmember S. Delshay Turner

Councilmember Joseph E. Fink

Councilmember Judy Wertz-Strickland

Arcadia City Staff

City Administrator Terry Stewart

City Clerk Penny Delaney

Code Enforcement Officer Carl McQuay

Marshal Matthew Anderson

Utilities Director A.J. Berndt

Finance Director Beth Carsten

Human Resource Manager Linda Lowe

PRESENTATION

Agenda Item 1 – Proclamation – Martin Luther King Day

Mayor Coker presented Samuel Morgan, President of the NAACP for DeSoto County, with a proclamation regarding Martin Luther King Day.

Agenda Item 2 – Code Enforcement Reporting Program

Code Enforcement Officer McQuay provided a presentation regarding the Code Enforcement Reporting Program (GoRequest.com). Adrienne Daly, a City Resident, questioned the ability of placing an anonymous call or report and was advised it was an option. City Administrator Stewart pointed out that if a report was made anonymously; there would be no way to get back with the person reporting the issue. Mr. McQuay advised they could call back and he would be able to provide them with a status update. City Administrator Stewart cautioned that this was a new program and due to that, there may be an anomaly that may need to be dealt with, but he stated the program was very reliable.

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CONSENT AGENDA**Agenda Item 3 – City Council Minutes for December 15, 2015****Agenda Item 4 – Special Event Permit NAACP Parade**

Councilmember Wertz-Strickland made a motion to approve the Consent Agenda and Councilmember Fink seconded the motion. No discussion followed and it was unanimously, 5/0, approved.

ACTION ITEMS**Agenda Item 5 – Clerical Position for Utility Department**

City Administrator Stewart explained that a division of utilities (waste water treatment) had been taken from public works and placed under utilities with A.J. Berndt's office which already included systems and potable water treatment. He further explained that public works had clerical assistance in utilities, but there is none in Mr. Berndt's office and there is a need for it. City Administrator Stewart advised they had looked at the budget and money can be moved from contingencies in each of the three (3) elements of utilities which are systems, potable water treatment and waste water and there would be no need to increase the budget. He explained that because he cannot create positions, it would need Council's approval. He also pointed out that he could not move money from contingency without Council approval. Mr. Stewart explained that the clerical position would be advertised for anyone to apply for. Deputy Mayor Frierson stated that she knew Mr. Berndt would not ask for this position if he did not need it because he has always been very budget conscious and she made a motion to approve the clerical position. Councilmember Turner seconded the motion. No discussion followed and it was unanimously, 5/0, approved.

Agenda Item 6 – Request for Certificate of Appropriateness at 114 N. Polk Avenue – Habitat for Humanity

City Administrator Stewart advised that the applicant was Habitat for Humanity and they were asking permission to place a shed on their property located at 114 N. Polk Avenue. He explained that because it lies within the boundary of the historic district, the applicant had to apply for a Certificate of Appropriateness and it had gone before the Historical Preservation Commission which recommends approval of the application. Councilmember Wertz-Strickland made a motion to approve the request for the Certificate of Appropriateness for Habitat for Humanity and Councilmember Fink seconded the motion. No discussion followed and it was unanimously, 5/0, approved.

Agenda Item 7 – Request for Certificate of Appropriateness at 523 E. Magnolia Street – Eagle Fence Company for Robbyn Jennings

City Administrator Stewart explained that once again, this location is within the historic district. He stated that it had gone before the Historical Preservation Commission which

recommends approval of the application. Councilmember Wertz-Strickland made a motion to approve the request for the Certificate of Appropriateness at 523 E. Magnolia and Councilmember Fink seconded the motion. No discussion followed and it was unanimously, 5/0, approved.

Agenda Item 8 – Petition for Vacation of Right-of-Way

Jeff Schmucker of Central Florida Regional Planning Council explained the resolution was for a petition to vacate an unimproved right-of-way alley in the City. He advised that staff and the City Attorney had reviewed the application and the applicant has met all the requirements for the petition and therefore have no objection. He explained that there has been a request for an agreement for an easement by Florida Power and Light regarding access to a power pole in the area. Councilmember Wertz-Strickland made a motion to grant the petition for vacation of right-of-way and Councilmember Fink seconded the motion. No discussion followed and it was unanimously, 5/0, approved. Mayor Coker asked for a clarification to include Resolution 2016-02. Councilmember Wertz-Strickland and Councilmember Fink agreed to include the resolution. No discussion followed and it was unanimously, 5/0, approved.

