

**AGENDA  
ARCADIA CITY COUNCIL  
CITY COUNCIL CHAMBERS  
23 N. POLK AVE., ARCADIA, FL  
TUESDAY, AUGUST 21, 2012  
6:00 PM**

**CALL TO ORDER, INVOCATION, PLEDGE OF ALLEGIANCE & ROLL CALL**

**PRESENTATION**

Bike and Pedestrian Master Plan: Tindal – Oliver and Associates, Inc.

**CONSENT AGENDA**

1. Minutes of July 31, 2012 Budget Workshop Meeting
2. Check warrants from 08/07/12, 08/10/12, 08/15/12 and 08/17/12
3. Special Event Permit for Chamber of Commerce Tailgate Party at McSwain Park

**DISCUSSION ITEMS**

4. 2012 Loan Agreement for T-33 Aircraft Lake Katherine
5. Air-Cadia Flowage and Hanger Rent Report for July 2012
6. Air-Cadia Request for Direction
7. Request from DHS Class of 2013 to Utilize One Bay at Cypress Fire Station for building Homecoming float from September 20, 2012 to October 11, 2012 – Confirmed with Toys for Tots currently utilizing one of the bays
8. Budget Amendments (Councilman Fink)
9. Specific Authorization No. 15, CDBG Engineering Assistance
10. Property and Casualty Insurance
11. Banking
12. Vehicle Purchase
13. Appointing a member to the Airport Advisory Committee
14. Appointing and Staggering Terms of Seven (7) New Members to the Historic Preservation Commission
15. Services Agreement – Code Enforcement Special Master Mr. William J. Nielander

*If a person decides to appeal any decision made by the board, agency, or council with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.*

**Please TURN OFF or SILENCE all cell phones**

## **COMMENTS FROM DEPARTMENTS**

16. City Marshal

17. Attorney

- a. Part 4 – Standards of Conduct for Public Officers and Employees of the City

18. City Administrator

- a. Smith Brown Gym
- b. Speer Center
- c. Utility Rate Study
- d. Health Insurance

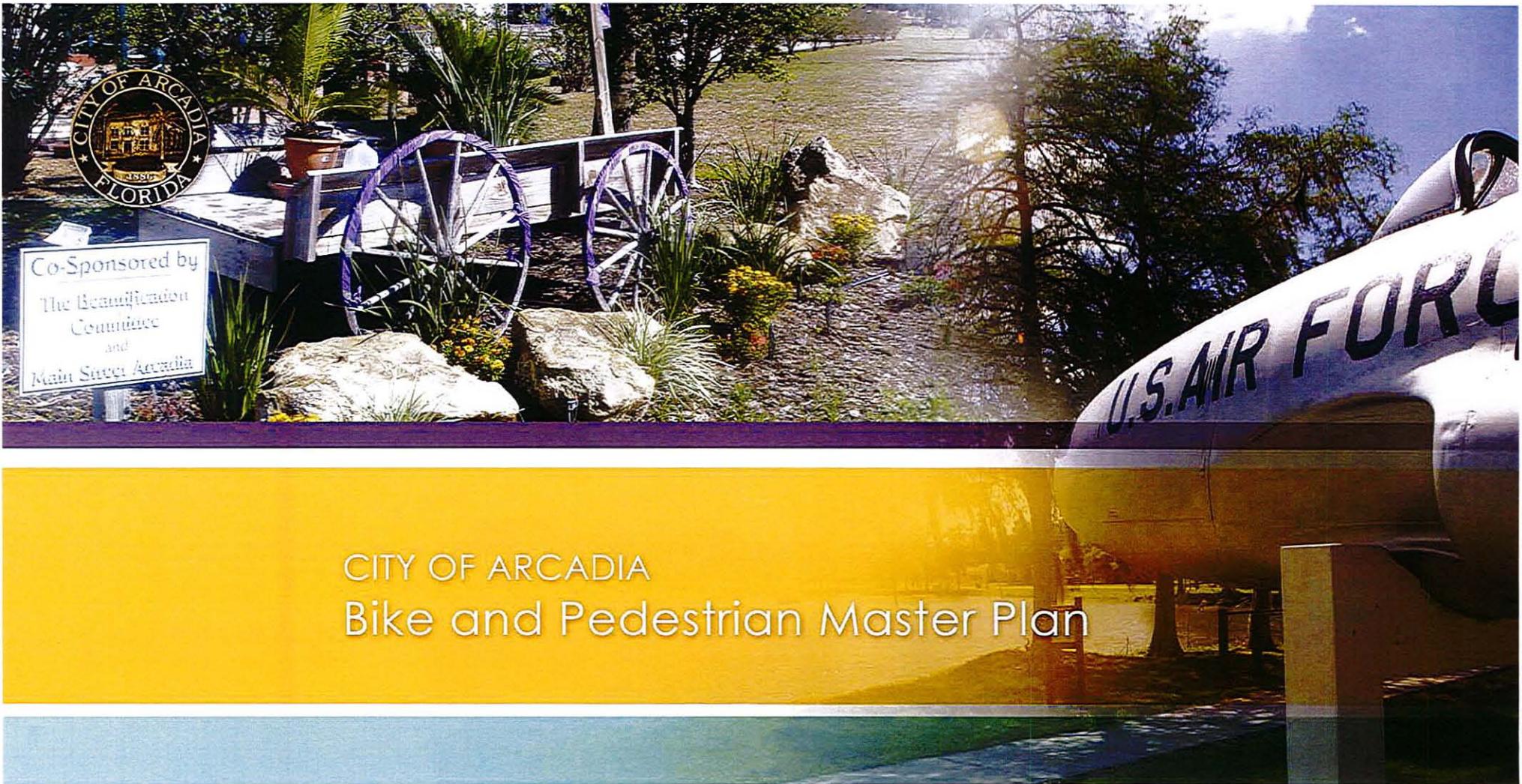
**PUBLIC** (PLEASE LIMIT PRESENTATIONS TO FIVE MINUTES)

## **MAYOR AND COUNCIL MATTERS**

## **ADJOURN**

*If a person decides to appeal any decision made by the board, agency, or council with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.*

**Please TURN OFF or SILENCE all cell phones**



CITY OF ARCADIA  
Bike and Pedestrian Master Plan



SUMMARY REPORT



AUGUST 2012

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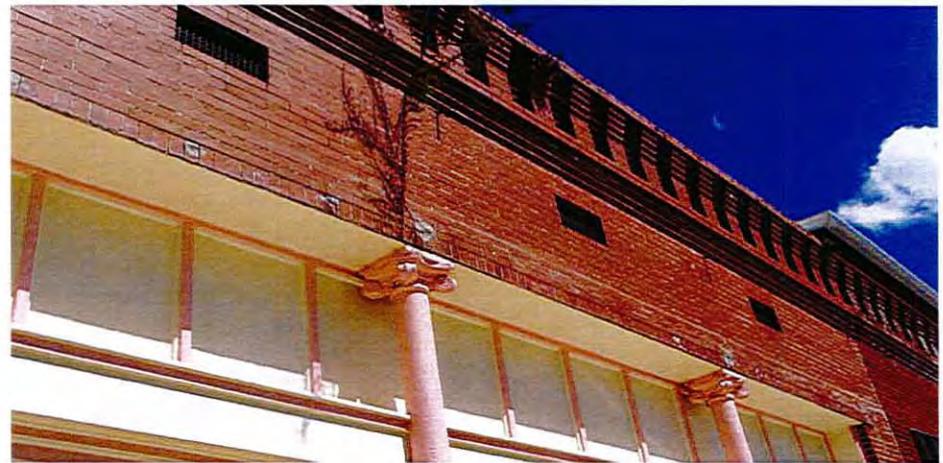
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# Introduction

The purpose of the City of Arcadia Bike and Pedestrian Master Plan is to effectively integrate bicycle and pedestrian travel within the core downtown area and primary access routes to the downtown area while helping to create a more livable environment allowing for viable mobility choices. The focus area of this study is defined in **Map 1**. The area of focus includes:

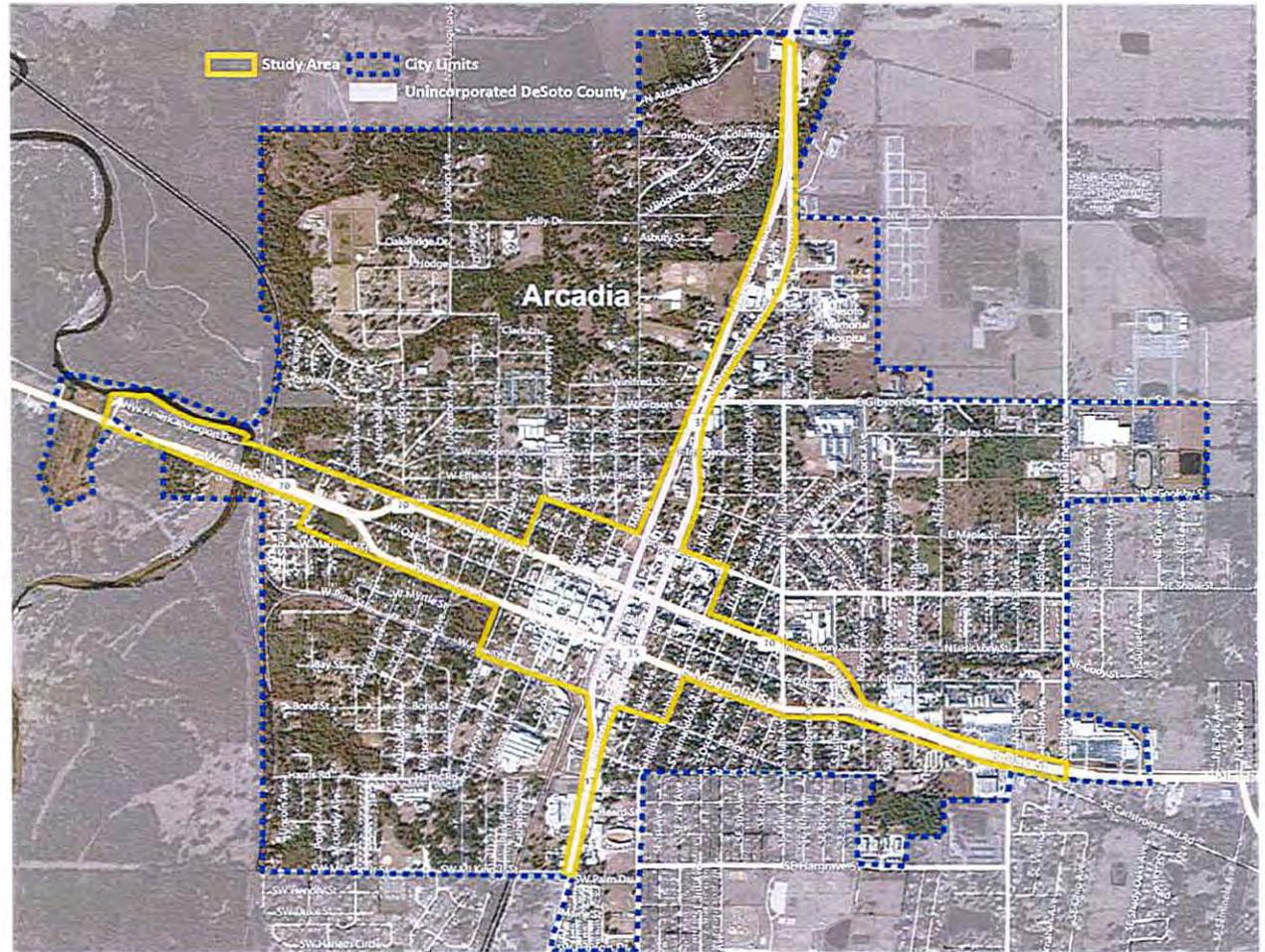
- the core area of downtown Arcadia with the limits of Manatee Avenue to the west, Hillsborough Avenue to the east, Cypress Street to the north, and Pine Street to the south
- the corridors defined by US 17 and SR 70 within the city limits of Arcadia

The overall vision of this Master Plan is to provide a safe, accessible, and connected bicycle/pedestrian system that will also enhance the visual appeal of the city. This has been accomplished by identifying specific short-term and long-term bicycle and pedestrian improvements as well as other recommendations that will provide a framework for actionable items as funds become available.

The Master Plan Summary Report includes the following:

1. Bicycle and Pedestrian Priorities
2. Other Recommended Action Items
3. Summary of Public Involvement Activities

**Map 1: Study Area**  
Includes core downtown area and primary access routes (US 17 and SR 70)



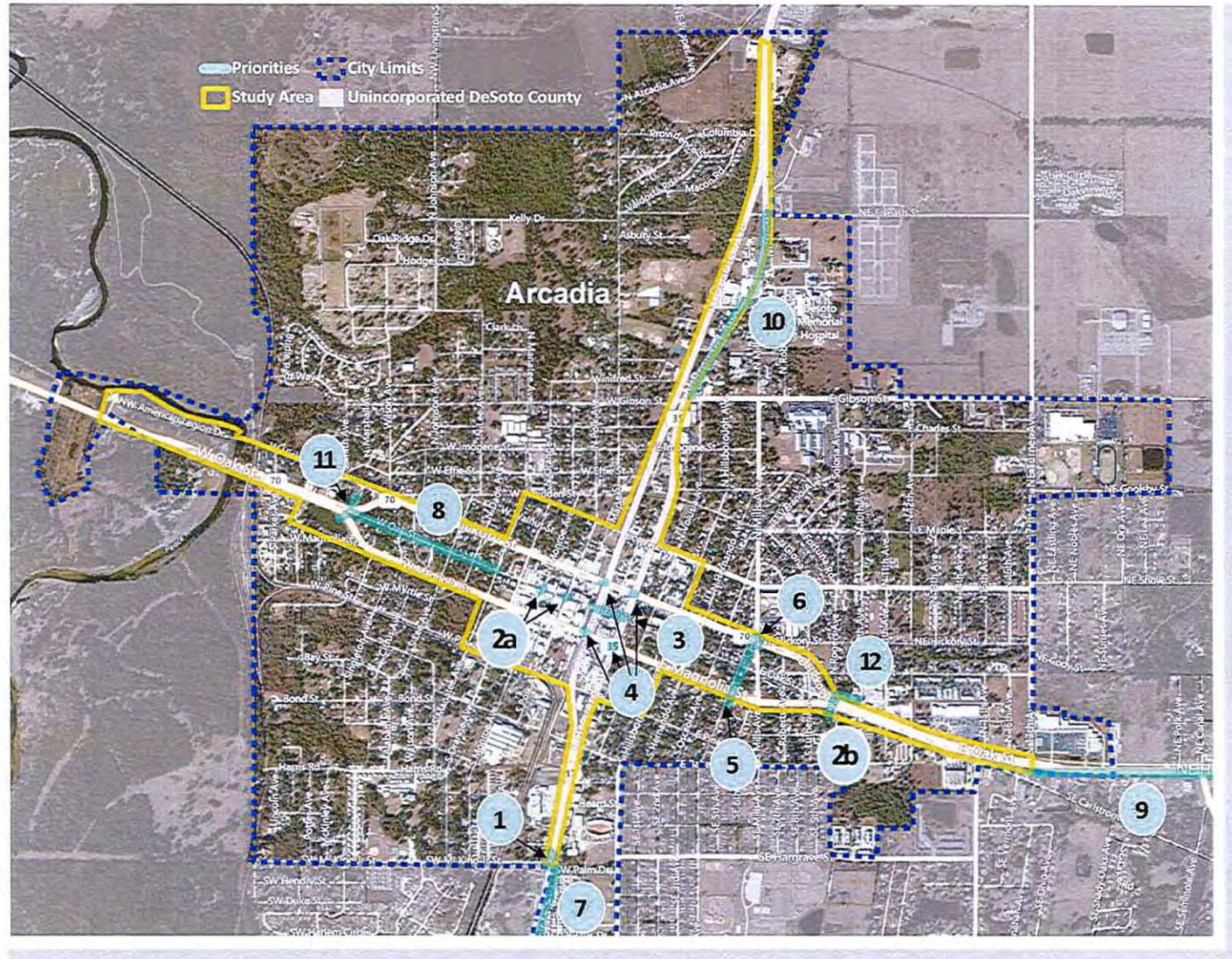
# Priorities for Improvement

This section summarizes the specific bicycle and pedestrian priorities for the Master Plan that have been identified. These priorities are identified in **Map 1** and **Table 1** as well as in further detail in the following pages.

Additional projects that were not included as the top prioritized project but were considered in the Needs Assessment are documented within the Final Report.

**Map 2** provides an overall summary of the locations prioritized for improvement. Each number corresponds to an improvement shown on **Table 1** on the following page. The table also shows recommended responsible parties and potential funding sources. These improvements were deemed to be the highest priorities in public feedback and input. The numbered rankings were achieved through a prioritization process that took place at the public workshops. More information on these public workshops is located later in this report.

**Map 2: Priorities**



**Table 1** presents each proposed improvement in order of final prioritization. The information in the table includes location, description of issue or concern, description of proposed improvement, lead responsible agency to follow-through on moving the project forward, estimated funding amount, and potential funding source(s). The following pages provide further visual information for each priority on the specific improvements that are recommended.