Agenda Item 9 – Lee Avenue Water and Sewer Improvements

City Administrator Stewart advised this was a request for Specific Authorization No. 22 from Hazen and Sawyer. He stated the original grant request was One Million and 00/100 Dollars (\$1,000,000.00) and the state only granted Two Hundred Fifty Thousand and 00/100 Dollars (\$250,000.00). Mr. Stewart explained that the engineering work on this will cost about Forty Thousand and 00/100 Dollars (\$40,000.00) and while they cannot do the entire project with the grant that was received, the engineering work that will be done up front will be able to be used for other phases as they work through it. He stated they were asking for a specific authorization to the City engineers, Hazen and Sawyer, for these improvements for the design bidding and construction services necessary for this. After some discussion, Councilmember Wertz-Strickland made a motion to approve Specific Authorization Number 22 to the Hazen and Sawyer agreement for engineering, design bidding and construction services on the Lee Avenue Water and Sewer Improvement project in the amount of Forty Thousand and 00/100 Dollars (\$40,000.00) and Councilmember Fink seconded the motion. No discussion followed and it was unanimously, 5/0, approved.

Agenda Item 10 – Hanson Professional Services Contract – Council Guidance

City Administrator Stewart stated that he originally intended to inform Council that Hanson's current contract will end in April and he was going to ask if they had an idea as to whether they wanted to extend the contract. He explained that since he placed it on the agenda, he had received a communication from an individual who advised that the FAA had recently made some changes and you can now no longer keep a consultant for a longer period than five (5) years consecutively without going out for an RFQ. He advised he had Shelley Peacock check with our FAA representative who advised the information was accurate. Mr. Stewart stated that while they cannot renew the contract with Hanson, an RFQ would need to be done and there is

nothing to prevent Hanson from being one of the participants in that. City Administration Stewart stated as long as the City can demonstrate they did the RFQ process, that it was legitimately put out, that everyone was legitimately considered and reviewed and that there is a solid reasoning behind their selection process, if the City were to decide to use Hanson again, the FAA would be fine with it. He stated he is not suggesting Council select any particular individual, but he was just telling them what their options are.

After much discussion, it was decided that the advisory board would be involved. Mr. Stewart stated that if the Council wants to have the advisory board involved, he would prepare a communication to them letting them know that the Council would like to have their input and he would recommend that they be given a relatively short window in which to respond to us because there is a lot of work to be done in a short period of time. There was more discussion regarding putting it on the street for response. Once received, staff would review and advise Council which respondents had met the requirements of the RFQ and if they felt there was a recommendation to be made, they would make such to Council or provide the number of those who qualified and leave it up to Council as to who they want. He explained Council's decision would then be sent to the FAA to determine if they are comfortable with it.

City Administrator Stewart stated that once they received the responses, staff could review and weed out those that do not meet the qualifications and then have the advisory board review staff's work and then make their own recommendation. He then stated staff would prepare the RFQ and they would seek professional advice on what the qualifications should be. Deputy Mayor Frierson suggested letting staff do the qualifications and have the advisory board review it and then staff can get started on it. Everyone seemed to be in agreement with such. Councilmember Fink made a motion to authorize staff to put together documentation for the RFQ to be presented not at the next meeting, but at the first meeting in February with preparation to go to advertisement at that time and Councilmember Wertz-Strickland seconded the motion. Mayor Coker asked Councilmember Fink asked if the motion that he made was to replace the motion or kick everything into the process. Councilmember Fink advised it was to kick it into the process that staff be empowered to design not for the next meeting, but for the following meeting everything so that we can go to advertisement at that time, all contingencies that the FAA may have with this sort of thing so that everything can be done to that point and it can go out for advertisement and Councilmember Wertz-Strickland seconded the motion. No discussion followed and it was unanimously, 5/0, approved.