**Table 1: Priorities for Improvements**

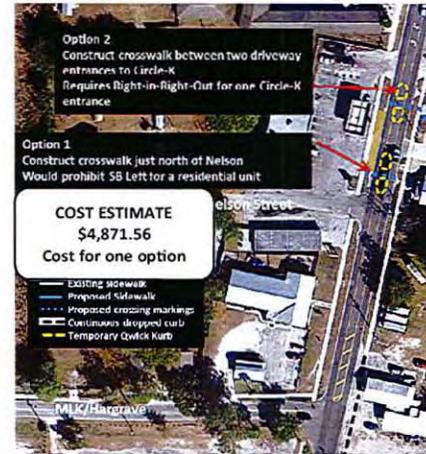
Priority #	Location	Description	Potential Improvements	Lead Responsible Agency	Estimated Funding Amount (See detailed costing guide)	Potential Funding Source
1	US 17 at Heard St/Reynolds St	Mid-block crossing	a) Add crossing markings at at least one location - 1 on Reynolds St, and 1 on Heard St b) Add crosswalk and Add Quick Kurb refuge island south of Reynolds/US 17	FDOT District 1 Safety Office City of Arcadia	\$7,558.53	FDOT Highway Safety Improvement Program
1	US 17 at Nelson St	Mid-block crossing	a) Option 1: Add crosswalk and Quick Kurb north of Nelson (would prohibit SB Left for a residential unit b) Option 2: Add crosswalk and Quick Kurb between two Circle K driveway entrances (would require right in/right out at Circle K)	FDOT District 1 Safety Office City of Arcadia	4,871.56*	FDOT Highway Safety Improvement Program
2a	Oak Street Downtown Intersections	Intersection Improvements	a) Implement the Incremental Enhanced Streetscape Alternative at Oak St./Monroe St. and Oak St./Polk St. intersections b) Remove traffic signals on Oak Street at Polk and Monroe Streets and provide stop signs c) Replace ADA ramps at Oak Street/Manatee Ave intersection.	City of Arcadia	\$147,861.60 \$3,248.00 \$3,200.00	FDOT LAP City of Arcadia
2b	SR 70 East of Downtown	Complete sidewalk gap on SR 70 East of Downtown	a) Complete sidewalk gap on north side of SR 70 between Roger Ave and 10th Ave	FDOT District 1 Safety Office City of Arcadia	\$8,731.22	Safe Routes to Schools
3	Oak Street Downtown Corridor	Redevelop the streetscape	a) Redevelop Oak St between Desoto Ave and Brevard Ave consistent with the Incremental Enhanced Streetscape Alternative.	City of Arcadia	\$394,998.00	FDOT LAP
4	SR 70 & US 17 intersections	Install warning signage	a) Install "Right Turning Vehicles Must Yield to Pedestrians" sign at four intersections of SR 70 and US 17.	FDOT District 1 Traffic Operations	N/A	FDOT In-house/Traffic Operations
5	Pasco Avenue Crosswalk Connections	Pasco Avenue Crosswalk Connections	a) Install crosswalk across Oak St to complete path to Memorial Elementary School b) Install ADA ramp at existing crossing location at Pasco Ave and SR 70 EB c) Consider upgrade to Rectangular Rapid Flashing Beacons d) Add sidewalk on Pasco Ave from SR 70 EB to south of Pine St. e) Add sidewalk from Oak to SR 70 WB	City of Arcadia	\$64,061.69	Safe Routes to Schools
6	SR 70 Westbound at Mills Ave - Memorial Elementary School	Sidewalk gap and mid-block crossing	a) Complete gap in sidewalks b) Consider upgrade to existing sidewalk to high emphasis with Rectangular Rapid Flashing Beacons c) Consider closing NE Hickory St between Robert Ave and SR 70	City of Arcadia	\$35,439.56	Safe Routes to Schools
7	US 17 at MLK/Hargrave/Palm St	Sidewalk gap and mid-block crossing	a) Add crossing marking on Palm St, and 1 on MLK/Hargrave b) Add new sidewalk from Palm St to Hibiscus	FDOT District 1 Safety Office City of Arcadia	\$29,151.02	FDOT Planned Capacity Improvement
8	Oak Street west of Downtown Arcadia	Sidewalks and sharrows	a) New sidewalks along Oak St from SR 70 split to Lee Ave b) Review sidewalks from Lee Ave to Manatee Ave for repair/gaps c) Review potential of curb cuts at Dade Ave d) Sharrows along Oak St from SR 70 split to Orange Ave	City of Arcadia	\$74,918.80	FDOT Local Agency Program
9	SR 70 east of Downtown	Extend sidewalk east on SR 70 to WalMart	a) Add sidewalk on SR 70 from Turner Ave/Oak St to east side of Walmart.	FDOT District 1 Safety Office City of Arcadia	\$107,395.24	3R, LAP, etc.
10	US 17 from Imogene St to Fiveash St	Sidewalk gap	a) Complete gap in sidewalks and add crossings from Imogene St to Fiveash St	FDOT District 1 Safety Office City of Arcadia	\$94,506.00	3R, LAP, etc.
11	SR 70 West of Arcadia at One-Way Pair Split	Mid-block crossing and sidewalk gaps	a) Add crossing markings on SR 70 EB/Oak St EB and WB/SR 70 WB (4 phase crossing) b) Add sidewalk access between Oak St split and between SR 70 EB and Oak St. c) Add curb extension on SR 70 (WB) d) Add sidewalks on Yule Ave e) Add sharrows on Hickory St from Yule Ave west to terminus at Peace River	FDOT District 1 Safety Office City of Arcadia	\$23,565.56	FDOT Highway Safety Improvement Program
12	SR 70 East of Arcadia at One-Way Pair Split	Mid-block crossing and sidewalk gaps	a) Add crossing markings on SR 70 EB/ SR 70 WB/ across Roger Ave (3 phases) b) Add sidewalks on Oak St from Luther Ave to SR 70 One-Way Pair Split. c) Add crossing markings on Oak St at Luther Ave	FDOT District 1 Safety Office City of Arcadia	\$23,121.24	3R, LAP, etc.

Notes: All costs are preliminary estimates and subject to further refinement

\*Includes the cost for one option.

**Priority #1: Add pedestrian crossings at US 17**

- Add pedestrian crossings with temporary curb refuge islands
- Install advanced warning signage
- Install rectangular rapid flashing beacons
- Extend sidewalk on east side south of Palm



**Priority #2a: Improve Oak Street Intersections (at Monroe and Polk)**

- Implement incremental alternative at Oak Street at Monroe Street and Oak Street at Polk Street



**Priority #3: Redevelop Oak Street between Desoto Avenue and Brevard Avenue**



**STREET TREE LEGEND**

- FLOWERING ACCENT TREE
- PALM TREE
- CANOPY TREE

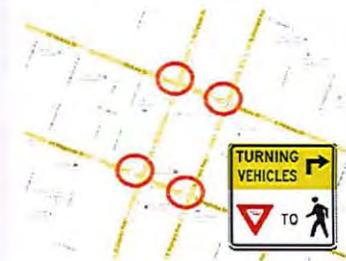


**Priority #2b: Complete sidewalk gap on SR 70 east of split**



**Priority #4: Install right-turn warnings at intersections of SR 70 and US 17**

Install "Right Turning Vehicles Yield to Pedestrians" sign at four intersections of SR 70 and US 17.



\*All costs are preliminary estimates and subject to further refinement.

**Priority #5: Add Pasco Avenue crosswalk connections**

- Install crosswalk across Oak Street
- Install ADA ramps at existing crossing locations
- Consider upgrade to rectangular rapid flashing beacons
- Complete sidewalk gaps along Pasco Avenue

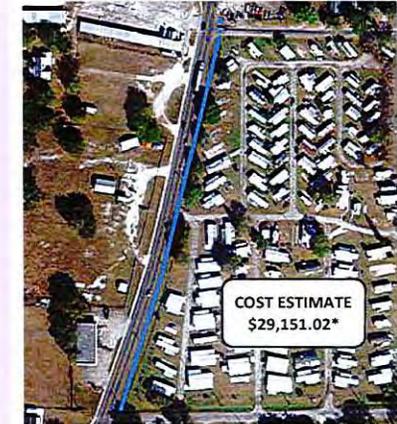


**Priority #6: Improve SR 70 westbound at Mills Avenue**

- Complete gaps in sidewalks
- Consider upgrading existing crosswalks to high emphasis with rectangular rapid flashing beacons
- Consider closing Hickory Street between Robert Avenue and SR 70



**Priority #7: Extend sidewalk at US 17 south of Palm Street**



**Priority #8: Improve Oak Street Downtown connection, SR 70 to Lee Avenue**

- Add sidewalks and fill in existing gaps
- Consider new curb cuts at Dade Avenue
- Add "sharrows" along Oak Street



**Priority #9: SR 70—Extend sidewalk to Walmart**



**Priority #10: Improve US 17 North, Imogene Street to Fiveash Street**

- Install pedestrian crossings
- Complete gap in sidewalk



**Priority #11: Add pedestrian crossings, SR 70 west of Downtown**



**Priority #12: Add pedestrian crossings, SR 70 east of Downtown**



\*All costs are preliminary estimates and subject to further refinement.

## Additional Action Items

In addition to the priorities identified on the previous pages, the following general Action Items were identified throughout the planning process. They include potentially responsible parties and suggested time frames for implementation.

### 1. Coordinate safety outreach/education and enforcement.

A coordinated and sustained local educational outreach program was identified as being a key opportunity to support infrastructure improvements. Concurrently, law enforcement should be actively involved in the safety message as well as supportive in complementing the education efforts with enforcement activities. This can include safety activities and programs in schools using the resources at the state local and state level.

*Potential lead agencies: DeSoto County Health Department, FDOT District 1 Community Traffic Safety Team*

### 2. Convert existing alleyways in Downtown into pedestrian areas.

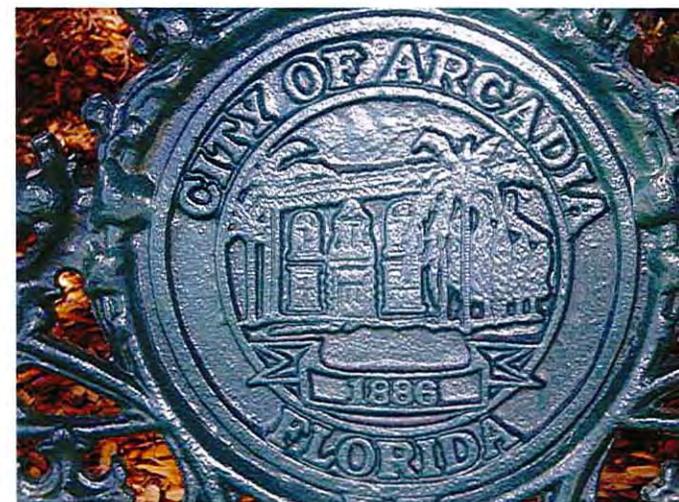
The need for more pedestrian-oriented areas downtown was cited as a key concern in the public workshops, such as outdoor seating areas with café tables with chairs. These types of improvements contribute to preserving a sense of place and improve the appearance and value of the city. Implementing these improvements in portions of the existing alleyway spaces throughout downtown is an excellent way to improve continuity and create a better pedestrian experience. Additionally, these spaces are already public rights-of-way and would require minimal maintenance.

*Potential lead agencies: City of Arcadia, Arcadia Main Street*

### 3. Maintain momentum with addressing safety problems and high-crash locations.

Maintain the momentum that this plan creates by focusing on identifying key safety concerns where pedestrian or bicycle accidents are occurring. These issues should be openly discussed, investigated, and followed through by tapping into safety resources such as the FDOT Highway Safety Improvement Program and Local Agency Program.

*Potential lead agencies: City of Arcadia, DeSoto County, FDOT District 1 Community Traffic Safety Team*



## Public Involvement

As part of the public involvement portion of the plan, the following activities were conducted to generate community support and approval of the improvements.

- **Interviews at Arcadia Antique Fair—April 28, 2012**

Citizens and visitors were interviewed and asked a series of questions about Downtown Arcadia. The focus of the interviews was to gauge how the public views Downtown Arcadia and what survey their ideas for future downtown redevelopment.

- **Stakeholder Telephone Interviews—April 2012**

Key stakeholders were identified by City and County staff to participate in one-on-one interviews. These interviews focused on gauging how elected officials and community leaders view Downtown Arcadia and pedestrian and bicycle safety throughout the city. Stakeholders were also given the opportunity to provide input on redevelopment ideas for the Downtown.

- **Consensus-Building Workshop—June 14, 2012**

A consensus-building workshop was held to obtain feedback on prioritizing the improvements that were identified in the previous interviews. Participants were asked to rank each priority and comment on details. They were also asked to choose one of three options for the Oak Street Downtown streetscape improvements.

- **Consensus-Building Workshop—July 26, 2012**

A second consensus-building workshop was held to confirm the final prioritization of the improvements that were identified and ranked at the previous workshop. Participants were also presented with estimated costs for implementation for each priority.





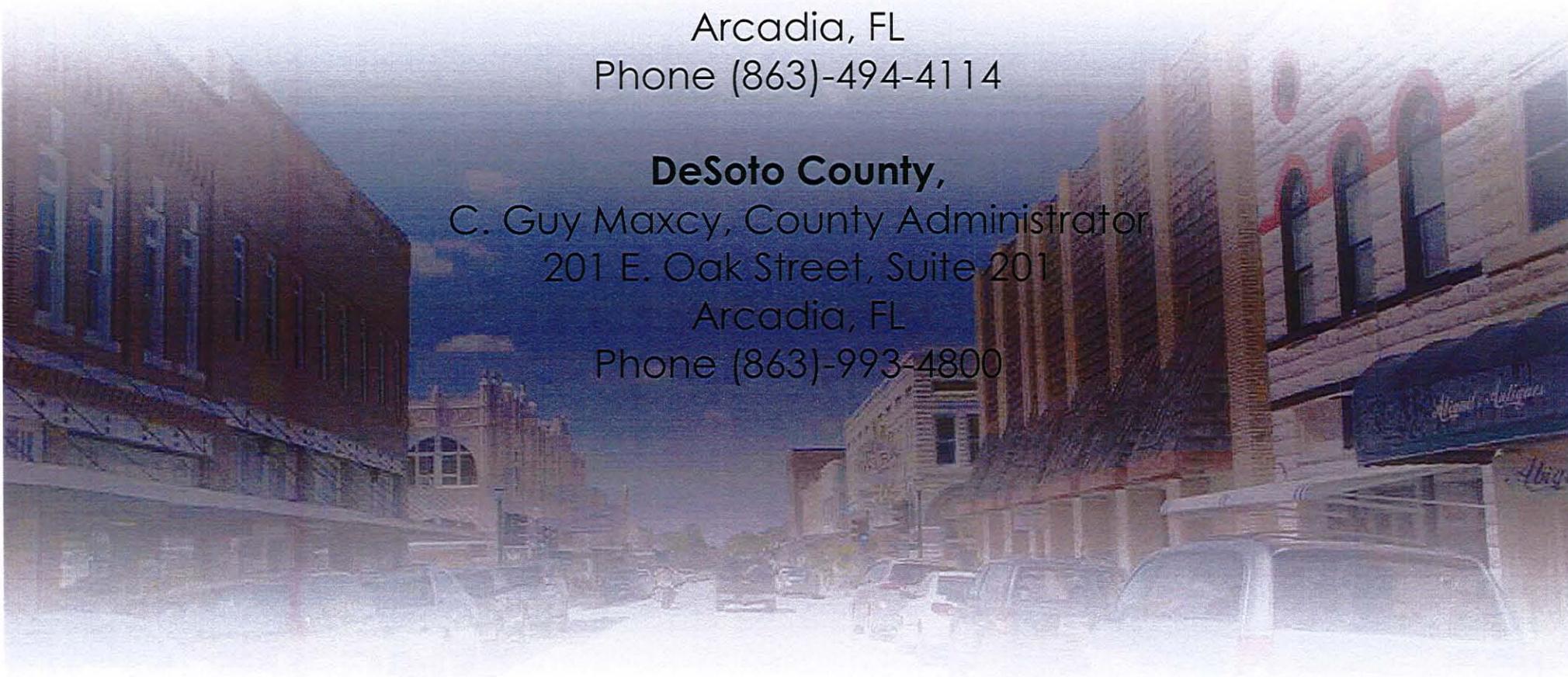
Tindale-Oliver  
&  
Associates, Inc.  
Planning and Engineering

## **City of Arcadia**

Judith Jankosky, Interim City Administrator  
23 N. Polk Avenue  
Arcadia, FL  
Phone (863)-494-4114

## **DeSoto County,**

C. Guy Maxcy, County Administrator  
201 E. Oak Street, Suite 201  
Arcadia, FL  
Phone (863)-993-4800



**MINUTES  
CITY COUNCIL WORKSHOP  
CITY OF ARCADIA  
TUESDAY, JULY 31, 2012  
5:30 PM**

ITEM # 1

**CALL TO ORDER, ROLL CALL**

The workshop session was called to order at approximately 5:30 PM.

**Arcadia City Council**

Mayor Keith Keene  
Deputy Mayor Alice Frierson  
Councilman Robert Heine

Councilman Joseph E. Fink  
Councilman Robert Allen

**Arcadia City Staff**

City Administrator Judi Jankosky  
City Recorder Virginia S. Haas  
Ellen Hutson, Utility Collections Supervisor

**DISCUSSION**

1. Water and Sewer Rates

Mrs. Jankosky reported she distributed the requested rate study. The study recommended a 30% increase to meet bond covenants and another 20% for operational expenses. In 2009 there was a 20% increase applied and another 20% in 2010 which left the account unfunded by 10% percent at that time. In addition the rates should have adjusted annually in accordance with the Public Service Commission in 2010 and 2011. If we had adjusted correctly at that time we would not need as much of an increase now. In order to operate fully funded we are estimating a 20% increase that equates to \$10 per month for residential. She responded to Mayor Keene, County residents would pay an additional \$15.00 per month and City residents would pay an additional \$10.00 per month. She replied that a typical base rate is \$50.70 so that would increase to \$60.84. She noted that no decisions have to be made tonight. Councilman Fink asked how much is this impacted by the purchase of the new Water Plant. Mrs. Jankosky responded that the first loan payment is due June 2013 and every six months thereafter which is \$154,300.00 total about \$300,000 annually. She replied to Mayor Keene that the operational expenses of the plant should decrease once the new plant is online.

Mayor Keene summarized that in 2010 our water system was in pieces and not much done to preserve. We had to make a decision to either purchase water or develop our own asset provide water and sewer service at an affordable rate. Mayor Keene continued that this particular Council is suffering what was not required over the years and the lack of running the City like a business. We have subsidized these accounts for decades and it is coming back to haunt the City. Deputy Mayor Frierson agreed it was never addressed and the current Council is being blamed. Mrs. Jankosky confirmed to Mayor Keene that the 2009 Resolution dictating the automatic increase by the Public Service Commission was never applied. Mayor Keene replied that he wanted to ensure that the City is back on track and that does not occur again. Councilman Fink asked if

the garbage increase would be approximately a \$2.50 to \$2.80 increase and the water and sewer increase would be about \$10.00. Mrs. Jankosky confirmed that is correct. Councilman Fink inquired why the Public Service Commission might be involved. Mrs. Jankosky responded that this is the index they chose to follow for the annual increase. Councilman Heine asked when we are online with the current Casa San Juan Bosco development on Hillsborough will there will be separate meters. Mrs. Jankosky replied yes there will be separate meters and there are currently 53 units however this project may be seasonal type housing. Mayor Keene inputted that housing is for family units so we may have more year round residents. Mrs. Jankosky responded to Mayor Keene that the project may be completed in January or February and we really don't know the occupational count at this time so we have not recorded any possible earnings. Councilman Fink inquired since this account was operating as a negative, by implementing these rate changes would this change the \$800,000 negative impact. Mrs. Jankosky responded the proposed rate increases would wipe out the entire \$800,000. She replied to Mayor Keene that with our current rates and code we are looking at an \$800,000 negative and confirmed again that the presented complete rate and plan change to the code would cover all deficits.

## 2. Base Rate Charges for Connected Meters

Mrs. Jankosky reviewed that the City currently has 590 meters connected that are not on or using water that pay nothing. She explained that the first item Ken Small stated was that he bet the City was not charging for base rates. However those residents are connected and the City is processing water and holding capacity and those people should be paying to keep that water and sewer available. Councilman Fink asked how much of the \$800,000 the 20% increase encompasses. Mrs. Jankosky responded that without the meters it would account for about \$400,000. She noted that there are options such as we could charge a half rate and get by with \$100,000 less for few years. Mayor Keene asked if the meter is turned off what the minimal amount would be. Mrs. Jankosky replied that other Cities charge the base rate of \$50.00 to \$70.00 or \$60.00 to \$84.00. Mayor Keene asked if someone would be offline for any length of time what the reconnect fee is. Mrs. Ellen Hutson, Utility Collections Supervisor, replied that the City only charges \$25 for a reconnect however if it is a meter install to a water and sewer tap the total is \$1,600. Mayor Keene inquired about someone going on vacation. Mrs. Hutson replied those customers are not charged. Deputy Mayor Frierson reiterated that the City turns the water on and off for free. Councilman Fink asked if anyone checks to ensure the meters are off, because the person could say they are gone. Mrs. Jankosky replied that the City utilized radio read meters that register the readings.

## 3. Automatic Annual Adjustment to Base Rates

This item was addressed above.

## 4. Deposits

Mrs. Jankosky explained that the Utility Department is collecting everything they can however from years past there is \$700,000 in write offs and much of that was neglect

for letting those accounts run and not disconnecting accounts. A suggestion would be to increase the deposit rates to the equivalent of a two month bill so when it comes to cut offs you don't get stuck with a delinquent account amount and any unused portions could be refunded. Mayor Keene asked for comments from the public. There were no comments.

Mrs. Jankosky continued that currently the Resolution states that if a customer has been disconnected twice in the last 6 months they have to add an additional deposit. She suggested it should say they will be disconnected and deposits doubled or two times their average bill. She asked for questions or thoughts. Councilman Fink asked if other Cities, like FPL, have a deposit in abeyance for a period and if you have a good billing history they refund it to the customer early. Mrs. Jankosky replied that the city does not currently provide that.

#### 5. Additional Deposits

Covered above

#### 6. Garbage Fees

Mrs. Jankosky reported that we are in the same boat here. This is a General Fund department and it does pay for itself however it does not pay for equipment. In order for the Sanitation Department to buy one truck next year we need to implement a 20% increase which equals to approximately \$2.70 additional per month. Mrs. Jankosky noted that she amortized the savings out to 2033 in annual increases and included depreciations and reserves. She explained that we currently have very old equipment and they all need replacing in the next five years. Implementing a 20 percent increase with no more increases the next 5 years would allow them to purchase one new truck each year. Once that cycle is completed we can reduce the increase to 8 percent and every year after that increase 1 percent which will bank enough money that in 15 years they can purchase another truck. The second option is a 10% increase that would not cover truck and the third option is to contract out the service. Mayor Keene replied that we owe it to ourselves to look at that option like we did with the Water Plant. Councilman Fink advised that if you tie onto a provider according to statutes for the next five years they have exclusive rights to your trash disposal and you cannot cancel that contract. Deputy Mayor Frierson noted it would depend on how much equipment the servicer would provide and it could be longer. Councilman Fink stated if you do this option there is no going back for at least five years. Mrs. Jankosky responded to Councilman Heine that you get roughly 10 to 15 years out of a truck if it is taken care of. Council agreed to look into contracting out the garbage service.

#### 7. Connections to Water and Sewer

Mrs. Jankosky stated that she can meet with Attorney Wohl to draft an Ordinance that would require connection to City water service if your location is within a set distance. Councilman Fink stated that there are downtown businesses that share meters where you might have one person owning a building with two or three businesses on one meter.

Mrs. Jankosky reported she is working on the budget cutting items and she feels we are really close and of course buying the truck is dependent on the rate increase. Mayor Keene asked if she could have the additional information ready by next Tuesday. Mrs. Jankosky responded that it depends on how quick the information gets returned but she will try.

Mrs. Jankosky reported that. City hall is infested with termites. The City obtained three quotes and the lowest was \$5,028 with a 2 year guarantee and years 3 through 5 an additional annual premium of \$500 for a total of \$6,717. She reviewed the other quotes. She responded to Mayor Keene the contractor is Pest Guard from Sarasota and they are scheduled for August 31, 2012 which is the Friday before Labor Day.

Mrs. Jankosky responded to Councilman Heine that Mr. Underwood obtained one quote on the roof repair for the Way Building. It will consist of shingles because of the parapet walls. The total cost is \$65,000 consisting of laying the felt, shingles and building out the parapet wall. Mrs. Jankosky responded to Mayor Keene the company is Stewart Construction from Sebring and Mr. Underwood is working on two more quotes.

Mrs. Jankosky responded to Councilman Heine that we are requesting quotes because we don't have specifications and it needs to be done as an emergency repair with Council approval. She stated that we do have money in the capital improvement fund but remember we are not replacing that money so when we use it the fund decreases. She replied to Deputy Mayor Frierson that she believes that account contains \$918,000. She responded to Councilman Heine that a rough estimate to repair Smith Brown Gym would be about \$100,000.

## **PUBLIC COMMENTS**

Dr. Ernie Hewett explained that when they were working on the Water Plant numbers they did not consider depreciation which may be part of the \$800,000 deficit. He stated that in increasing the rate the City will want to stay competitive with the County and if increase to 20% you might bump over the County rate. Residents may then question why did you build the new plant however the rate will still be much less than the County's production rate. In regards to the garbage fees you keep squeezing the fat and savings built into the departments. Previously Mr. Strube would add \$30,000 in capital cost for equipment and after 4 years you would have money for a new truck however after a while the auditor asked why it was in the budget and it go eliminated. Mrs. Jankosky's recommendation to make the garbage an Enterprise fund will allow you to have that needed savings account. He explained that when they originally went to Womack Sanitation for numbers that Mr. Womack wanted to increase County rates however the City provides garbage at a substantially less cost. He reminded if you did contract out you will be indebted for 5 years which is why we can't take on those annexed properties because they are in contract with Womack Sanitation. He cautioned that the numbers he saw from Womack were not right. It appears to be a good deal until you scrutinize the numbers however you do need to look at the possibility. The City was providing the service better and at a cheaper rate.

**COUNCIL MEMBER COMMENTS**

Mrs. Jankosky responded to Councilman Heine that she is working the figures and when we looked at surrounding cities there was quite a bit of difference in price. Mayor Keene thanked Mrs. Jankosky for assisting in making things come together. Mrs. Jankosky noted that she would have quotes for the roof repair for the next meeting for approval. She also reported that Mr. Ken Small, FLC, would be here on August 14, 2012 at 5:30 p.m.

**ADJOURN**

Having no further business, the workshop was adjourned at 6:15 PM.

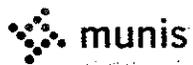
APPROVED THIS \_\_\_ DAY OF \_\_\_\_, 2012

By:

\_\_\_\_\_  
Keith Keene, Mayor

ATTEST:

\_\_\_\_\_  
Virginia S. Haas, CMC  
City Recorder



08/07/2012 15:34  
aahorkey

City of Arcadia, FL - \*\* LIVE \*\*  
WARRANT LIST BY VOUCHER

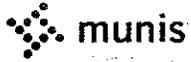
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WARRANT: 20120802 08/07/2012

DUE DATE: 08/07/2012

VOUCHER	VENDOR	VENDOR NAME	INVOICE	PO	TYPE	DUE DATE	AMOUNT	COMMENT
88437	2257	PEACE RIVER DISTRIBUTING CO	00050474	100	INV	08/07/2012	49.80	BEVERAGES FOR PROSHOP
WARRANT TOTAL							49.80	

\*\* END OF REPORT - Generated by Amanda Albritton-Horkey \*\*



08/10/2012 10:50  
aahorkey

City of Arcadia, FL - \*\* LIVE \*\*  
WARRANT LIST BY VOUCHER

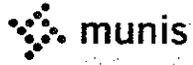
PG 18  
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WARRANT: 20120803 08/10/2012

DUE DATE: 08/10/2012

VOUCHER	VENDOR	VENDOR NAME	INVOICE	PO	TYPE	DUE DATE	AMOUNT	COMMENT
88553	222	JEAN-PIERRE LACROIX	5904	100	INV	08/09/2012	565.70	SERVICE
88554	222	JEAN-PIERRE LACROIX	WEB000055	100	INV	08/09/2012	824.50	SERVICE
88555	222	JEAN-PIERRE LACROIX	WEB000019	100	INV	08/09/2012	593.78	SERVICE
88556	222	JEAN-PIERRE LACROIX	5903	100	INV	08/09/2012	759.75	SERVICE
88557	2237	G&K SERVICES	JULY 2012_1897810	100	INV	08/09/2012	315.92	ACCT NO. 1897810
88558	2237	G&K SERVICES	JULY 2012_1898091	100	INV	08/09/2012	30.88	ACCT NO. 1898091
88559	2237	G&K SERVICES	JULY 2012_1898090	100	INV	08/09/2012	87.60	ACCT NO. 1898090
88560	2237	G&K SERVICES	JULY '12_1898096	100	INV	08/09/2012	139.76	ACCT NO. 1898096
88561	2237	G&K SERVICES	JULY 2012_1898097	100	INV	08/09/2012	140.04	ACCT NO. 1898097
88562	2237	G&K SERVICES	JULY 2012_1898099	100	INV	08/09/2012	151.20	ACCT NO. 1898099
88563	10030	W & S ENTERPRISE ACCOUNT	77724	100	INV	08/09/2012	202.62	ACCT NO. 1010000100
88565	2741	DAN CHOLVIN	2820121	100	INV	08/09/2012	1,500.00	NEC DSX PHONE SYSTEM W
88566	222	JEAN-PIERRE LACROIX	WEB000059	100	INV	08/09/2012	782.50	SERVICE
88567	130145	MUNICIPAL CODE CORP	00219991	100	INV	08/09/2012	550.00	ANNUAL CODE ON INTERNE
WARRANT TOTAL							33,714.89	

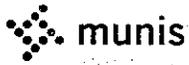
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WARRANT LIST BY VOUCHERPG 17  
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WARRANT: 20120803 08/10/2012

DUE DATE: 08/10/2012

VOUCHER	VENDOR	VENDOR NAME	INVOICE	PO	TYPE	DUE DATE	AMOUNT	COMMENT
88526	222	JEAN-PIERRE LACROIX	5909	100	INV	08/09/2012	385.00	SERVICE
88527	1535	NAPA AUTO PARTS	191319	100	INV	08/09/2012	12.69	BATTERY BOX
88528	2280	SNAP ON INDUSTRIAL	ARV/17619180	100	INV	08/09/2012	710.45	UPGRADED VEHICLE SCANN
88529	1666	STAPLES BUSINESS ADVANTAGE	8022571469	100	INV	08/09/2012	362.38	SUMMARY INV 8022571469
88532	60090	FLORIDA POWER & LIGHT	JUL/AUG '12 PROVIDEN	100	INV	08/09/2012	97.04	16944-36948: 231 PROVI
88533	60090	FLORIDA POWER & LIGHT	JUL/AUG '12 OAK SHPP	100	INV	08/09/2012	114.47	77069-38912: 1301 E OA
88534	60090	FLORIDA POWER & LIGHT	JUL/AUG '12 10TH	100	INV	08/09/2012	107.64	36020-30979: 320 N 10T
88535	60090	FLORIDA POWER & LIGHT	JUL/AUG '12 CYPRESS	100	INV	08/09/2012	155.18	26050-36983: 1312 E CY
88536	60090	FLORIDA POWER & LIGHT	JUL/AUG '12 OK SCL X	100	INV	08/09/2012	7.42	40006-94473: 607 E OAK
88537	80075	HOME OWNERS SUPPLY	225523	100	INV	08/09/2012	26.98	STAPLE COAXIAL BLK/COR
88538	2473	KED GROUP, INC	2559	100	INV	08/09/2012	1,539.00	EK 26
88539	222	JEAN-PIERRE LACROIX	5906	100	INV	08/09/2012	124.93	SERVICE
88540	222	JEAN-PIERRE LACROIX	5907	100	INV	08/09/2012	130.00	SERVICE
88541	222	JEAN-PIERRE LACROIX	5908	100	INV	08/09/2012	110.00	SERVICE
88542	222	JEAN-PIERRE LACROIX	5897	100	INV	08/09/2012	880.00	SERVICE
88543	222	JEAN-PIERRE LACROIX	5894	100	INV	08/09/2012	593.78	SERVICE
88544	222	JEAN-PIERRE LACROIX	5895	100	INV	08/09/2012	113.00	SERVICE
88545	222	JEAN-PIERRE LACROIX	5896	100	INV	08/09/2012	94.00	SERVICE
88546	222	JEAN-PIERRE LACROIX	5900	100	INV	08/09/2012	110.00	SERVICE
88547	222	JEAN-PIERRE LACROIX	5898	100	INV	08/09/2012	455.00	SERVICE
88548	222	JEAN-PIERRE LACROIX	5899	100	INV	08/09/2012	306.58	SERVICE
88549	222	JEAN-PIERRE LACROIX	WEB000033	100	INV	08/09/2012	65.00	SERVICE
88550	222	JEAN-PIERRE LACROIX	WEB000042	100	INV	08/09/2012	110.00	SERVICE
88551	222	JEAN-PIERRE LACROIX	5901	100	INV	08/09/2012	122.00	SERVICE
88552	222	JEAN-PIERRE LACROIX	WEB000058	100	INV	08/09/2012	130.00	SERVICE



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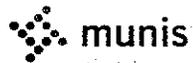
City of Arcadia, FL - \*\* LIVE \*\*  
WARRANT LIST BY VOUCHER

PG 16  
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WARRANT: 20120803 08/10/2012

DUE DATE: 08/10/2012

VOUCHER	VENDOR	VENDOR NAME	INVOICE	PO	TYPE	DUE DATE	AMOUNT	COMMENT
88490	60015	FEDERAL EXPRESS CORP	7-968-90938	100	INV	08/09/2012	82.30	ACCT NO. 1175-2414-0
88497	196	BUFFALO GRAFFIX	412430	100	INV	08/09/2012	470.64	SHIRTS FOR POLICE
88498	1963	BV OIL COMPANY, INC	03-538944	100	INV	08/09/2012	708.80	DIESEL
88499	10030	W & S ENTERPRISE ACCOUNT	78508	100	INV	08/09/2012	100.44	ACCT NO. 1070631500
88500	10030	W & S ENTERPRISE ACCOUNT	78501	100	INV	08/09/2012	25.20	ACCT NO. 1070622400
88501	10030	W & S ENTERPRISE ACCOUNT	78502	100	INV	08/09/2012	625.36	ACCT NO. 1070622600
88502	10030	W & S ENTERPRISE ACCOUNT	78423	100	INV	08/09/2012	50.40	ACCT NO. 1070554200
88503	10030	W & S ENTERPRISE ACCOUNT	78422	100	INV	08/09/2012	195.30	ACCT NO. 1070554000
88504	1451	DESOTO AUTO MALL	14544	100	INV	08/09/2012	42.84	HOUSING SWITCH
88505	2141	DISH NETWORK	AUG/SEP '12	100	INV	08/09/2012	72.00	ACCT NO. 8255 7070 805
88506	60090	FLORIDA POWER & LIGHT	JUL/AUG '12 TURNER	100	INV	08/09/2012	11.49	51929-54195: 185 NE TU
88507	60090	FLORIDA POWER & LIGHT	JUL/AUG '12 WELL3	100	INV	08/09/2012	641.87	06970-39949: 1612 E CY
88508	60090	FLORIDA POWER & LIGHT	JUL/AUG '12 OK WELL4	100	INV	08/09/2012	275.99	97419-38964: 1422 NE O
88509	60090	FLORIDA POWER & LIGHT	JUL/AUG '12 OKWELL5	100	INV	08/09/2012	398.48	97449-30943: 1704 NE O
88510	172	MCGEE TIRE STORES	L-153650	100	INV	08/09/2012	267.50	TIRES
88511	1535	NAPA AUTO PARTS	191497	100	INV	08/09/2012	6.39	AIR FILTER
88512	1535	NAPA AUTO PARTS	191498	100	INV	08/09/2012	26.54	BULB/OIL FILTER
88513	170025	QUILL CORPORATION	4773179	100	INV	08/09/2012	412.44	OFFICE SUPPLIES
88514	190070	SHORT ENVIRONMENTAL	12-2050	100	INV	08/09/2012	75.00	TOTAL COLIFORM 8/6/12
88515	1287	SIGNS DOWNTOWN	7926	100	INV	08/09/2012	173.00	SIGNS
88516	940	NEXTEL COMMUNICATIONS	273625411-125	100	INV	08/09/2012	332.08	ACCT NO. 273625411
88517	2477	STATE OF FLORIDA	3G-7052	100	INV	08/09/2012	277.79	TELEPHONE CHARGES
88518	2688	SWAINE & HARRIS, PA	11199	100	INV	08/09/2012	3,000.00	MATTER NO. 6524-001
88519	2638	TOSHIBA	2143558	100	INV	08/09/2012	243.40	CUST PO 23883
88520	200075	TOTAL PEST CONTROL OF	840279	100	INV	08/09/2012	45.00	PEST CONTROL



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City of Arcadia, FL - \*\* LIVE \*\*  
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PG 15  
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WARRANT: 20120803 08/10/2012

DUE DATE: 08/10/2012

VOUCHER	VENDOR	VENDOR NAME	INVOICE	PO	TYPE	DUE DATE	AMOUNT	COMMENT
88464	80125	LOU'S HYDRAULIC SALES & SER	5203A	100	INV	08/09/2012	75.00	LABOR TO RESEAL 5" CYL
88465	80125	LOU'S HYDRAULIC SALES & SER	5193A	100	INV	08/09/2012	276.97	VEE SET/METAL CLAD WIP
88466	130065	MEYER RADIATOR SERVICE	101022	100	INV	08/09/2012	85.00	THREAD & CUT KEY WAY O
88467	1535	NAPA AUTO PARTS	191365	100	INV	08/09/2012	10.58	PWR/STEERING FL-QUART
88468	1535	NAPA AUTO PARTS	191259	100	INV	08/09/2012	119.59	REMAN PS PUMP/CORE DEP
88469	1535	NAPA AUTO PARTS	191333	100	INV	08/09/2012	6.48	OIL FILTER/SPARK PLUG
88470	1535	NAPA AUTO PARTS	191369	100	CRM	08/09/2012	-55.60	CORE DEPOSIT REFUND
88471	1535	NAPA AUTO PARTS	191601	100	INV	08/09/2012	11.96	10W30 OIL
88472	140030	NEWTON MACHINE & SUPPLY, IN	128123	100	INV	08/09/2012	39.26	FIT BRG/NUT SEAL
88473	2128	ODYSSEY MANUFACTURING CO.	167883	100	INV	08/09/2012	281.25	HYPOCHLORITE SOLUTIONS
88474	2151	PEACE RIVER SHOPPER	13176	100	INV	08/09/2012	15.00	AD
88475	180003	R & R PRODUCTS, INC.	CD1591654	100	INV	08/09/2012	423.30	NUT/SHAFT ADJUSTING/BU
88476	180003	R & R PRODUCTS, INC.	CD1591623	100	INV	08/09/2012	126.26	COMPOUND - 25LB
88477	2737	SARLO POWER MOWERS INC	60178	100	INV	08/09/2012	1,335.00	SARLO POWER MOWERS
88478	190070	SHORT ENVIRONMENTAL	12-2025	100	INV	08/09/2012	40.00	CYANIDE 7/5/12
88479	190070	SHORT ENVIRONMENTAL	12-2024	100	INV	08/09/2012	78.00	REUSE 7/6,9,10/12
88480	190070	SHORT ENVIRONMENTAL	12-2023	100	INV	08/09/2012	224.00	SAMPLES 7/12, 19/12
88481	190070	SHORT ENVIRONMENTAL	12-1984	100	INV	08/09/2012	855.00	AMBIENT MONITORING 7/5
88482	190090	SMITH'S RANCH & GARDEN, INC	102048993	100	INV	08/09/2012	2.98	KEY
88483	1429	SUN STATE INTERNATIONAL TRU	X400014319:01	100	INV	08/09/2012	68.04	OEM SWITCH
88484	205	DEPT OF BUSIN AND PROFS REG	32406	100	INV	08/09/2012	455.00	PROJ #PRMZ003189
88486	200075	TOTAL PEST CONTROL OF	840367	100	INV	08/09/2012	65.00	PEST CONTROL
88487	200075	TOTAL PEST CONTROL OF	840366	100	INV	08/09/2012	30.00	PEST CONTROL
88488	200075	TOTAL PEST CONTROL OF	840365	100	INV	08/09/2012	30.00	PEST CONTROL
88489	200075	TOTAL PEST CONTROL OF	840370	100	INV	08/09/2012	50.00	PEST CONTROL