Agenda Item 11 – McSwain Park Memorandum of Understanding

City Administrator Stewart stated that it was no longer a Memorandum of Understanding, but an agreement with exhibits attached with specific items that they want to make sure the Chamber accomplishes. He explained that when Council was originally given the McSwain Park project to approve, it was expected the water feature within the park would be considered as a fountain and therefore the restrooms originally planned for the project would not have been required. He advised once the project was approved by City Council and it was implemented, permits were requested and the Health Department stated it was not a fountain, but fell under the designation as a swimming pool which requires restroom facilities. Mr. Stewart advised that the

project would be completed somewhere around mid-February and it would not be able to be opened to the public without restroom facilities. He explained they had reviewed other alternatives, but regarding cost, it would make more sense to build the facilities. He further explained it was recommended that in order to save some time, to keep the City from having to invest a significant amount of additional dollars, that the Chamber undertake this as a construction project on behalf of the City providing the funding, design, constructions, etc. He stated that in order for that to happen and for them to construct it on the City property, the City would have to authorize the Chamber to accomplish the project. Mr. Stewart re-emphasized they were asking for Council to consider authorizing the Chamber to act as the fund-raiser, to provide the funds, the design and the construction. He explained the agreement lays out the perimeters of that arrangement. The City Attorney stated that Exhibit B is typically what we would include if the City were the party contracting with the contractor to do the work. Deputy Mayor Frierson stated she was very appreciative that the Chamber stepped up and offered to do this. Councilmember Wertz-Strickland was concerned that the City would lose all control by signing the agreement and the City Attorney pointed out that there is a provision in the agreement that provides that every stage of the design process must be approved by the City Administrator. Councilmember Wertz-Strickland made a motion to approve the agreement between the City of Arcadia and the DeSoto County Chamber of Commerce and Councilmember Fink seconded the motion. No discussion followed and it was unanimously, 5/0, approved.

Agenda Item 12 – Resolution 2016-001 Regarding Election of Mayor and Deputy Mayor

City Attorney Wohl advised that in accordance with the vote that was taken at the December 15, 2015 City Council meeting, the proposed Resolution 2016-001 was enclosed in their packets regarding the appointment of Mayor and Deputy Mayor. Councilmember Fink made a motion that it be read by title only and Deputy Mayor Frierson seconded the motion. No discussion followed and it was unanimously, 5/0, approved. At this time, the City Clerk read Resolution 2016-001 by title only. Councilmember Fink made a motion to approve Resolution 2016-001 and Councilmember Turner seconded the motion. No discussion followed and it was unanimously, 5/0, approved.

Agenda Item 13 – Ordinance No. 1011 Implementing the Provisions of Section 286.0115, *Florida Statutes*, to Establish a Procedure Governing Ex Parte Communications with Local Public Officials – Second and Final Reading

City Attorney Wohl stated this was the second and final reading on this proposed ordinance. He explained it would absolve Council from liability in the event they have ex parte communications or any quasi judicial proceedings. He further explained that essentially Florida Statue 286.0115 allows Council to adopt this ordinance and in doing so Council can participate in ex parte communications as long as they are disclosed. Councilmember Fink made a motion to approve Ordinance 1011 as presented and Councilmember Wertz-Strickland seconded the motion. Mayor Coker instructed the City Clerk to take a voice vote of which she did and the results were as follows: Councilmember Fink voted in the affirmative, Councilmember Wertz-Strickland voted in the affirmative, Councilmember Turner voted in the affirmative, Deputy

Mayor Frierson voted in the affirmative and Mayor Coker voted in the affirmative. The vote was unanimous, 5/0.

Agenda Item 14 – Ordinance No. 1012 Amending Section 50-101 to Include Inoperative Vehicles as a Nuisance – Second and Final Reading

City Attorney Wohl stated this was the second and final reading. He explained the proposed language included abandoned and inoperative vehicles that are sitting in yards which was not previously included in 50-101 which is essentially nuisances. He advised this was added as proposed subsection q to 50-101. After questions were asked by members of the public, Councilmember Wertz-Strickland made a motion for Ordinance No. 1012 to be read by title only and Councilmember Fink seconded the motion. No discussion followed and it was unanimously, 5/0, approved. At this time, the City Clerk read Ordinance No. 1012 by title only. Councilmember Wertz-Strickland made a motion to approve Ordinance No. 1012 and Councilmember Fink seconded the motion. Mayor Coker instructed the City Clerk to take a voice vote of which she did and the results were as follows: Councilmember Wertz-Strickland voted in the affirmative, Councilmember Turner voted in the affirmative, Deputy Mayor Frierson voted in the affirmative, Mayor Coker voted in the affirmative, and Councilmember Fink voted in the affirmative. The vote was unanimous, 5/0.