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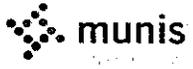
City of Arcadia, FL - \*\* LIVE \*\*  
WARRANT LIST BY VOUCHER

PG 14  
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WARRANT: 20120803 08/10/2012

DUE DATE: 08/10/2012

VOUCHER	VENDOR	VENDOR NAME	INVOICE	PO	TYPE	DUE DATE	AMOUNT	COMMENT
88438	314	ACTION MOWER SALES & SERVIC	151492	100	INV	08/09/2012	527.98	SHAFT TRIMMER
88439	10200	ARCADIAN	2770007	100	INV	08/09/2012	67.50	NOTICE OF PUBLIC HEARI
88440	106	BOWLING GREEN SMALL ENGINE	20798	100	INV	08/09/2012	11.93	INNER FILTER
88441	1191	CAMPBELL SERVICES & TURF PR	4915	100	INV	08/09/2012	1,500.00	DEEP TINE AERIFICATION
88442	1780	EDWARD CARDONA	96	100	INV	08/09/2012	3,000.00	TEST CONFLICT MONITORS
88443	2455	CENTURYLINK	AUG '12_311367811	100	INV	08/09/2012	124.73	ACCT NO. 311367811
88444	2455	CENTURYLINK	AUG '12_311825967	100	INV	08/09/2012	87.71	ACCT NO. 311825967
88445	2455	CENTURYLINK	AUG '12_312161469	100	INV	08/09/2012	99.88	ACCT NO. 312161469
88446	2455	CENTURYLINK	AUG '12_311452041	100	INV	08/09/2012	61.88	ACCT NO. 311452041
88447	2658	CINTAS DOCUMENT MANAGEMENT	DD69058577	100	INV	08/09/2012	35.00	DOCUMENT SHREDDING
88448	40050	DESOTO AUTOMOTIVE INC	324899B	100	INV	08/09/2012	86.12	HYDR FITTING/HOSE
88449	2736	DESOTO LAND SURVEYING LLC	679	100	INV	08/09/2012	450.00	STAKE CORNERS AT CITY
88450	2464	EXPRESS MOWER LLC	0078999	100	INV	08/09/2012	125.25	BLADE
88451	272	FLEETPRIDE	49020077	100	INV	08/09/2012	77.36	RESIDUAL CHECK VALVE
88452	60090	FLORIDA POWER & LIGHT	JUN/JUL '12 CEM SHED	100	INV	08/09/2012	10.78	84154-38939: 601 OAK R
88454	60090	FLORIDA POWER & LIGHT	JUN/JUL '12 WILSONCE	100	INV	08/09/2012	7.42	84164-36965: 601 OAK R
88455	60090	FLORIDA POWER & LIGHT	JUN/JUL '12 CEM S SH	100	INV	08/09/2012	7.83	96306-03240: 601 OAK R
88456	60090	FLORIDA POWER & LIGHT	JUN/JUL '12 HARRIS O	100	INV	08/09/2012	10.77	43412-39939: 111 HARRI
88457	60090	FLORIDA POWER & LIGHT	JUN/JUL '12 MLTENNIS	100	INV	08/09/2012	7.42	33392-38911: 320 MLK J
88458	60090	FLORIDA POWER & LIGHT	JUN/JUL '12 MLK RR	100	INV	08/09/2012	7.42	16775-87477: 320 MLK J
88459	60090	FLORIDA POWER & LIGHT	JUN/JUL '12 HARRIS R	100	INV	08/09/2012	515.27	43372-30934: 121 HARRI
88460	80075	HOME OWNERS SUPPLY	225099	100	INV	08/09/2012	9.98	2 X 4 X 10 PRESSURE TR
88461	80075	HOME OWNERS SUPPLY	225339	100	INV	08/09/2012	47.84	FASTENERS
88462	80075	HOME OWNERS SUPPLY	225163	100	INV	08/09/2012	115.22	PRESSURE TREATED/GRADE
88463	80075	HOME OWNERS SUPPLY	225233	100	INV	08/09/2012	4.49	LINK CHAIN



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City of Arcadia, FL - \*\* LIVE \*\*  
WARRANT LIST BY VOUCHER

PG 4  
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WARRANT: 20120806 08/15/2012

DUE DATE: 08/15/2012

VOUCHER	VENDOR	VENDOR NAME	INVOICE	PO	TYPE	DUE DATE	AMOUNT	COMMENT
88636	2580	J J TAYLOR COMPANIES INC	9265648	100	INV	08/15/2012	158.50	BEVERAGES FOR PRO SHOP
88637	2257	PEACE RIVER DISTRIBUTING CO	0338081	100	INV	08/15/2012	55.20	BEVERAGES FOR PRO SHOP
WARRANT TOTAL							213.70	

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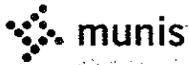
City of Arcadia, FL - \*\* LIVE \*\*  
WARRANT LIST BY VOUCHER

PG 11  
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WARRANT: 20120805 08/17/2012

DUE DATE: 08/17/2012

VOUCHER	VENDOR	VENDOR NAME	INVOICE	PO	TYPE	DUE DATE	AMOUNT	COMMENT
88570	1484	ADVANCE COMMERCIAL CHARGE A	9127222276423	100	INV	08/17/2012	107.40	BRAKE CLEANER
88571	1893	ARCADIA DO-IT-BEST HARDWARE	A312514	100	INV	08/17/2012	13.03	JANITOR WET MOP
88572	1893	ARCADIA DO-IT-BEST HARDWARE	B107382	100	INV	08/17/2012	24.32	MURIATIC ACID
88573	2455	CENTURYLINK	AUG '12_311032795	100	INV	08/17/2012	149.48	ACCT NO. 311032795
88574	2455	CENTURYLINK	AUG '12_312202177	100	INV	08/17/2012	133.78	ACCT NO. 312202177
88575	2455	CENTURYLINK	AUG '12_312077636	100	INV	08/17/2012	639.67	ACCT NO. 312077636
88576	10030	W & S ENTERPRISE ACCOUNT	78503	100	INV	08/17/2012	50.70	ACCT NO. 1070625900
88577	2650	COMMERCIAL MAINTENANCE CHEM	67521	100	INV	08/17/2012	1,095.84	TRIPLE THREAT
88578	2228	THE DUMONT COMPANY, INC.	255936	100	INV	08/17/2012	349.50	AS4000 AMMONIUM SULFAT
88579	291	ENVIRO-TECH	125131	100	INV	08/17/2012	947.50	GREASE B GONE/POWDER M
88580	2464	EXPRESS MOWER LLC	0079276	100	INV	08/17/2012	318.90	TRIMMER LINE/BLADE
88581	40060	DESOTO CNTY BOARD OF	JULY 2012_LANDFILL	100	INV	08/17/2012	19,463.22	JULY 2012: CUST NO. 01
88582	1726	D & D GARAGE DOORS, INC.	50873	100	INV	08/17/2012	320.00	COMMERCIAL SERVICE CAL
88583	60020	FENDER AUTO PARTS	11694	100	INV	08/17/2012	35.80	BEARINGS
88584	1017	FLORIDA DEPARTMENT OF REVEN	2ND QTR 2012	100	INV	08/17/2012	10.17	24-8012488558-7: COLLE
88585	60090	FLORIDA POWER & LIGHT	JUL/AUG '12 NE FIELD	100	INV	08/17/2012	466.40	86893-35928: 948 N ARC
88586	60090	FLORIDA POWER & LIGHT	JUL/AUG '12 SOFTBALL	100	INV	08/17/2012	7.42	79812-41180: 948 N ARC
88587	60090	FLORIDA POWER & LIGHT	JUL/AUG '12 CONCESSI	100	INV	08/17/2012	40.32	86763-31997: 400 VIRGI
88588	60090	FLORIDA POWER & LIGHT	JUL/AUG '12 VIRG STO	100	INV	08/17/2012	11.09	11873-76494: 400 VIRGI
88589	60090	FLORIDA POWER & LIGHT	JUL/AUG '12 EAST FLD	100	INV	08/17/2012	7.42	13266-99236: 400 VIRGI
88590	60090	FLORIDA POWER & LIGHT	JUL/AUG '12 ARC LL	100	INV	08/17/2012	29.94	59153-15104: 948 N ARC
88591	60090	FLORIDA POWER & LIGHT	JUL/AUG '12 WEST FLD	100	INV	08/17/2012	7.42	79406-02274: 400 VIRGI
88592	60090	FLORIDA POWER & LIGHT	JUL/AUG '12 SPEER CT	100	INV	08/17/2012	58.36	86753-33960: 400 VIRGI
88593	60090	FLORIDA POWER & LIGHT	JUL/AUG '12 TENNIS C	100	INV	08/17/2012	38.18	86833-32970: 400 VIRGI
88594	60090	FLORIDA POWER & LIGHT	JUL/AUG '12 ARC CONC	100	INV	08/17/2012	30.74	86913-31980: 948 N ARC



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City of Arcadia, FL - \*\* LIVE \*\*  
WARRANT LIST BY VOUCHER

PG 12  
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WARRANT: 20120805 08/17/2012

DUE DATE: 08/17/2012

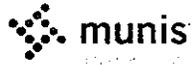
VOUCHER	VENDOR	VENDOR NAME	INVOICE	PO	TYPE	DUE DATE	AMOUNT	COMMENT
88595	60090	FLORIDA POWER & LIGHT	JUL/AUG '12 PKG LOT	100	INV	08/17/2012	21.57	86903-33953: 948 N ARC
88596	60090	FLORIDA POWER & LIGHT	JUL/AUG '12 SHFFLBRD	100	INV	08/17/2012	7.42	86589-32937: 12 S BREV
88597	60090	FLORIDA POWER & LIGHT	JUL/AUG '12 PARK PMP	100	INV	08/17/2012	11.30	86639-39968: 16 S VOLU
88598	80075	HOME OWNERS SUPPLY	225580	100	INV	08/17/2012	3.99	LEVER FLUSH ECON BAGGE
88599	222	JEAN-PIERRE LACROIX	WEB000078	100	INV	08/17/2012	124.00	SERVICE
88600	172	MCGEE TIRE STORES	R-026086	100	INV	08/17/2012	59.00	22.5 HUB PILOT WHEEL/L
88601	172	MCGEE TIRE STORES	L-153604	100	INV	08/17/2012	281.36	TIRES
88602	1535	NAPA AUTO PARTS	191446	100	CRM	08/17/2012	-3.30	WIPER BLADE REFUND
88603	1535	NAPA AUTO PARTS	191437	100	INV	08/17/2012	40.76	OIL FILTER/AIR FILTER/
88604	1535	NAPA AUTO PARTS	191629	100	INV	08/17/2012	7.69	SMALL LIGHT BULB
88605	1535	NAPA AUTO PARTS	191630	100	INV	08/17/2012	51.19	MUFFLER/U-BOLT
88606	1535	NAPA AUTO PARTS	191713	100	INV	08/17/2012	41.88	NAPA SYN 10W30 QT
88607	1535	NAPA AUTO PARTS	191714	100	INV	08/17/2012	3.37	LAMP
88608	1535	NAPA AUTO PARTS	191780	100	INV	08/17/2012	9.68	OIL FILTER/BRAKE CLEAN
88609	2128	ODYSSEY MANUFACTURING CO.	168271	100	INV	08/17/2012	849.00	HYPOCHLORITE SOLUTIONS
88611	190016	SAFETY PRODUCTS INC	025759	100	INV	08/17/2012	136.88	EAR PLUGS/SAFETY GLASS
88612	190090	SMITH'S RANCH & GARDEN, INC	101038078	100	INV	08/17/2012	5.96	KEY
88613	190090	SMITH'S RANCH & GARDEN, INC	101038008	100	INV	08/17/2012	22.98	SOCKET/RATCHET
88614	1405	THE SUN	2764580	100	INV	08/17/2012	102.25	AD FOR PART-TIME
88615	200075	TOTAL PEST CONTROL OF	840274	100	INV	08/17/2012	75.00	PEST CONTROL
88616	60090	FLORIDA POWER & LIGHT	JUL/AUG '12 ARC LTS	100	INV	08/17/2012	7.42	98315-85519: 948 N ARC
88617	200075	TOTAL PEST CONTROL OF	840372	100	INV	08/17/2012	30.00	PEST CONTROL
88618	2237	G&K SERVICES	JULY 2012_1898100	100	INV	08/17/2012	51.90	ACCT NO. 1898100
88619	222	JEAN-PIERRE LACROIX	WEB000077	100	INV	08/17/2012	552.00	SERVICE
88620	1535	NAPA AUTO PARTS	191066	100	INV	08/17/2012	2.13	STARTING FLUID

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WARRANT LIST BY VOUCHERPG 13  
apwarrnt

WARRANT: 20120805 08/17/2012

DUE DATE: 08/17/2012

VOUCHER	VENDOR	VENDOR NAME	INVOICE	PO	TYPE	DUE DATE	AMOUNT	COMMENT
88621	1535	NAPA AUTO PARTS	191644	100	INV	08/17/2012	2.19	PREM START FL 11 OZ
88622	1405	THE SUN	2758316	100	INV	08/17/2012	100.00	GOLF DIRECTORY 7/10/12
88623	2638	TOSHIBA	2143900	100	INV	08/17/2012	264.35	CUST PO 24022
88624	1893	ARCADIA DO-IT-BEST HARDWARE	A313618	100	INV	08/17/2012	8.52	BATTERY
88625	1866	BRENNTAG MID-SOUTH, INC.	BMS266869	100	INV	08/17/2012	540.00	SOD
88626	2128	ODYSSEY MANUFACTURING CO.	167882	100	INV	08/17/2012	886.50	HYPOCHLORITE SOLUTIONS
88627	2128	ODYSSEY MANUFACTURING CO.	168270	100	INV	08/17/2012	853.50	HYPOCHLORITE SOLUTIONS
88628	190070	SHORT ENVIRONMENTAL	12-2073	100	INV	08/17/2012	150.00	SAMPLE 8/7/12
88629	60090	FLORIDA POWER & LIGHT	JUL/AUG '12 GVT OL	100	INV	08/17/2012	31.55	26059-37958: 1769 NE L
88630	60090	FLORIDA POWER & LIGHT	JUL/AUG '12 GOLF MTL	100	INV	08/17/2012	48.03	45975-18598: 1769 NE L
88631	60090	FLORIDA POWER & LIGHT	JUL/AUG '12 GOLF RR	100	INV	08/17/2012	43.85	16279-33961: 1769 NE L
88632	60090	FLORIDA POWER & LIGHT	JUL/AUG '12 GOLF PMP	100	INV	08/17/2012	263.31	16289-31998: 1769 NE L
88633	60090	FLORIDA POWER & LIGHT	JUL/AUG '12 GOLF CAR	100	INV	08/17/2012	907.96	26069-35985: 1769 NE L
88634	60090	FLORIDA POWER & LIGHT	JUL/AUG '12 PRO SHOP	100	INV	08/17/2012	10.54	53062-54037: 1769 NE L
88635	200075	TOTAL PEST CONTROL OF	840478	100	INV	08/17/2012	45.00	PEST CONTROL
88646	1535	NAPA AUTO PARTS	192004	100	INV	08/17/2012	23.98	FREON R134A W STOP LK
88647	2749	OFFICE DEPOT	619943411001	100	INV	08/17/2012	289.54	TIME CLOCK/TIME CARDS/
88648	2351	S.O.A.R.	081412	100	INV	08/17/2012	316.24	SERVICE CALL
88649	230045	WESTERN AUTO ASSOC STORE	10064199	100	INV	08/17/2012	85.70	UPS
88650	2750	ICON TECHNOLOGIES	C3230	100	INV	08/17/2012	1,360.06	PARTS TO REPAIR YASKAW
88651	222	JEAN-PIERRE LACROIX	WEB000081	100	INV	08/17/2012	676.00	SERVICE CALL
88652	2455	CENTURYLINK	AUG '12_312159680	100	INV	08/17/2012	226.13	ACCT NO. 312159680
88653	40015	D & B ENTERPRISES, INC	11598	100	INV	08/17/2012	50.00	TOWING
88654	40072	DESOTO CNTY SHERIFF'S OFFIC	JULY 2012	100	INV	08/17/2012	831.50	RADIO USE & MAINTENANC
88655	1017	FLORIDA DEPARTMENT OF REVEN	JULY 2012 SALES TAX	100	INV	08/17/2012	722.28	24-8012488558-7 JULY 2



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City of Arcadia, FL - \*\* LIVE \*\*  
WARRANT LIST BY VOUCHER

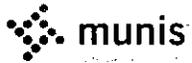
PG 14  
apwarrnt

WARRANT: 20120805 08/17/2012

DUE DATE: 08/17/2012

VOUCHER	VENDOR	VENDOR NAME	INVOICE	PO	TYPE DUE DATE	AMOUNT COMMENT
88656	172	MCGEE TIRE STORES	L-153729	100	INV 08/17/2012	133.75 TIRES
WARRANT TOTAL						35,722.51

\*\* END OF REPORT - Generated by Amanda Albritton-Horkey \*\*



08/17/2012 11:01  
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City of Arcadia, FL - \*\* LIVE \*\*  
WARRANT LIST BY VOUCHER

PG 4  
apwarrnt

WARRANT: 20120804 08/17/2012

DUE DATE: 08/17/2012

VOUCHER	VENDOR	VENDOR NAME	INVOICE	PO	TYPE	DUE DATE	AMOUNT	COMMENT
88492	60090	FLORIDA POWER & LIGHT	JUN/JUL '12 SE AIRPO	100	INV	08/09/2012	12.07	03080-31905: SE AIRPOR
88493	60090	FLORIDA POWER & LIGHT	JUN/JUL '12 OL AIRPO	100	INV	08/09/2012	106.74	03130-38937: SE AIRPOR
88494	60090	FLORIDA POWER & LIGHT	JUN/JUL '12 HANGAR	100	INV	08/09/2012	148.03	03160-30915: SE AIRPOR
88495	60090	FLORIDA POWER & LIGHT	JUN/JUL '12 BEACON L	100	INV	08/09/2012	31.02	32291-29311: 2268 SE A
88496	60090	FLORIDA POWER & LIGHT	JUN/JUL '12 HANGAR3	100	INV	08/09/2012	30.61	57004-27361: 2101 SE A
88568	222	JEAN-PIERRE LACROIX	5905	100	INV	08/09/2012	122.00	SERVICE
88569	222	JEAN-PIERRE LACROIX	WEB000032	100	INV	08/09/2012	206.22	SERVICE
WARRANT TOTAL							656.69	

\*\* END OF REPORT - Generated by Amanda Albritton-Horkey \*\*



Copy ITEM # 3  
original to  
D. Snyder Chamber

City of Arcadia  
SPECIAL EVENT PERMIT APPLICATION

Date Submitted: 8/15/12  
Event Name Chamber Tailgate Party  
Event Location McSwain Park  
Date(s) of Event 10/19/12 Hours of Event 6pm - 11pm  
Expected Attendance 250-300 RAIN DATES - AS SOON AS ~~THUR~~ AFTER  
Event Sponsor DeSoto Chamber Not-For Non-Profit?  YES  NO  
Description of Event Annual Chamber Membership Banquet. Outdoor venue with food, alcoholic beverages and live music. Also using Chamber building.  
Contact Person Debby Snyder Telephone 863 494-4033  
Fax # 494-3312 Email debby@desotochamberfl.com  
Insurance Carrier \_\_\_\_\_  
Insurance Agent DeSoto Insurance Agent's Phone 494-2242

- Alcoholic Beverages?  YES  NO
- Tents?  YES  NO
- Cooking?  YES  NO
- Outdoor Music?  YES  NO
- Additional Electric?  YES  NO
- Carnival Rides?  YES  NO
- Wildlife?  YES  NO
- Fireworks?  YES  NO
- Signs Displayed?  YES  NO
- Set-up/Clean-up by City?  YES  NO
- City Police required?  YES?  NO Help monitor
- Road Closures?  YES  NO

If Yes, please specify locations: \_\_\_\_\_

Other Pertinent Information: Not open to public - attendees must purchase ticket for entry.