Agenda Item 15 - Extension to Agreement for Representation and Fees with Swaine & Harris, P.A.

City Attorney Wohl advised everything was status quo. He stated he was not asking for any increase in fees or any other cost reimbursement, but he explained that last year there was a situation where Council was in the position to approve this at the same time that three (3) new Council members were seated and three (3) outgoing Council members voted to approve it. Mr. Wohl stated that he proposed changing the date to December 31, 2016 so new Council members would be the ones to determine whether they wish to continue to work with his firm and not individuals who may not be coming back on City Council. Councilmember Fink advised it had been brought to his attention that the City Attorney has represented the spouse of a member of the Council. City Attorney Wohl advised that he had and it was in an individual capacity and not in regard to any City matters. Mr. Wohl provided examples of other municipalities wherein the firm represented members of City Council in individual capacities and he stated that the Florida Bar has stringent ethics requirements regarding conflicts of interest. He advised that in the event a conflict arises, he has to notify the City Administrator and the other client and the only way that conflict can be waived is if both parties provide, in writing, a waiver of conflict. He further advised that if there were any questions regarding such, the Florida Bar Hotline would explain the conflict of interest issue, but that it was extremely common. When asked how long he had represented the particular client, City Attorney Wohl noted he is required to represent clients in confidence and if there is no conflict, then he has no duty to disclose his representation of anyone. Mr. Wohl stated they enjoy a very good reputation representing their clients and that was because they do try to make sure they hold their ethics standards pretty high. He then pointed out that the firm was compensated approximately \$70,000.00 last year which was under budget. He stated he had contacted two (2) other municipalities which were similar in size to

Arcadia which was Avon Park and Wauchula. Mr. Wohl advised Avon Park paid their City Attorney over One Hundred Twenty-Seven Thousand and 00/100 Dollars (\$127,000.00) and Wauchula paid their City Attorney just under One Hundred Twenty and 00/100 Dollars (\$120,000.00). Councilmember Wertz-Strickland made a motion to approve the extension to agreement in the representation and fees with Swaine & Harris, P.A., as City Attorney through December 31, 2016 and Deputy Mayor Frierson seconded the motion. No discussion followed and it was unanimously, 5/0, approved.

Agenda Item 16 – Emergency Repair of Storm Water and Roadway on Orange Avenue

City Administrator Stewart advised that the project was going very well and it was being prepared for pavement to go down on Thursday. He stated the stormwater element of it which caused the sinkhole was repaired relatively quickly. He asked for Council to approve the emergency repair work in the amount of Ninety Thousand Nine Hundred Thirty-Three and 00/100 Dollars (\$90,933.00) which is a few hundred dollars less than what was originally presented to Council. He explained the actual work of \$90,933.00 with a ten percent (10%) contingency comes to One Hundred Thousand Twenty-Six and 30/100 Dollars (\$100,026.30). Mr. Stewart stated he was asking for Council's approval of the expenditure of that amount and their added approval of his designation of this as an emergency repair. Councilmember Wertz-Strickland made a motion to contract for Ninety Thousand Nine Hundred Thirty-Three and 00/100 Dollars (\$90,933.00) with a ten percent (10%) contingency bringing the total amount to One Hundred Thousand Twenty-Six and 30/100 Dollars (\$100,026.30) and Councilmember Turner seconded the motion. City Administrator Stewart stated that they have money that was designated for roadway repair and it will be coming from that particular fund. Council was advised that a budget amendment would be coming before them at the next meeting which will include this and also the Mills Avenue project as well. Deputy Mayor Frierson asked the Finance Director how much money was in that fund. Finance Director Carsten stated that after the Five Hundred Thousand and 00/100 Dollars (\$500,000.00) that was put in for the street projects, there was Six Hundred Fifty-Eight Thousand and 00/100 Dollars (\$658,000.00). No discussion followed and it was unanimously, 5/0, approved. City Administrator Stewart added that this area is part of the parade route for the Martin Luther King Day Parade and they met their promise to complete the project by that date.