\*\*\*\*\*FOR CITY USE ONLY\*\*\*\*\*

Received by: D. G...  
City Marshal \_\_\_\_\_ Approved  
City Administrator \_\_\_\_\_ Approved  
City Council \_\_\_\_\_ Approved

Date: 8/16/12  
\_\_\_\_\_ Disapproved  
\_\_\_\_\_ Disapproved  
\_\_\_\_\_ Disapproved

Going to Council 8/21/12

PD \$25.00 fee  
+ \$200 Deposit

**DBPR ABT-6003 – Division Of Alcoholic Beverages and Tobacco Application for  
One/Two/Three Day Permits or Special Sales License**

**STATE OF FLORIDA  
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION**

**DBPR Form  
ABT- 6003  
Revised 09/2010**

**NOTE – This form must be submitted as part of an application packet**

*If you have any questions or need assistance in completing this application, please contact the Department of Business and Professional Regulation or your local district office. Please submit your completed application to your local district office at least (7) days prior to the first date of the event to insure the permit is issued by the event date. This application may be submitted by mail, or it can be dropped off. A District Office Address and Contact Information Sheet can be found on AB&T's page of the DBPR web site at the link provided below.*

<http://www.state.fl.us/dbpr/abt/contact/index.shtml>

<b>SECTION 1 – CHECK TRANSACTION REQUESTED</b>	
<b>Transaction Type:</b>	
<input checked="" type="checkbox"/> One/Two/Three Day Permit	<input type="checkbox"/> Special Sales License

<b>SECTION 2 – LICENSE INFORMATION</b>			
Full Name of Applicant Organization (This is the name the license/permit will be issued in) DeSoto County Chamber of Commerce			
Department of State Division of Corporations Document # 707141		FEIN Number 59-0578706	
Business Name (D/B/A) or Name of Event Chamber Tailgate Party			
Location of Event (Street and Number) 16 S. Volusia Avenue			
City Arcadia	County DeSoto	State FL	Zip Code 34266
Mailing Address (Street or P.O. Box) Same			
City		State	Zip Code
Contact Person Debby Snyder		Telephone Number 863 494 4033 ext.	
Email Address debby@desotochamberfl.com			
Date(s) Permit Desired 10/19/12			

<b>ABT District Office Received / Date Stamp</b>

SECTION 3 - SALES TAX TO BE COMPLETED BY THE DEPARTMENT OF REVENUE	
<b>Full Name of Applicant Organization</b> DeSoto County Chamber of Commerce	
The named applicant for a license/permit has complied with the Florida Statutes concerning registration for Sales and Use Tax and has agreed to pay any applicable taxes due.	
Signed _____	Date _____
Title _____	
Department of Revenue Stamp:	

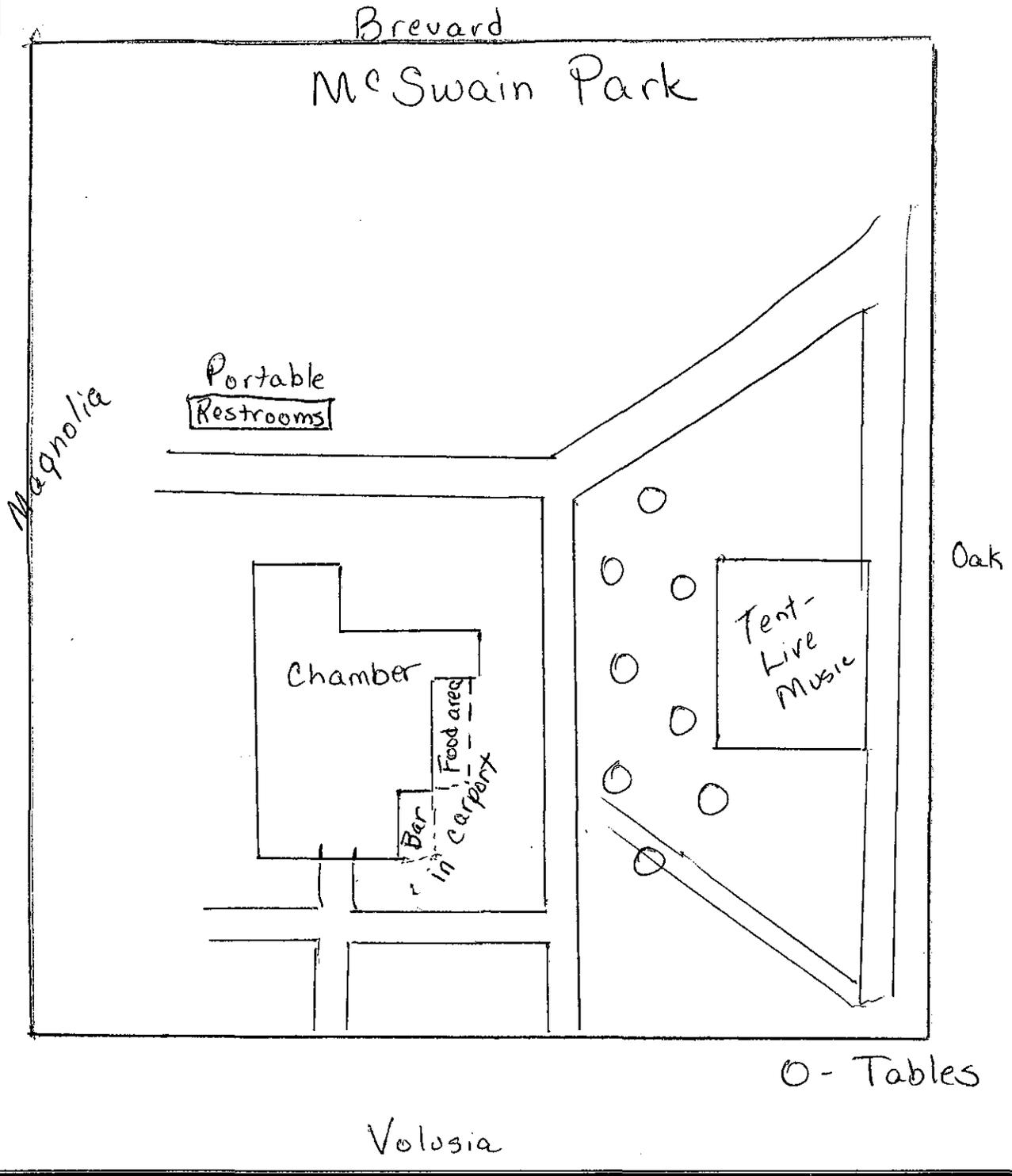
SECTION 4 - ZONING TO BE COMPLETED BY THE ZONING AUTHORITY GOVERNING THE EVENT LOCATION	
Location of Event (Street and Number) <b>16 S. Volusia Avenue</b>	
City <b>Arcadia</b>	County <b>DeSoto</b>
The location complies with zoning requirements for the temporary sale of alcoholic beverages pursuant to this application for a One/Two/Three Day Permit.	
Signed _____	Date <u>8/16/12</u>
Title <u>City Administrator</u>	

**Note: College fraternities and sororities must meet certain additional conditions which can be found in the application instructions and requirements.**

SECTION 5 - DESCRIPTION OF PREMISES TO BE LICENSED  
AB&T AUTHORIZED SIGNATURE REQUIRED

Business Name (D/B/A) or Name of Event  
Chamber Tailgate Party

Neatly draw a floor plan of the premises in ink, including sidewalks and other outside areas which are contiguous to the premises, walls, doors, counters, sales areas, storage areas, restrooms, bar locations and any other specific areas which are part of the premises sought to be licensed. A multi-story building where the entire building is to be licensed must show each floor plan.



SECTION 6 - AFFIDAVIT OF APPLICANT  
FOR NON-PROFIT CIVIC ORGANIZATION ALCOHOLIC BEVERAGE PERMIT

NOTARIZATION REQUIRED

Full Name of Applicant Organization

DeSoto County Chamber of Commerce

"This is to certify that the applicant requesting the permit in the above and foregoing application is a non-profit civic organization and that the permit, if used, will be used only by the organization making application, on the date(s) requested and at the location stated. This is to further certify that the applicant organization has not received more than three (3) permits within the calendar year, unless otherwise authorized by law, and agree that the location may be inspected and searched during the time that the permit is issued and business is being conducted without a search warrant by authorized agents or employees of the Division of Alcoholic Beverages and Tobacco, the Sheriff, his Deputies, and Police Officers for purposes of determining compliance with the alcoholic beverage laws.

I, the undersigned individual, hereby swear or affirm that I am an officer and duly authorized to make the above and foregoing statements on behalf of the applicant organization. Furthermore, I swear under oath or affirmation under penalty of perjury as provided for in Sections 559.791, 562.45, and 837.06, Florida Statutes, that the foregoing information is true to the best of my knowledge."

STATE OF Florida

COUNTY OF DeSoto

Debbly Snyder  
APPLICANT SIGNATURE

APPLICANT SIGNATURE

The foregoing was  Sworn to and Subscribed OR ( ) Acknowledged Before me this 16<sup>th</sup> Day  
of August, 2012, By Debbly Snyder who is  personally  
known to me (print name(s) of person making statement)

OR ( ) who produced \_\_\_\_\_ as identification.

Virginia S. Haas  
Notary Public

Commission Expires



VIRGINIA S. HAAS  
NOTARY PUBLIC  
STATE OF FLORIDA  
Comm# EE127736  
Expires 9/6/2015

**SECTION 7 - AFFIDAVIT OF APPLICANT  
FOR SPECIAL SALES LICENSE**

**NOTARIZATION REQUIRED**

**Full Name of Applicant Organization**

DeSoto County Chamber of Commerce

"I, the undersigned individual, or if a corporation for itself, its officers and directors, hereby swear or affirm that I am duly authorized to make the above and foregoing application for a special sales license which authorizes the sale of alcoholic beverages for period of up to three (3) days. I understand this license does not permit the sale of alcoholic beverages for consumption on the premises and only allows package sales in sealed containers and agree that the location may be inspected and searched during the hours that the special sale is being conducted without a search warrant by authorized agents or employees of the Division of Alcoholic Beverages and Tobacco, the Sheriff, his Deputies, and Police Officers for purposes of determining compliance with the beverages laws.

I swear under oath or affirmation under penalty of perjury as provided for in Sections 559.791, 562.45, and 837.06, that the foregoing information is true to the best of my knowledge and that no other person or entity except as indicated herein has an interest in the special sales license and that all of the above listed persons or entities meet the qualifications necessary to hold this special sales license."

STATE OF \_\_\_\_\_

COUNTY OF \_\_\_\_\_

\_\_\_\_\_  
APPLICANT SIGNATURE

\_\_\_\_\_  
APPLICANT SIGNATURE

The foregoing was ( ) Sworn to and Subscribed OR ( ) Acknowledged Before me this \_\_\_\_\_ Day

of \_\_\_\_\_, 20\_\_\_\_\_, By \_\_\_\_\_ who is ( ) personally  
known to me (print name(s) of person making statement)

OR ( ) who produced \_\_\_\_\_ as identification.

\_\_\_\_\_  
Notary Public Commission Expires: \_\_\_\_\_

## ATTESTATION

This form is to be completed by the alcoholic beverage license holder **ONLY** when the event of the non profit organization is being held at a location that is licensed by the Division of Alcoholic Beverages & Tobacco for the sale of alcoholic beverages.

Note: This attestation must have the original signature of the alcoholic beverage license holder (only persons on file with the division may sign) and must be submitted by the non-profit group along with the application for the One/Two/Three Day Permit.

Licensee:		
Business Name (DBA):		
License #:	Series of Permanent License: Type:	
Name of Non-Profit Group:		
Date(s) of Event		

## IMPORTANT

A One/Two/Three Day permit is being requested for an event to be held on your licensed premises. During the event, no sales or service of alcoholic beverages may be made under your alcoholic beverage license in the area identified for use by the non-profit organization. Failure to comply will result in administrative charges being filed against your license.

Signature of Licensee: \_\_\_\_\_

Date: \_\_\_\_\_



**DEPARTMENT OF THE AIR FORCE**  
NATIONAL MUSEUM OF THE UNITED STATES AIR FORCE®  
1100 SPAATZ STREET  
WRIGHT-PATTERSON AIR FORCE BASE, OHIO 45433-7102

ITEM # 4

10 August 2012

Ms. Judy Jankosky (SDA0050)  
City Administrator  
23 N. Polk Ave  
Arcadia FL 34266

Dear Ms. Jankosky

Per your request a duplicate 2012 renewal package is attached. The 2012 Loan Agreement between the National Museum of the United States Air Force and City of Arcadia FL for the T-33 static display aircraft. This agreement is for the period of 1 April 2012 through 31 March 2013. The required actions should be completed and returned to the National Museum of the United States Air Force no later than **1 September 2012**.

The loan package includes one Instruction Sheet that will guide you through the renewal process, two copies of the Point of Contact Information Sheet.; 2012 Loan Agreement with one copy of Attachment 1 and 2, two copies of the 2012 Inventory Sheet; one return checklist and a prepaid return envelope. **All documents must be signed by the Mayor or City Manager.**

Also required is proof of insurance. For insurance purposes the Government appraised value of the T-33 is \$10,000.

Send one copy of the signed Loan Agreement, signed Inventory Sheet, proof of insurance, updated Point of Contact Information Sheet and the return checklist to the NMUSAF in the prepaid return envelope. The second copy is provided for your records.

Thank you in advance for your cooperation and we look forward to another successful year in our joint efforts at preserving Air Force history. If you have any questions or you need additional information, please feel free to call me at (937) 255-4770 or email me at [patricia.ochs@wpafb.af.mil](mailto:patricia.ochs@wpafb.af.mil).

Sincerely

A handwritten signature in black ink, appearing to read "Patricia Ochs".

PATRICIA OCHS  
Static Display Program Administrator  
Plans and Programs

**Attachments:**

1. Instruction Sheet (1)
2. 2012 Loan Agreement SDA0042 (2) w/Attachments 1 & 2 (1)
3. 2012 Inventory Sheet (2)
4. Point of Contact Information Sheet (2)
5. Return Checklist (1)
6. Prepaid Return Envelope (1)

# INSTRUCTIONS FOR COMPLETING THE 2012 LOAN RENEWAL

## FOR MUNICIPALITIES

1. **2012 LOAN AGREEMENT:** Review, sign and date the Acceptance Statement located on page six of the loan agreement. **The Mayor/City Manager must sign this document.**

**NOTE: No changes are authorized to be made to the 2012 Loan Agreement. Any changes made will automatically void the Agreement.**

2. **2012 INVENTORY REPORT:** Complete a physical inspection of each item, verifying the nomenclature against the attached computerized inventory report. Please annotate any discrepancies such as additions (munitions that are attached to the aerospace vehicles), shortages, damage or deterioration. Upon completion of the physical inspection, the Certification Statement at the bottom of the inventory needs to be **signed by the Mayor/City Manager.**

3. **2012 POINT OF CONTACT INFORMATION SHEET:** Review the Point of Contact Information sheet and make pen and ink changes to correct the information, **do not retype document.** Explanations of several items on the Point of Contact Information Sheet are listed below:

The Historical Property Custodian: The Mayor/City Manager is the Historical Property Custodian. This is the only individual authorized to sign the loan agreement and inventory in accordance with Department of Defense Directives.

Physical Location of Item: Please put the street address, i.e., (Lynn Municipal Airport, 234 5<sup>th</sup> Ave; Memorial Park, 2552 East 4<sup>th</sup> St; VFW Post 1111, Wilmington Ave and Airport Rd, etc.)

Primary Point of Contact, Title Primary Point of Contact & Primary Phone Number: This is the individual that you want to receive any correspondence from the Museum and can answer any questions in reference to the items on loan. This individual can be different from the Historical Property Custodian.

4. **PHOTO REQUIREMENTS:** Provide a CD containing digital images of the loaned property. Digital images of aircraft/missiles will provide general views with the entire aircraft/missile showing in the photo, additional photos should be close enough to show sufficient detail to show the overall condition and tail number for the airframe these can be taken in sections. Photos for all other artifacts to include the armament and munitions attached to your aircraft will be close enough to show sufficient detail to insure positive identification of each object. **Please Note: Do not send hard copies of the photos or a 3 ½ inch hard disk**

5. **INSURANCE:** Provide proof of insurance to include full replacement value of loaned historical property. For Borrowers with private insurance coverage, proof shall constitute a copy of the insurance certificate from the commercial provider, naming Lender as "loss payee", noting any deductible, and listing the replacement value of all loaned property (provided by Lender). For self-insured organizations, proof shall constitute a written and signed statement attesting to ability to reimburse for full replacement value will be provided each year. For insurance purposes the Government appraised value of the item(s) on loan to your organization is noted on the inventory report in the column labeled "Value".

If you have any questions please contact Pat Ochs at (937) 255-4770 or by email at [patricia.ochs@wpafb.af.mil](mailto:patricia.ochs@wpafb.af.mil).

**RETURN THE 2012 LOAN RENEWAL PACKAGE  
IN THE PREPAID RETURN ENVELOPE  
NO LATER THAN 1 SEPTEMBER 2012**

**NATIONAL MUSEUM OF THE UNITED STATES AIR FORCE (NMUSAF)  
STATIC DISPLAY PROGRAM**

**2012 LOAN AGREEMENT, SDA0050**

**1.0. Parties.** This Agreement is entered pursuant to Public Law 80-421 [10 United States Code (USC) §2572], and any amendments thereto, and is effective as of 1 April 2012 between the United States of America, or, "the Government," represented by the National Museum of the United States Air Force (NMUSAF), and collectively referred to hereinafter as "the Lender," and the **CITY OF ARCADIA** hereinafter called "the Borrower," incorporated and operating under the laws of the State/Country of **FL** and located at **ARCADIA**. The Government hereby establishes with the Borrower a loan agreement for U.S. Air Force (USAF) historical property for the period commencing 1 April 2012 and ending 31 March 2013. This agreement is not transferable.

**2.0. Borrower Obligations/Costs.** The Borrower has applied, in writing, for the loan of USAF historical property, and hereby agrees to be responsible for all arrangements and, in accordance with 10 USC §2572, is required to pay all costs, charges and expenses incident to the loan of this property, including, but not limited to, the cost of preparation, demilitarization, hazardous material removal, disassembly, packing, crating, handling, maintenance, repair, restoration, transportation and all other actions incidental to the use and/or movement of the loaned property to or from the Borrower's location.

**3.0. Loaned Property.** The NMUSAF shall loan to the Borrower the historical property identified in the inventory report, which has been included in the loan package and is incorporated into this Agreement by reference as if fully rewritten herein (hereinafter the "Property"). The Borrower accepts the Property on an "as is, where is" basis, and the Lender makes no warranties, expressed or implied, as to the Property's condition, fitness for any particular purpose, or other warranty of any kind.

**4.0 Loan Conditions.**

**4.1.** The Borrower agrees that the Property shall be used for static display purposes only. Loaned aerospace vehicles will not be flown or restored to flying condition under any circumstance, nor will they be licensed with the Federal Aviation Administration (FAA). The Borrower shall not remove any parts from loaned aircraft except as directed in paragraph 4.2. Relocation of the Property for temporary special events (parades, ceremonies, air shows, etc.) is not authorized under any circumstances. No decorations of any type, for any purpose (special event, seasonal display, ceremonies, etc.) are authorized to be displayed on any of the Property.

**4.2.** The Borrower agrees to allow the Lender to remove parts from loaned aerospace vehicles for NMUSAF or military requirements, upon written direction from the NMUSAF. Such parts are generally internal in nature and removal or replacement should not alter the external aesthetic appearance of the aerospace vehicle.

**4.3.** The Borrower shall not part with possession of the Property or any component of the Property in any manner to any third party either directly or indirectly. The Borrower shall not enter into any negotiations with a third party regarding any future disposition of the loaned material, in whole or in part.

**4.4.** The Borrower agrees to all of the following: to use the Property in a careful and prudent manner; to not modify the Property in any manner, without prior written permission of the Lender, which would alter the original form, design, or the historical significance of said Property; to perform routine maintenance to include (but not limited to) annual upkeep, periodic painting, repair of damage, day-to-day care and management of the Property, so as to provide an acceptable appearance and to not reflect negatively on the Lender; and to display

## **10.0. Borrowers Responsibilities.**

**10.1.** The Borrower agrees to indemnify, save harmless, and defend the Lender from and against all claims, demands, actions, liabilities, judgments, costs, and attorney's fees, arising out of, claimed on account of, or in any manner predicated upon personal injury, death, or property damage caused by or resulting from possession and/or use of the Property.

**10.2.** The Borrower agrees to report as requested to the Lender on the condition and location of the Property. Further, the Borrower agrees to allow authorized Department of Defense representatives access to the Borrower's records and facilities to assure accuracy of information provided by the Borrower and compliance with the terms of this Agreement.

**10.3.** The Borrower agrees to return said Property to the Lender on termination of this Agreement or earlier, if it is determined that the Property is no longer required, at no expense to the Lender. In the event of a partial termination, the Borrower agrees to the return of all items of the Property subject to the partial termination, at no expense to the Lender.

## **11.0. Initial Loan Agreement Requirements.**

**11.1.** The Borrower agrees to furnish the Lender a CD/DVD containing digital images of the Property within fifteen (15) days of taking physical possession of the Property. The image file name must be the accession number for that item (i.e. SD-2000-0136.JPG). For aircraft and ballistic missiles, images will include views showing all external surfaces including tail number and all accessible interior areas including instrument panels, avionics racks and equipment, aircrew, passenger, cargo and payload compartments, wheel wells, and bomb bays. Digital images for all other artifacts will be of sufficient detail to insure positive identification of each object.

**11.2.** The Borrower shall arrange insurance coverage for the Property on an all-risk, wall-to-wall basis, at a minimum, for an amount that equals the total agreed upon FRV for all items in the inventory report, plus any additional amount to cover the inventory that does not have an identified FRV, so long as the Property remains in its possession. The Borrower further agrees to furnish the Lender proof of said insurance. For Borrowers with private insurance coverage, proof shall constitute a copy of the insurance certificate from the commercial provider, noting any deductible, and showing coverage up to the FRV of the Property and any additional coverage for Property that does not have an FRV identified in the inventory report. For self-insured organizations, proof shall constitute a written and signed statement attesting to its ability to reimburse the Government for the FRV of the Property (as identified in the inventory report and/or as determined by the NMUSAF).

## **12.0. Annual Loan Renewal Requirements.**

**12.1.** The Borrower agrees to furnish the Lender a CD/DVD containing digital images of the Property. The image name must be the accession number for that item (i.e. SD-2000-0136.JPG). Digital images of aircraft and missiles will provide general views to include sufficient detail to show the overall condition and tail number of the airframe. Digital images for all other artifacts will be of sufficient detail to insure positive identification of each object and its current condition.

**12.2.** The Borrower agrees to furnish a copy of the most recent annual financial statements to include revenue and expense reporting and a projected budget for the next operating year.

to the Government; the Borrower shall be responsible for paying all maintenance, freight, storage, crating, handling, transportation and other costs or charges attributable to such repossession.

**15.2.** In the event the loan is terminated for any reason, the provisions of this Agreement will remain in effect until all of the Property, or in the event of a partial termination that portion of the Property at issue, has been relocated and in a condition that is satisfactory to the NMUSAF.

**15.3.** Termination of the loan and subsequent repossession of all or any part of the Property at the option of the Borrower shall require no less than thirty (30) days advance notice to the Lender in writing. This requirement may be waived by the Lender only through the provision of a written waiver to the Borrower prior to the return of the Property.

**15.4.** The Lender reserves the right not to renew this Agreement, in all or part, and to recall the Property if required by the Lender to meet the requirements of the NMUSAF, Wright-Patterson AFB, OH or for military requirements. The Lender will provide a written thirty (30) day notice of intent to recall to the Borrower. In the event of recall, movement of the recalled Property from the Borrower's site will be accomplished at the Lender's expense.

**16.0. Dispute Resolution.** In the event a dispute arises between the parties over the terms and conditions of this Agreement reasonable attempts will be undertaken to resolve the matter through negotiation between the parties or persons appointed, in writing, by the parties. This Agreement shall be construed and interpreted in accordance with Federal law. If any provision herein is held unlawful or otherwise unenforceable by the Court any remaining provisions shall be considered divisible and remain in full force and effect. In the further event that negotiations fail to reach a resolution, the parties agree that the Federal District Court for the Southern District of Ohio, at Dayton, Ohio, will have exclusive jurisdiction over such disputes.

## ATTACHMENT 1

### NATIONAL MUSEUM OF THE UNITED STATES AIR FORCE (NMUSAF) LOAN AND STATIC DISPLAY PROGRAMS

#### INSTRUCTIONS FOR PREPARATION AND MAINTENANCE OF AEROSPACE VEHICLES

##### SECTION A - GENERAL

###### A. Information:

1. This instruction covers the requirements for the preservation and preparation of aircraft for static display purposes by an organization borrowing an aerospace vehicle from the National Museum of the United States Air Force (NMUSAF).

2. These requirements are designed to return and/or maintain the aerospace vehicle in as near original configuration as possible and to render them suitable for display.

3. Generally, all reconditioning, repairing, and refinishing will be accomplished in accordance with current Air Force directives and instructions and in a manner that would not modify it in any way, thereby altering the original form, design, or the historical significance of, said property. Deviations from this standard must be requested in writing and approved by NMUSAF.

###### B. Security Requirements:

1. The aerospace vehicle on display and undergoing preparation for display shall be kept secure from unsupervised personnel. The aerospace vehicle will be maintained with sufficient security to insure that it is protected from vandalism and theft or unauthorized removal of components.

2. Any theft or unauthorized removal of components shall be immediately reported to the local law enforcement agency and by the next working day to NMUSAF. This must be followed by a report of the investigation of the incident within 30 days.

3. All canopies, doors, access hatches, and access plates, except for one entrance door, will be permanently sealed shut by any of the following methods to prevent unauthorized entry:

a. Bolting through the hatch to internal crossbars placed across the opening. These can be fabricated from sturdy steel strapping or channel iron.

b. Riveting the door securely to the jamb section.

c. Attaching hasps internally and securing with inside padlock.

2. Disconnect and drain all water and oil lines, tanks, valves, and pumps. Reconnect lines and reinstall plugs after draining. (If applicable)

3. Clean excess oil and grease from exterior components of engines. (If applicable)

4. Check power plant cowling for corrosion and damage. Repair and refinish as necessary for display.

5. Install intake and exhaust protective covers. Standard covers may be used if available, or suitable substitutes.

6. Clean and preserve propeller domes.

7. Clean deicer shoes and apply corrosion preventative compound.

8. Clean and check metal components of propellers for corrosion. Treat any affected areas and refinish to standard configuration.

#### **C. Defuel and Purge Fuel Systems:**

1. Defuel and purge all fuel tanks and check for safety with a combustible gas indicator.

2. Disconnect and drain all fuel lines, valves, sumps, pumps, etc. Reconnect lines after purging.

3. Spray or seal fuel tanks with a corrosion preventive compound.

4. Drain water injection systems and deicing fluids whenever found.

#### **D. Prepare Landing Gear:**

1. Release high-pressure air from all landing gear shock struts.

2. Clean and preserve strut.

3. Clean all wheels and other landing gear components.

4. Check and remove corrosion. Repaint to standard configuration.

5. Check all tires for excessive wear and adjust pressure as required.

6. Secure all retractable landing gear in the down position with positive locking devices.

#### **E. Prepare Hydraulic Systems:**

1. Remove bottles from all fire extinguisher systems, dissipate and reinstall. Caution: Insure all chemicals are disposed of in accordance with established State environmental policies.

2. Drain and clean entire drinking water system. (If applicable)

3. Drain, clean, and reinstall coffee jugs and water jugs. (If applicable)

**J. Prepare Airframe:**

1. Check airframe for corrosion and treat affected areas.

2. Clean all debris and foreign material from interior of fuselage.

3. Check airframe for external damage and repair.

4. Cover all openings that will allow the entrance of water or other foreign matter that may have a corrosive or other deteriorating effect. Use standard covers if available, or suitable substitutes. Additional protection may be incorporated for aerospace vehicles placed in outside storage.

5. Check all fuselage, wing, and empennage drain holes for obstructions. Outside storage or display may necessitate additional drain holes to ensure proper drainage. Drain holes should be periodically probed to insure they are not obstructed.

6. Clean and treat lavatory and relief facilities. (If applicable)

7. Check all astrodomes and plastic panels for crazing and damage, repair and/or replace as necessary. Clean all plastic panels thoroughly with soap and water.

8. Inspect for water trapped in lower portions of fuselage. If water is present comply with instructions contained in applicable technical order for removal and correction.

**K. Prepare Control Surfaces:**

1. Check all metal control surfaces for corrosion and treat-affected areas.

2. Check all control surfaces for external damage and repair areas as necessary for display purposes.

3. Inspect all fabric-covered control surfaces, repair or recover as necessary.

4. Check all control surfaces, attaching mechanisms for loose rivets and/or sheared bolts and make necessary repairs.

5. Secure all moveable surfaces in a neutral position with positive locking devices.

1. Deviation from the procedures outlined in this attachment must be requested in writing and require written approval prior to deviation.
  
2. No aerospace vehicle will be renovated, reconfigured, have markings changed, or tail number altered, or any parts added, removed, or replaced as part of a planned restoration effort without prior written approval from the NMUSAF.

02/04/05

## ATTACHMENT 2

### NATIONAL MUSEUM OF THE UNITED STATES AIR FORCE (NMUSAF) LOAN AND STATIC DISPLAY PROGRAMS

#### INSTRUCTIONS FOR THE CARE OF ARTIFACTS

##### **A. Information:**

1. These general guidelines are provided to fulfill the NMUSAF's obligation to ensure the preservation of the collection, and to define the responsibilities of organizations that retain historical property for display.

2. Under normal circumstances, objects will not be made available from the NMUSAF unless the basic measures for preservation and conservation have already been accomplished. However, regardless of the state of preservation at the time of receipt, an assessment must be made and all appropriate measures taken to insure continued preservation of historical property. All items must be properly prepared for exhibition, placed in a safe environment and inspected periodically.

##### **B. General Guidelines for Artifacts:**

1. All artifacts must be protected from harmful exposure and maintained in a stable environment. Preservative treatments and mounting techniques will vary with each item depending on its material(s), condition, and display method. The following are some general guidelines:

a. When displaying an object never modify an object in such a way as to alter or compromise its integrity, authenticity or uniqueness. Retain its natural characteristics.

b. Provide appropriate physical security against vandalism or theft through the use of locked or sealed display cases. The object's intrinsic value should determine the security measures required.

c. Good housekeeping and environmental control are essential for the long term care of museum artifacts.

2. Contact the NMUSAF Conservator for guidance or assistance for proper display of NMUSAF objects.

**C. Damage Threats to Artifacts:** The threats of damage or deterioration to artifacts generally come from four sources:

storage of objects. Leather and textiles shall be stored flat when possible and laid out on acid free tissue paper. If leather or textiles are hung, they should be hung on well padded hangers. Storage on shelves shall be loose with no piling or stacking of objects and all shelving covered with acid free tissue. If shelving is wood, it shall be sealed to deter transfer of acid from wood to artifacts. Cabinets are preferable to open storage as they discourage theft, dust, and insect problems.

**F. Handling:** Wear cotton, nitrile, or latex gloves while handling objects. Two hands should be used to handle or carry objects to reduce risk of dropping. Carry only one object at a time using both hands. Do not carry or lift objects by handles or weakest point.

**G. Display:** Displaying an object can be very detrimental if not done properly. Cases should be designed to incorporate UF-3 or UF-5 Plexiglas to shield objects from UV light. Cases should be ventilated to allow air exchange and openings filtered to prevent entry of insects. All interior surfaces of wooden cases should be properly sealed. All artifacts should be buffered from acidic display materials. Never alter an artifact to fit a case or to facilitate mounting. Use mannequins that do not place undue stress on uniforms. Do not force garments on to mannequins. Keep cases clean and place them in areas away from direct sun and extremes in temperature and humidity.

**H. Shipping:** Damage to artifacts can occur during shipping. Use appropriate packing materials to protect the object during transit. Consult NMUSAF to arrange shipping of returned loaned objects.

*Revised 8 Dec 2011*

# RETURN CHECKLIST

## MUNICIPALITIES

- Provide one copy of the 2012 Loan Agreement **signed by the Mayor/City Manager (no exceptions)**. Return entire document not just the signature page.
  
- Provide one copy of the 2012 Inventory Report **signed by the Mayor/City Manager (no exceptions)**.
  
- Provide one copy of the 2012 Point of Contact Information Sheet that has been updated to reflect any changes in ink, **do not retype**.
  
- Provide a CD containing digitals of each item. Digital images of aircraft/missiles will provide general views with the entire aircraft/missile showing in the photo, additional photos should be close enough to show sufficient detail to show the overall condition and tail number for the airframe these can be taken in sections. Photos for all other artifacts to include the armament and munitions attached to your aircraft will be close enough to show sufficient detail to insure positive identification of each object. **Please Note: Do not send hard copies of the photos or a 3 ½ inch hard disk. Check your CD to make sure the images have been saved to it.**
  
- Provide proof of insurance to include name of carrier, limits of liability and period of coverage (copy of binder). The National Museum of the United States Air Force must be named as the certificate holder for the loaned property. For self-insured organizations, proof shall constitute a written and signed statement attesting to ability to reimburse for full replacement value will be provided each year.

**RETURN THE 2012 LOAN RENEWAL PACKAGE  
IN THE PREPAID RETURN ENVELOPE**

**RETURN NO LATER THAN 1 SEPTEMBER 2012**

*Air-Cadia Inc*

2269 SE A C Polk Jr Dr  
Arcadia, Fl 34266  
863-990-9314  
bbminnear@aol.com

August 8, 2012

City of Acadia  
Arcadia, Fl 34266

*Dear Administrator Jankosky , Mayor, and City Council Members:*

*Please accept Air-cadia's July 2012 report as is. It reflects the accuracy, of hanger rental fees, tie-down fees, fuel, oil, and other items due the City for that specific month.*

*You are issued a check from Air-cadia reflecting the amount on report. Please bear in mind we pay you weather we have collected monies from your tenant or not.*

*You asked us to forward the advance payment from Mr. Nicolai, which I can do. I have 2 tenants, Mr. Ring and Mr. Greene who are in arrears.*

*Would you like July's report and the following months reports adjusted to reflect collected and uncollected monies? If I adjust July's report for these three individuals, there would be a subtraction of \$315.00 off report, as the arrearage outweigh the collected monies.*

*Air-cadia as been reporting the same way for over 27 years. I respectfully asked that we continue do to the same, for the remaining two and a half years left of our contract.. Juggling each month, creates confusion and adds for a potential mistakes.*

*Unless I hear otherwise, I assume this matter to be closed, and will continue to report as we have in the past.. As always, I am available for further discussion or clarification.*

*Respectfully,*



Rebecca Minnear  
Air-Cadia Inc.

*Air-Cadia*

2268 SE AC Polk Jr Dr  
Arcadia, Fl 34266  
863-990-9314  
863-993-2114

*FLOWAGE AND HANGER RENT REPORT JULY 2012*

<i>Aviation Fuel .....</i>	<i>1273.6 GALLONS @ \$0.01/ga</i>	<i>\$</i>	<i>12.73</i>
<i>Lubrication oil.....</i>	<i>3.00Gallons.04/gal</i>	<i>\$</i>	<i>.12</i>
<i>Tiedown Fee.....</i>	<i>70.00/50%</i>	<i>\$</i>	<i>35.00</i>
<i>BLDG F.....</i>	<i>900.00/90%</i>	<i>\$</i>	<i>810.00</i>
<i>T-hangers.....</i>	<i>4000.00/90%</i>	<i>\$</i>	<i>3,600.00</i>
<i>Late Fee.....</i>	<i>50.00/90%</i>		<i>45.00</i>

*This month 20 of the 20 hangers rented-Building A and B  
3 of the 3 hangers rented-Building F*

*Total due City for JULY 2012* *\$4,502.85*

*Paid Check #*     *2517*

7:31 AM  
 08/02/12  
 Accrual Basis

**Air-Cadia Inc.**  
**Sales by Item Detail**  
 July 2012

Type	Date	Num	Memo	Name	Qty	Sales Price	Amount	Balance
<b>Inventory</b>								
<b>fabric</b>								
Invoice	7/24/2012	1961	vinyl/yard-bo...	Hackney	3	19.95	59.85	59.85
Total fabric							59.85	59.85
<b>Fuel/cash</b>								
Sales Receipt	7/4/2012	524	Fuel/cash sal...		60.1	5.39	323.94	323.94
Invoice	7/5/2012	1954	Fuel/cash sal...	Hange	15.3	5.39	82.47	406.41
Sales Receipt	7/13/2012	525	Fuel/cash sal...	cash sales	33.9	5.39	182.72	589.13
Sales Receipt	7/19/2012	526	Fuel/cash sal...	cash sales	6.25	5.39	33.69	622.82
Sales Receipt	7/24/2012	527	Fuel/cash sal...	cash sales	100.8	5.39	543.31	1,166.13
Sales Receipt	7/29/2012	528	Fuel/cash sal...	cash sales	16.6	5.89	97.77	1,263.90
Invoice	7/30/2012	1963	Fuel/cash sal...	Frierson	62.1	5.89	365.77	1,629.67
Total Fuel/cash							1,629.67	1,629.67
Total Inventory							1,689.52	1,689.52
<b>Parts</b>								
<b>wholesale</b>								
Invoice	7/12/2012	1955	wholesale-shi...	Sarasota Classic C...	12	40.00	480.00	480.00
Invoice	7/12/2012	1955	wholesale-shi...	Sarasota Classic C...	-1	40.00	-40.00	440.00
Total wholesale							440.00	440.00
Total Parts							440.00	440.00
<b>Service</b>								
<b>100 Aeroshell</b>								
Sales Receipt	7/19/2012	526	Aeroshell 100	cash sales <i>1 case 3 gallons</i>	1	64.94	64.94	64.94
Total 100 Aeroshell							64.94	64.94
<b>Butler hanger</b>								
Invoice	7/1/2012	1933	Hanger rent-...	Frierson	1	200.00	200.00	200.00
Invoice	7/1/2012	1938	Hanger rent-...	Hewitt	1	200.00	200.00	400.00
Total Butler hanger							400.00	400.00
<b>Fuel</b>								
Sales Receipt	7/4/2012	524	Fuel/credit ca...		413.4	5.49	2,269.57	2,269.57
Sales Receipt	7/13/2012	525	Fuel/credit ca...	cash sales	108.4	5.49	595.12	2,864.69
Sales Receipt	7/19/2012	526	Fuel/credit ca...	cash sales	179	5.49	982.71	3,847.40
Sales Receipt	7/24/2012	527	Fuel/credit ca...	cash sales	44	5.49	241.56	4,088.96
Sales Receipt	7/29/2012	528	Fuel/credit ca...	cash sales	234	5.99	1,401.66	5,490.62
Total Fuel							5,490.62	5,490.62