COMMENTS FROM DEPARTMENTS

Marshal Anderson advised he had handed out the monthly report for the month of December. He pointed out that they had received right at nine thousand (9,000.00) complaints for the year which is up a little over seven hundred (700) from the previous year. He stated they were applying for a grant for One Thousand Four Hundred Eighty-Four and 00/100 Dollars (\$1,484.00) in hopes of purchasing two (2) additional body cameras. He briefly explained the application process and the signature necessary from the Mayor. He stated he was there to address any concerns the City Council or public may have. Charles Conklin, a City resident, discussed the issue of a house being used as a drug house. Marshal Anderson stated he would not be able to respond without looking it up and if that was the case, it would be looked into.

City Attorney Wohl advised he had no report.

City Administrator Stewart advised Council that Miguel Martinez was the new FAA contact. He stated he would be getting some feedback from the FBO and wanted to hear from them their impression regarding the selection of the consultant in an effort to be inclusive.

He advised meetings had been set up with Council Members, himself, the County Administrator and the representative of the County Commission to discuss the fire contract. He stated he received a call from the County Administrator and she informed that the County is looking at their fire assessment and will be doing a different methodology. He stated they will be doing a study (of which they will pay for) in order to come up with the rates and as a part of that, they are asking that a study be done with both the County and the City municipal area. Mr. Stewart advised that did not obligate the City in any way to utilize anything that they provide or participate in anything that they might propose, but it meant the door would be open should the City choose to do so. He stated when it is advertised, it will be done so as including both the City and the County.

Mr. Stewart advised Council they had recently approved a sand and grit removal project at the wastewater treatment plant that is largely funded by the Florida Rural Water Association. He explained that as they were doing the work, it pushed a ton of sludge and dirt into the clarifiers and froze up the mechanisms on all three, damaged the shaft on one (1) rotating mechanism and tore the motor off the mount of another mechanism. He acknowledged how hard the staff had worked to keep the plant working on the bare minimum while trying to remove the sludge, sand and grit out of the clarifiers. He advised repairs had been made and they were back up and functioning. He explained there were added costs, but the FRWA were going to pick up the majority of it. He stated the total project was now up to One Hundred Twenty-Five Thousand One Hundred Fifty-Six and 00/100 Dollars (\$125,156.00) and the City would fund a total of Three Thousand Five Hundred and 00/100 Dollars (\$3,500.00) of that amount. He pointed out that the system had now been cleaned out, but it was very clear that the original design of the plant was not crafted in such a way to accomplish routine maintenance of flushing or draining those systems. Mr. Stewart stated they will be identifying modifications that are necessary to alleviate that and will be coming back to Council in the future with a proposal to undertake projects to resolve it.

City Administrator Stewart provided an update regarding staff meetings and explained the use of the action register which aids in tracking issues that staff feels are important. He explained that some of the issues that are tracked are the plotting of the cemetery through GIS, the compensation and class study, policies and standard operating procedures and the investment policy. He advised he expected to bring the recommended investment policy to Council at the first meeting in February.

Councilmember Fink asked if City Administrator Stewart needed direction on how to proceed with the discussions with the County regarding the fire contract. Mr. Stewart suggested waiting to see what the results of the study are. He asked Council at what point did they want it

brought to them whether it be on an agenda or at a workshop. Deputy Mayor Frierson suggested waiting to see what the County is going to do and at the present time, the fire agreement is good for the City. There was much discussion regarding MSTU versus MSBU. Councilmember Fink stated that he felt they needed to find out what the three (3) newer members of Council felt about the enforceability and continuation of the contract. Mayor Coker asked City Administrator Stewart if he knew what kind of time frame they had before the study was completed. Mr. Stewart stated it was his understanding that they were ready to advertise for the study to be done. He thought they had to have everything done before April. Councilmember Wertz-Strickland suggested having a workshop regarding the contract so that they could have more information on it. Mr. Stewart stated that the contract enables them to come into the City and impose a tax that would count against the City's maximum millage rate and the contract authorizes them to do that. Mayor Coker felt a workshop was in order, but she felt it was a little premature yet until they get some numbers.

PUBLIC

Darby Ellis, a City resident, advised he was served with a violation paper and part of the violation was regarding people parking on the side of the road and according to Mr. McQuay, people cannot park on the street. He then advised he had appeared before the Special Master regarding a shed and when he asked the Special Master why he was given a permit if he could not have one and the Special Master referred him to the City Administrator. Mr. Stewart stated if it was not permitted, it would have been the responsibility of the person authorizing the permits, however, an error on the part of an inspector, etc. does not relieve a property owner from the responsibility of following the law. Mr. Stewart then addressed the history of the issue at hand and the possible resolution that was discussed and he asked Mr. Ellis if he was about to accomplish that. Mr. Ellis stated that the problem was the financial obligation of trying to get it done. Mr. Stewart asked Mr. Ellis what specific relief he was asking for and Mr. Ellis stated he was asking to not have to move his shed. Mr. Stewart stated that he could not give him the authority to violate a code. Mr. Ellis stated that he was asking the City Council to vote on it and Mr. Stewart stated that the City Council could not vote to violate an ordinance. City Attorney Wohl stated that Mr. Ellis could petition for a variance, but he would have to go through the proper application procedure to do that and the City would take under advisement based on the application. Mr. Ellis expressed concern that the police department was not protecting him. Mr. Stewart felt the appropriate thing to do was to deal with the complaint that Mr. Ellis has with the police department's service to him and have the police department provide Council with a comfort level that what they are doing in this case is both legal and appropriate. He asked Mr. Ellis if he was comfortable with the fact that they are ready to address the complaints that he had and Mr. Ellis stated that he was. Mr. Stewart then asked him to make those complaints in writing so they could be addressed.

Mr. Robert Rivers spoke on Mr. Ellis' behalf and stated that he felt Mr. Ellis felt he was being targeted. Mr. Stewart stated that the City had cited other individuals for similar issues. Marshal Anderson then stepped to the podium and provided the history of complaints against Mr. Ellis and his conversations with him regarding same. Mr. Stewart asked Mr. Ellis if he was going to apply for a variance and Mr. Ellis stated that he was. Mr. Stewart stated if he would

contact the office, they would help him apply for that, but he could not tell him whether City Council will waive the fee or not, but he could certainly make the request.

Martha Schmidt, a County resident, stated Gibson Street and Robert Street was becoming a huge hole and it received much traffic. She asked that some consideration be given.

MAYOR AND COUNCIL REPORTS

Councilmember Wertz-Strickland stated that they needed to think about a study on the water, garbage and sewer. She advised the one that she had seen on the website was a study that was over five (5) years old and it dealt only with the water situation. City Attorney Wohl stated that he thought it was only (2) or three (3) years ago. Councilmember Wertz-Strickland stated that it only dealt with water and that nothing had been done about solid waste or garbage. She felt it would be in the best interest of the citizens of Arcadia and the City Council to think about doing a rate study. City Administrator Stewart stated that one of the things that he would be doing as he completes this budget year is taking a strong look at the solid waste service and doing an analysis as best he can as to the actual costs versus what we receive back and then bringing back to Council a recommendation that they either seek to have that service provided outside of the City or to reassess how they fund it. He stated he did not feel they were making ends meet.

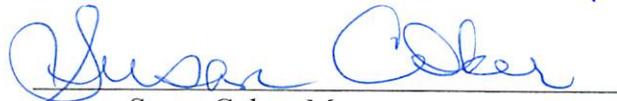
Mayor Coker reminded everyone of the Martin Luther King Parade on January 18th. She also addressed the City inventory issue and asked about setting up a workshop. After some discussion, it was agreed to schedule the workshop for February 16, 2016 at 5:00 p.m. At this time, Mayor Coker shared photos of JimSpace, how beautiful it was and how her family had enjoyed it.

ADJOURN

Councilmember Wertz-Strickland made a motion to adjourn and Deputy Mayor Frierson seconded the motion. No discussion followed and it was unanimously, 5/0, approved. Having no further business at this time, the meeting was adjourned at approximately 9:08 P.M.

ADOPTED THIS 19th DAY OF January, 2016.

By:


Susan Coker, Mayor




Penny Delaney, City Clerk