*1273.2*  
*1273.2 gallons fuel*

7:31 AM  
 08/02/12  
 Accrual Basis

**Air-Cadia Inc.**  
**Sales by Item Detail**  
 July 2012

Type	Date	Num	Memo	Name	Qty	Sales Price	Amount	Balance
<b>Hanger Rent</b>								
Invoice	7/1/2012	1930	Hanger Rent-...	Cartwright	1	200.00	200.00	200.00
Invoice	7/1/2012	1931	Hanger Rent-...	Chase	1	200.00	200.00	400.00
Invoice	7/1/2012	1932	Hanger Rent-...	DeSoto Sheriff	1	200.00	200.00	600.00
Invoice	7/1/2012	1934	Hanger Rent-...	Gabbert	1	200.00	200.00	800.00
Invoice	7/1/2012	1935	Hanger Rent-...	Geeslin	1	200.00	200.00	1,000.00
Invoice	7/1/2012	1936	Hanger Rent-...	GreeneB	1	200.00	200.00	1,200.00
Invoice	7/1/2012	1937	Hanger Rent-...	Harrison	1	200.00	200.00	1,400.00
Invoice	7/1/2012	1940	Hanger Rent-...	Huber	1	200.00	200.00	1,600.00
Invoice	7/1/2012	1941	Hanger Rent-...	Hutchinson	1	200.00	200.00	1,800.00
Invoice	7/1/2012	1942	Hanger Rent-...	Jurca	1	200.00	200.00	2,000.00
Invoice	7/1/2012	1943	Hanger Rent-...	Martins	1	200.00	200.00	2,200.00
Invoice	7/1/2012	1944	Hanger Rent-...	Nicolai	1	200.00	200.00	2,400.00
Invoice	7/1/2012	1945	Hanger Rent-...	Ring	1	200.00	200.00	2,600.00
Invoice	7/1/2012	1947	Hanger Rent-...	Solensky	1	200.00	200.00	2,800.00
Invoice	7/1/2012	1948	Hanger Rent-...	Southwell	1	200.00	200.00	3,000.00
Invoice	7/1/2012	1949	Hanger Rent-...	Stikeleather	1	200.00	200.00	3,200.00
Invoice	7/1/2012	1950	Hanger Rent-...	Welles	1	200.00	200.00	3,400.00
Invoice	7/1/2012	1951	Hanger Rent-...	Whipple	1	200.00	200.00	3,600.00
invoice	7/1/2012	1952	Hanger Rent-...	Wilcox	1	200.00	200.00	3,800.00
invoice	7/1/2012	1953	Hanger Rent-...	McClure	1	200.00	200.00	4,000.00
<b>Total Hanger Rent</b>							<b>4,000.00</b>	<b>4,000.00</b>
<b>late charge</b>								
Invoice	7/20/2012	1957	Late charge-...	GreeneB	1	25.00	25.00	25.00
Invoice	7/20/2012	1958	late charge/J...	Ring	1	25.00	25.00	50.00
<b>Total late charge</b>							<b>50.00</b>	<b>50.00</b>
<b>Rent-Bldg F</b>								
Invoice	7/1/2012	1929	Rent-Bld F-J...	Almquist	1	300.00	300.00	300.00
Invoice	7/1/2012	1939	Rent-Bld F-J...	Hilton	1	300.00	300.00	600.00
Invoice	7/1/2012	1946	Rent-Bld F-J...	Ruple	1	300.00	300.00	900.00
<b>Total Rent-Bldg F</b>							<b>900.00</b>	<b>900.00</b>
<b>shipping/handling</b>								
Invoice	7/24/2012	1961	shipping/han...	Hackney	1	20.00	20.00	20.00
Invoice	7/28/2012	1962	ship Garmin r...	Hackney	1	36.65	36.65	56.65
<b>Total shipping/handling</b>							<b>56.65</b>	<b>56.65</b>

7:31 AM

08/02/12

Accrual Basis

**Air-Cadia Inc.**  
**Sales by Item Detail**  
**July 2012**

Type	Date	Num	Memo	Name	Qty	Sales Price	Amount	Balance
<b>Tie down</b>								
Invoice	7/20/2012	1956	Tie Down-Jul...	Hackney	1	45.00	45.00	45.00
Invoice	7/30/2012	1963	Tie Down-two...	Frierson	2	5.00	10.00	55.00
Sales Receipt	7/31/2012	522	Tie Down-1 w...	Marchbank	1	15.00	15.00	70.00
<b>Total Tie down</b>							<b>70.00</b>	<b>70.00</b>
<b>Total Service</b>							<b>11,032.21</b>	<b>11,032.21</b>
<b>Other Charges</b>								
<b>Mics</b>								
Credit Memo	7/20/2012	1959	clear books	Francoise	-1	2.00	-2.00	-2.00
Invoice	7/24/2012	1960	labor-to mak...	Hackney	1	75.00	75.00	73.00
<b>Total Mics</b>							<b>73.00</b>	<b>73.00</b>
<b>Total Other Charges</b>							<b>73.00</b>	<b>73.00</b>
<b>TOTAL</b>							<b>13,234.73</b>	<b>13,234.73</b>

7:22 AM

08/08/12

**Air-Cadia Inc.**  
**Customer Balance Summary**  
 As of July 31, 2012

	<u>Jul 31, 12</u>	
Frierson <i>fuel</i>	376.47	
Greene <i>B</i>	553.00	<i>hanger rent due</i>
Hackney <i>fuel other</i>	259.89	
Hange <i>fuel</i>	-31.99	
Nicolai	-963.00	<i>prepay</i>
Ring	767.00	<i>-hanger due</i>
Sarasota Classic Car Museum Inc	880.00	
Waynes World	1,048.00	
Williams <i>fuel</i>	-660.59	
<b>TOTAL</b>	<b><u>2,228.78</u></b>	

*ady report*

*Nicolai <810<sup>00</sup>7*  
*Green 472<sup>50</sup>*  
*Ring 652<sup>50</sup>*

315<sup>50</sup>  
*air-cadia paid-uncollected*  
\$315<sup>00</sup>

Air-Cadia Inc.

8/7/2012

Register: Accounts Receivable

From 01/01/2012 through 07/31/2012

Sorted by: Date, Type, Number/Ref

Date	Number	Customer	Memo/Description	Qty	Rate	Charge	Paid	Balance
06/06/2012		Nicolai	<i>prepaid</i>				1,284.00	-1,284.00
06/15/2012	1926	Nicolai				107.00		-1,177.00
07/01/2012	1944	Nicolai				214.00		-963.00

*prepay to City  
4 1/2 months @ 180<sup>00</sup> = 810<sup>00</sup>*

*4-months 856  
1/2-month 107  
963*

Air-Cadia Inc.

8/8/2012

Register: Accounts Receivable

From 07/01/2011 through 07/31/2012

Sorted by: Date, Type, Number/Ref

Date	Number	Customer	Memo/Description	Qty	Rate	Charge	Paid	Balance
07/01/2011	1603	GreeneB				214.00		214.00
08/01/2011	1628	GreeneB				214.00		428.00
09/01/2011	1654	GreeneB				214.00		642.00
09/09/2011		GreeneB					214.00	428.00
10/01/2011	1680	GreeneB				214.00		642.00
10/05/2011		GreeneB					214.00	428.00
10/15/2011		GreeneB					214.00	214.00
10/30/2011		GreeneB					214.00	0.00
11/01/2011	1708	GreeneB				214.00		214.00
11/22/2011		GreeneB					214.00	0.00
12/01/2011	1734	GreeneB				224.00		224.00
12/10/2011		GreeneB					214.00	10.00
01/01/2012	1761	GreeneB				214.00		224.00
01/09/2012		GreeneB					224.00	0.00
02/01/2012	1790	GreeneB				214.00		214.00
02/06/2012		GreeneB					214.00	0.00
03/01/2012	1820	GreeneB				214.00		214.00
03/29/2012	1845	GreeneB				25.00		239.00
04/01/2012	1855	GreeneB				214.00		453.00
04/30/2012	1873	GreeneB				25.00		478.00
05/01/2012	1882	GreeneB				214.00		692.00
05/25/2012		GreeneB					214.00	478.00
05/31/2012	1899	GreeneB				25.00		503.00
06/01/2012	1908	GreeneB				214.00		717.00
06/30/2012	1927	GreeneB				25.00		742.00
07/01/2012	1936	GreeneB				214.00		956.00
07/02/2012		GreeneB					428.00	528.00
07/20/2012	1957	GreeneB				25.00		553.00

*Air-Cadia has paid City - but has not collected from tenant.*

*2-months @ 180<sup>00</sup> = 360<sup>00</sup>  
5-late fees @ 22.50 = 112.50  
472.50*

*2-months @ 214<sup>00</sup> = 428  
5-late fees @ 25<sup>00</sup> = 125  
553*

Register: Accounts Receivable

From 07/01/2011 through 07/31/2012

Sorted by: Date, Type, Number/Ref

Date	Number	Customer	Memo/Description	Qty	Rate	Charge	Paid	Balance
07/01/2011	1612	Ring				214.00		642.00
07/15/2011		Ring					642.00	0.00
08/01/2011	1637	Ring	<i>Air-Cadia Paid to City but remains uncollected.</i>			214.00		214.00
09/01/2011	1663	Ring				214.00		428.00
10/01/2011	1689	Ring				214.00		642.00
11/01/2011	1717	Ring				214.00		856.00
12/01/2011	1743	Ring				224.00		1,080.00
12/27/2011		Ring	<i>3-months @ 180<sup>00</sup> = \$540<sup>00</sup></i>				856.00	224.00
12/27/2011		Ring					214.00	10.00
01/01/2012	1770	Ring	<i>5-late fees @ 22<sup>50</sup></i>			214.00		224.00
02/01/2012	1800	Ring				239.00		463.00
03/01/2012	1831	Ring				239.00		702.00
03/29/2012		Ring					702.00	0.00
03/29/2012	1846	Ring				25.00		25.00
04/01/2012	1865	Ring				214.00		239.00
04/30/2012	1874	Ring				25.00		264.00
05/01/2012	1890	Ring				214.00		478.00
05/14/2012		Ring					214.00	264.00
05/31/2012	1900	Ring				25.00		289.00
06/01/2012	1917	Ring				214.00		503.00
06/30/2012	1928	Ring				25.00		528.00
07/01/2012	1945	Ring				214.00		742.00
07/20/2012	1958	Ring				25.00		<u>767.00</u>

*3-months @ 180<sup>00</sup> = \$540<sup>00</sup>*  
*5-late fees @ 22<sup>50</sup>*

<u>112<sup>50</sup></u>
<b>\$652<sup>50</sup></b>

*3-month @ 214 = 642*  
*5-late fee @ 25 = 125*  
767

*Air-Cadia Inc*

2269 SE A C Polk Jr Dr  
Arcadia, Fl 34266  
863-990-9314  
bbminnear@aol.com

*August 9, 2012*

*City of Acadia  
Arcadia, Fl 34266*

*Dear Administrator Jankosky, Mayor, an city council Members:*

*Due to recent concern regarding tie-down fees, may I respectfully ask for your direction on the following.*

*As there is no lease agreement between the City and Mr. Hilton, as of this date, is he to be charged for the planes he has had tie-down. His plane, the Savannah, has been out of hanger and tie-down since February. This is six months of tie-down fee. The last two months another plane has been tie-down by hanger F3.*

*Thank you for your attention in this matter.*

*Sincerely,*



*Rebecca Minnear  
Air-Cadia Inc.*

ITEM # 7



# Senior Class of 2013

## UPCOMING EVENTS

Mike Morris  
863-990  
9822  
if any  
Questions

- 8/23 @ 3:30p Class Meeting room 428 (old tech lab – new testing lab)
- Introductions, pep rally prep – bring supplies to make signs
- 8/31 @ 6:30a Pep rally set up in gym – decorate bleachers  
@ 6<sup>th</sup>/7<sup>th</sup> period Pep rally - bring your spirit, signs, and LOUD cheering  
@ 7:00p Home game vs. Sebring Blue Streaks
- 9/3 NO SCHOOL – Labor Day
- 9/6 @ 3:30p Class Meeting room 428
- Float planning and design
- 9/7 @ 7:00p Home game vs. Okeechobee  
9/22 – 10/4 Float construction – location TBA
- Saturdays 10a – 8p
  - Mondays thru Fridays 4p – 8p
  - No Sundays
- (Nominations & voting for Homecoming King, Queen, & Court dates TBA)  
(Spirit Week details TBA)
- 10/5 @ 6:30a Pep rally set up in gym – decorate bleachers  
@ 6<sup>th</sup>/7<sup>th</sup> period Pep rally - bring your spirit, signs, and LOUD cheering  
@ 4:00 Parade – meet at Scout field right after school (need spirit trucks, cars, signs)  
@ 7:00p Homecoming game vs. Southeast Seminoles
- 10/6 @ 8p Homecoming dance – dance contracts and ticket info
- 10/22 NO SCHOOL – Record's Day
- 10/23 2<sup>nd</sup> Qtr begins
- 10/25 Report cards
- 11/1 @ 3:30p Class Meeting room 428
- Final pep rally prep
- 11/2 @ 6:30a Pep rally set up in gym – decorate bleachers  
@ 6<sup>th</sup>/7<sup>th</sup> period Pep rally - bring your spirit, signs, and LOUD cheering (We come in as a group!)
- 11/5 Home game vs. Hardee Wildcats
- 11/9 @ 7:00p NO SCHOOL – Professional Development Day for teachers
- 11/19 – 23 Home game vs. Berkley Prep
- 12/6 @ 3:30p NO SCHOOL – Thanksgiving Break
- 12/24 – 1/4/13 Class Meeting room 428
- Plan Grad Nite, discuss caps and gowns, scholarship info
- NO SCHOOL – Winter Break

### OFFICERS

Shelton Brown – President  
Vickey Avila – VP  
Brianda Villegas – Secretary  
Clarisa Metro – Treasurer  
Melenie Rodriguez - Historian

Th. 9/20  
Sat 10/11

Need Fire station  
9/20 – 10/11

We will schedule a mandatory class meeting in the next few weeks during school to discuss upcoming information & dates, vote for class song, quote, color, & flower, and answer any questions. Feel free to contact your officers or sponsors at any time or check out the class bulletin board by the cafeteria.

CLASS SPONSORS – Emily Morris 494-3434 ext. 362 or 727-647-3777 cell  
Mike Morris 990-0822 cell

**J Jankosky****ITEM # 8**

---

**From:** J Jankosky  
**Sent:** Thursday, August 16, 2012 7:57 AM  
**To:** Joseph Fink  
**Subject:** RE: Budget Amendments  
I did answer.

Judi

---

**From:** Joseph Fink  
**Sent:** Thursday, August 16, 2012 7:14 AM  
**To:** J Jankosky  
**Subject:** RE: Budget Amendments

No comment back on this from you -- is it to be enforced as under Miller, or does it need to be an agenda item for next week?

*Joseph E Fink, Councilman  
City of Arcadia Florida  
863.494.4114 City Hall  
863.244.2740 Cell  
863.494.4887 Home*

---

**From:** Joseph Fink  
**Sent:** Monday, August 13, 2012 4:35 PM  
**To:** J Jankosky  
**Subject:** RE: Budget Amendments

Administrator --

On the attachment, 2nd Paragraph, 4th line from the bottom, starting with --"...Councilman Fink..."

*Joseph E Fink, Councilman  
City of Arcadia Florida  
863.494.4114 City Hall  
863.244.2740 Cell  
863.494.4887 Home*

---

**From:** Joseph Fink  
**Sent:** Saturday, August 11, 2012 6:17 AM  
**To:** J Jankosky  
**Subject:** Budget Amendments

City Administrator --

In reviewing past actions, I noticed that we never took formal action to require all budget amendments to come before council. Do you plan to follow the action that Dr. Miller stated on the minutes attachment, or previous administrations? If the latter, I formally request this be added for action to the next agenda.

Have a good weekend!

*Joseph E Fink, Councilman  
City of Arcadia Florida  
863.494.4114 City Hall  
863.244.2740 Cell  
863.494.4887 Home*

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No virus found in this message.  
Checked by AVG - [www.avg.com](http://www.avg.com)  
Version: 10.0.1424 / Virus Database: 2437/5203 - Release Date: 08/15/12

8/17/2012

**J Jankosky**

**From:** Joseph Fink  
**Sent:** Thursday, August 16, 2012 8:31 AM  
**To:** J Jankosky  
**Subject:** RE: Budget Amendments

Thank you,

*Joseph E Fink, Councilman  
City of Arcadia Florida  
863.494.4114 City Hall  
863.244.2740 Cell  
863.494.4887 Home*

**From:** J Jankosky  
**Sent:** Thursday, August 16, 2012 7:58 AM  
**To:** Joseph Fink  
**Subject:** FW: Budget Amendments

Judi

**From:** J Jankosky  
**Sent:** Monday, August 13, 2012 12:39 PM  
**To:** Joseph Fink  
**Subject:** RE: Budget Amendments

I am not familiar with what action previous administration followed and there was no formal action on the attached, I will put this on the agenda.

Judi

**From:** Joseph Fink  
**Sent:** Saturday, August 11, 2012 6:17 AM  
**To:** J Jankosky  
**Subject:** Budget Amendments

City Administrator --

In reviewing past actions, I noticed that we never took formal action to require all budget amendments to come before council. Do you plan to follow the action that Dr. Miller stated on the minutes attachment, or previous administrations? If the latter, I formally request this be added for action to the next agenda.

Have a good weekend!

*Joseph E Fink, Councilman  
City of Arcadia Florida  
863.494.4114 City Hall  
863.244.2740 Cell  
863.494.4887 Home*

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No virus found in this message.  
Checked by AVG - [www.avg.com](http://www.avg.com)  
Version: 10.0.1424 / Virus Database: 2437/5192 - Release Date: 08/10/12

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No virus found in this message.  
Checked by AVG - [www.avg.com](http://www.avg.com)  
Version: 10.0.1424 / Virus Database: 2437/5203 - Release Date: 08/15/12

8/17/2012

**SPECIFIC AUTHORIZATION NO. 15****Community Development Block Grant Engineering Assistance**

THIS DOCUMENT, executed this \_\_\_\_\_ day of \_\_\_\_\_, 2012, is a Specific Authorization No. 15 to the Agreement for Professional Services dated September 7, 2010 (hereinafter called the "AGREEMENT"), between the City of Arcadia, a Florida municipal corporation (hereinafter called "OWNER") and Hazen and Sawyer, P.C. (hereinafter called "ENGINEER").

WHEREAS, the AGREEMENT provides that the OWNER may authorize the ENGINEER, by Specific Authorization, to perform professional services;

WHEREAS, the OWNER desires the ENGINEER to provide engineering services associated to with obtaining a Community Development Block Grant for providing utility service for two neighborhood revitalization areas. In order to obtain a grant, permit level plans and specifications will be required that can be submitted to CDBG and Florida Department of Environmental Protection Permit for approval.

**SCOPE OF SERVICES**

Therefore, the ENGINEER has agreed to provide General Consulting Services which may not all be defined at the present time but may include the following task:

Task 1 – Provide updated project schematic showing project area and proposed improvements.

Task 2 – Provide detailed cost estimate for proposed projects for submittal with CDBG grant application.

Task 3 – Provide permit level plans for proposed improvements for Bridal Path Neighborhood. This will include water, sewer, stormwater and street improvements.

Task 4 – Update city standard specifications for water and sewer to incorporate with project plans and submittal to FDEP and CDBG.

Task 5 - Provide permitting and grant assistance associated with obtaining a CDBG grant for these two neighborhoods.

Task 6 – Provide monthly status report that summarizes work completed.

If accepted by the ENGINEER, specific services to be performed are to commence upon receipt of an oral or written request to perform General Consulting Services from the City Administrator, provided any such oral notification is confirmed to ENGINEER in writing within seventy-two (72) hours. Services to be rendered under this Specific Authorization are provided in accordance with Articles 3 and 4 of the AGREEMENT. It is understood and agreed that the nature, scope, and schedule for the services to be provided is not defined at present; therefore, the actual services provided for the budget established below cannot be defined. Payment of invoices rendered pursuant to this Specific Authorization shall constitute OWNER's acceptance of the services provided.

**TIME SCHEDULE**

Services described herein will commence upon receipt by Hazen and Sawyer of this executed Specific Authorization. It is anticipated that the work for this project will be completed and submitted in accordance within an agreed upon schedule by OWNER.

**COMPENSATION**

The ENGINEER shall be paid in accordance with the Direct Labor Costs Times a Factor as set forth in Article 5.1.1 of the AGREEMENT. A budget of \$45,000 for services under this Specific Authorization will not be exceeded without the OWNER's written approval.

**OTHER PROVISIONS**

All applicable portions of Sections 3 through 6 of the AGREEMENT not specifically modified herein shall remain in full force and effect and are incorporated by reference herein.

IN WITNESS WHEREOF the parties hereto have made and executed this Specific Authorization as of the day and year entered by the last party executing this Specific Authorization written below.

**WITNESS:**

**ENGINEER**  
**Hazen and Sawyer**

By: \_\_\_\_\_

By: \_\_\_\_\_  
Damann Anderson, PE  
Vice President

**APPROVED AS TO FORM AND  
CORRECTNESS:**

**OWNER**  
**CITY OF ARCADIA**  
(Approved by City Council at  
\_\_\_\_\_ meeting)

**ATTEST:**

By: \_\_\_\_\_  
Judi Jankosky  
City Administrator

By: \_\_\_\_\_  
Keith Keene  
Mayor



MEMORANDUM

TO: Arcadia City Council

FROM: Judi Jankosky, City Administrator 

DATE: August 14, 2012

SUBJECT: Property and Casualty Insurance

DISCUSSION: Council was provided a copy of the property schedule for the August 7 meeting. Councilwoman Frierson was appointed to work with Lew Ambler and staff to go over and make recommendations regarding the coverage on all the structures; particularly the structures that were highlighted due to a difference in current coverage and appraised value.

We met on August 14 and attached is the result of our discussions. It is important to note that many structures at the water treatment plant will be removed from the list once the new plant is complete and although the new structures cost more we may possibly see a savings because of the better construction and rating they will receive.

RECOMMENDED MOTION: Approve the City Administrator to renew the City property and casualty insurance as recommended in the attached schedule.



MEMORANDUM

TO: Arcadia City Council

FROM: Judi Jankosky, City Administrator 

DATE: August 14, 2012

SUBJECT: Banking

DISCUSSION: It needs to be reflected in the minutes that:

Rachelle Baumann is Interim Finance Director;  
Ms. Baumann has authority to sign checks as Interim Finance Director; and  
ACH payroll/online banking may be performed by either Rachelle Baumann or Ashley Killmon.

Also mentioned in discussions with our banks is the number of required signatures. Most entities only require 2 and it is an either/or situation so business can continue when there is a change in staff. The City requires by Ordinance that the Finance Director be the main signatory, countersigned by the City Administrator and one Councilperson. When you change Finance Director or City Administrators, no checks or payroll can be processed until the changes are reflected in the minutes and banking paperwork is signed. This process takes about two weeks. It is recommended the Ordinance be amended to require two signatures – Finance Director or City Administrator and one Councilperson. If Council is in agreement to amend the Ordinance staff will work with the attorney to make the revisions and bring back to Council.



MEMORANDUM

TO: Arcadia City Council

FROM: Judi Jankosky, City Administrator 

DATE: August 14, 2012

SUBJECT: Vehicle Purchase

DISCUSSION: Steve Underwood and Jerry Cordes have worked hard to conserve their resources within their budgets and have an accumulated \$65,000. They would like to use that money to purchase four new Ford F-150 work trucks at a cost of \$14,949.26 each and a total of \$59,797.04. This purchase would be through the state contract and would be ordered from Bartow Ford. (See attached).

A new truck would be appointed to Steve Underwood, Jerry Cordes, Fred Lewis, and A.J. Berndt. They would then either scrap their vehicle or replace another older vehicle and scrap that one. We have vehicles on the road that are not in the best of shape and need to be replaced. This is the cheapest full size truck (Chevrolet, Ford, Dodge, GMC) under the state contract with a Chevrolet Silverado coming in second at \$15,511 but it would come from Green Cove Springs in North Florida.

When commodities or services are available through the state division of purchasing under F.S. 287.042(2), the commodity or service is exempt from the bidding requirements.

Steve and Jerry spent nearly three months making sure they have the best price for new vehicles. They also researched used vehicles but most have high mileage and those that don't are sold quickly.

State Term Contract No.071-000-12-1; Motor Vehicles

City of Arcadia

Steve Underwood

2012 Ford F-150 2WD Reg Cab 126" XL (F1C)

Commodity Code No. 071-511

Contract Line # 349 Item # 35



August 1, 2012

OPTION CODE	Item	MSRP	6.85% OEM Discount	Total
F1C	Base Vehicle** Contract Price			\$14,232.00
	3.7L FFV V-6 Gas Engine	INCLUDED	\$0.00	\$0.00
	6 Speed Automatic Transmission			
T73	P255 OWL Tires	\$325.00	\$22.26	\$302.74
XB6	3.73 Limited Slip Axle	\$400.00	\$27.40	\$372.60
942	Daytime Running Lights	\$45.00	\$3.08	\$41.92
			<b>TOTAL</b>	\$14,949.26

If you have any questions or need any additional information please to contact me anytime.

Sincerely Yours,

Richard Weissinger

Commercial Fleet Sales

Bartow Ford Company

2800 US Hwy 98 North

Bartow,FL 33030

Direct Line (813) 477-0052

Fax (863) 533-8485



BOARD APPLICATION

Please Print

Board Preference: Airport Advisory Committee

Name: Ross Clark Date: 8/13/2012

Home Address: 2692 NE Hwy 70 Lot 52 Zip: 34266

Phone: 863-494-3413 ( Home) ( Mobile) Yrs of Arcadia residency: 5

Occupation: Retired Name of Business: N/A

Business Address: N/A

Business Phone: N/A Bus. Fax: N/A Email: solar07@gmail.com

Are you retired? (  ) Yes ( ) No If yes, from what? Systems Analyst Horace Mann Ins. Co.

Are you currently serving on a City Board? ( ) Yes (  ) No If yes, which one? \_\_\_\_\_

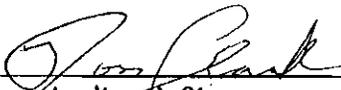
Educational Background: 3 Years College

Civic Organizations: None

Why do you desire to serve on this Board? I would like to see the Arcadia Airport improved and used to its full potential. I volunteered the last 2 years at Arcadia Aviation Days. I flew second seat in an OV-1 Mohawk for a year in Vietnam.

List Name, Address & Phone Number for three personal references:

- |    |                     |                               |                     |
|----|---------------------|-------------------------------|---------------------|
| 1) | <u>George Chase</u> | <u>2692 NE Hwy 70 Lot 757</u> | <u>863-993-0391</u> |
| 2) | <u>Jimmie Poe</u>   | <u>2692 NE Hwy 70 Lot 765</u> | <u>863-993-0368</u> |
| 3) | <u>Mick Smith</u>   | <u>2692 NE Hwy 70 Lot 12</u>  | <u>863-494-3915</u> |

  
Applicant's Signature



# BOARD APPLICATION

Please Print

Board Preference: Historic Preservation Commission

Name: Bruce Nevean Date: 06/19/12

Home Address: 640 W. Whidden St. Zip: 34266

Phone: 863 558 6224  Home  Mobile Yrs of Arcadia residency: 15

Occupation: Restaurant Owner Name of Business: Mary Margaret's Tea & Biscuit

Business Address: 10 S. Polk Ave. Arcadia

Business Phone: 494 0615 Bus. Fax \_\_\_\_\_ Email: nbruden@msn.com

Are you retired?  Yes  No If yes, from what? \_\_\_\_\_

Are you currently serving on a City Board?  Yes  No If yes, which one? \_\_\_\_\_

Educational Background: High School

Civic Organizations: Team Arcadia, Historical Society, Beautification Comm.

Why do you desire to serve on this Board? To help preserve the historic integrity of Arcadia

List Name, Address & Phone Number for three personal references:

- 1) Carl Turner w. Whidden St. Arcadia 993 2628
- 2) Bebe Jackson Arcadia, FL 813 765 5909
- 3) Carol Mahler Nocatee, FL 445 0789

Bruce Nevean  
Applicant's Signature



# BOARD APPLICATION

Please Print

Board Preference: Historic Preservation Commission

Name: Dennis Tyson Date: 06-19-12

Home Address: 640 W. Whidden St. Zip: 34266

Phone: 863-558-6224 Yrs of Arcadia residency: 15

Occupation: Restaurant Owner Name of Business: Mary Margaret's Tea AND BISCUITS

Business Address: \_\_\_\_\_  
( ) Home 10.5 Polk Ave., Arcadia, FL  
(x) Mobile 863-558-6224

Business Phone: 494 0615 Bus. Fax \_\_\_\_\_ Email: nbruden@msn.com

Are you retired? ( ) Yes (x) No If yes, from what?  
\_\_\_\_\_

Are you currently serving on a City Board? ( ) Yes (x) No  
If yes, which one? \_\_\_\_\_

Educational Background: High School Grad.

Civic Organizations: DeSoto County Historic Society, Team Arcadia Chamber of Commerce, Beautification Committee

Why do you desire to serve on this Board? To help Preserve The historic integrity of Arcadia

List Name, Address & Phone Number for three personal references:

1) CARL TURNER  
16 WHIDDEN ST ARCADIA FL 863-993-2628

2) BEBE JACKSON  
ARCADIA FL 813-765-5909

3) CAROL MAHLER  
NOCATEE, FL. 863-445-0789

Dennis Tyson  
Applicant's Signature



# BOARD APPLICATION

Please Print

Board Preference: Historic Preservation Commission

Name: Carol Mahler Date: July 15, 2012

Home Address: P.O. Box 1644, Nocatee Zip: 31268

Phone: 863-445-0789 ( ) Home (x) Mobile Yrs of Arcadia residency: 0

Occupation: Writer Name of Business: Self-employed

Business Address: \_\_\_\_\_

Business Phone: \_\_\_\_\_ Bus. Fax \_\_\_\_\_ Email: carolmahler3@gmail.com

Are you retired? ( ) Yes (x) No If yes, from what? \_\_\_\_\_

Are you currently serving on a City Board? ( ) Yes (x) No If yes, which one? \_\_\_\_\_

Educational Background: B.A. in Literature/Latin Poetry; M.F.A. in Creative Writing Association; ~~DeSot~~

Civic Organizations: DeSoto County Historical Society, DeSoto County Library Association; DeSoto County Arts and Humanities Council (over)

Why do you desire to serve on this Board? To assist the City of Arcadia in protecting and preserving the historic structures integral to the National Historic District and those outside of it.

List Name, Address & Phone Number for three personal references:

- 1) Elizabeth Kenney 721 E. Magnolia Street 863-993-4231
- 2) Harold McLeod P.O. Box 1280, Arcadia 863-494-2616
- 3) Howard Melton 417 N. Polk Avenue 863-494-5637

Carol Mahler  
Applicant's Signature



BOARD APPLICATION

Please Print

Board Preference: HISTORIC PRESERVATION COMMISSION

Name: HOWARD MELTON

Date: JULY 23, 2012

Home Address: 417 N. POLK AVENUE

Zip: 34266

Phone: 863-494-5636 ( Home) ( Mobile)

Yrs of Arcadia residency: 83

Occupation: RETIRED Name of Business: \_\_\_\_\_

Business Address: \_\_\_\_\_

Business Phone: \_\_\_\_\_ Bus. Fax \_\_\_\_\_ Email: \_\_\_\_\_

Are you retired? ( Yes) ( No) If yes, from what? MINISTRY // AUTHOR OF LOCAL HISTORY

Are you currently serving on a City Board? ( Yes) ( No) If yes, which one? \_\_\_\_\_

Educational Background: B.A. THEOLOGY

Civic Organizations: DeSoto County Historical Society

Why do you desire to serve on this Board? I want to be useful, to help recover our history.

List Name, Address & Phone Number for three personal references:

- 1) Carol Mahler P.O. Box 1644, Nocatee 34268 863-445-0789
- 2) Luke Wilson 914 N. Mizelle Ave. 34266 863-494-1661
- 3) Margaret Way 1516 N. Arcadia Ave. 34266 863-494-3549

Howard Melton

Applicant's Signature



# BOARD APPLICATION

Please Print

Board Preference: Historical ~~Preservation~~ ~~Preservation~~

Name: JANE MARTIN Date: 7/25/12

Home Address: 603 E. Magnolia St. Zip: 34266

Phone: 863-990-7112 Yrs of Arcadia residency: 12

Occupation: Realtor Name of Business: Joshua Creek Realty Group

Business Address:  Home 603 E. Magnolia St., Arcadia, FL  
 Mobile

Business Phone: 863-993-1119 Bus. Fax \_\_\_\_\_ Email: jane@joshuacreekrealty.com

Are you retired? ( ) Yes (X) No If yes, from what? \_\_\_\_\_

Are you currently serving on a City Board? ( ) Yes (X) No  
If yes, which one? \_\_\_\_\_

Educational Background: BS Business & Economics; Florida RE Broker, Commercial Real Estate Broker, CCIM Candidate

Civic Organizations: Chamber, Rotary, Historical Society

Why do you desire to serve on this Board? I Enjoy historical preservation & selling & marketing our historic town.

List Name, Address & Phone Number for three personal references:

- 1) Carol Mahr 863-445-0789
- 2) Howard Melton 863-494-~~3547~~5437
- 3) Margaret Way 863-494-3549  
Ted Land 863-494-4434

Jane Martin  
Applicant's Signature



# BOARD APPLICATION

Please Print

Board Preference: Historic Preservation

Name: Pam Ames Date: 8/14/12

Home Address: 3885 S.E. Brown Rd. Zip: 34266

Phone: (863) 990-7186  Home  Mobile Yrs of Arcadia residency: 44

Occupation: Gift Shop Owner Name of Business: Peddler's Boutique

Business Address: 108 W. Oak Street

Business Phone: 494-9904 Bus. Fax 494-9974 Email: peddlersboutique@yahoo.com

Are you retired? ( ) Yes  No If yes, from what? \_\_\_\_\_

Are you currently serving on a City Board? ( ) Yes  No If yes, which one? \_\_\_\_\_

Educational Background: B.A. in Business Warner Southern

Civic Organizations: Arcadia Main Street, DeSoto Co. Chamber of Commerce

Why do you desire to serve on this Board? As a life long resident, preserving our history is key to making certain the City Arcadia continues to thrive for future generations. We have so much history to share.

List Name, Address & Phone Number for three personal references:

- 1) Cira Paul 10230 S.W. CR 769 990-2555
- 2) Kathy J. Hill P.O. Box 462 993-4793
- 3) Billy Hackney 124 W. Oak Street 494-6495

Pam Ames  
Applicant's Signature



BOARD APPLICATION

Please Print

Board Preference: Historic Preservation

Name: Megan McKibben Date: Aug 16, 2012

Home Address: 710 West Imogene St Zip: 34266

Phone: 863.781.0994 ( ) Home (x) Mobile Yrs of Arcadia residency: 2

Occupation: Program Manager Name of Business: Arcadia Main Street

Business Address: 22 N Polk Arcadia

Business Phone: 494.2020 Bus. Fax \_\_\_\_\_ Email: mam1224@gmail.com

Are you retired? ( ) Yes (x) No If yes, from what? \_\_\_\_\_

Are you currently serving on a City Board? (x) Yes ( ) No If yes, which one? \_\_\_\_\_

Educational Background: Florida State University, Hardee High

Civic Organizations: 9 yrs - Main Street Watch & Manager School

Why do you desire to serve on this Board? Historic Preservation is a

tool that can foster civic pride, help stabilize the designated area, gain an appreciation of our community's past and create economic development opportunities for the city of Arcadia.

List Name, Address & Phone Number for three personal references:

- 1) Linda Williams - Peddler's Boutique 108 W Oak Arcadia 494.9904
- 2) Linda See - Java Cafe 202 W main Wauchope 863 781.1457
- 3) Tracy Baxter Valrico 863.781.1642

Megan McKibben  
Applicant's Signature

**CITY OF ARCADIA, FLORIDA**  
**and**  
**WILLIAM J. NIELANDER, P.A.**

**SERVICES AGREEMENT – CODE ENFORCEMENT SPECIAL MASTER**

This Services Agreement (“Agreement”) is signed and entered into this \_\_\_\_ day of \_\_\_\_\_, 2012, by and between the **CITY OF ARCADIA, FLORIDA**, a municipal corporation created and existing under the laws of the State of Florida, (the “city”), and **WILLIAM J. NIELANDER, P.A.**, (the “special master”).

**IN CONSIDERATION** of the premises and mutual covenants herein contained, the Parties hereto agree to the following terms and conditions:

1. The City and Special Master agree that the Special Master shall fill the role of special master for code enforcement matters in accordance with Division 5 (Special Master) of Chapter 2 (Administration) of the City of Arcadia Code of Ordinances and in accordance with other applicable City ordinances and State of Florida statutes.
2. This Agreement is made with William J. Nielander, P.A.; however, all Special Master services shall be provided by William J. Nielander, Esquire, or under his specific direction (i.e. office, clerical, and research services may be performed by appropriate firm staff, but only William J. Nielander, Esquire, may serve as Special Master).
3. In exchange for the services to be provided by the Special Master, the City shall remit payment in the amount of One Hundred Fifty and 00/100 Dollars (\$150.00) per hour of service, prorated to the half (1/2) of each. The Special Master shall also be reimbursed for actual mileage traveled on City business at the rate of \$0.55 per mile.
4. The Special Master shall provide periodic invoices to the City indicating the number of hours during which services were provided and the distance traveled for which reimbursement is sought during the period since the last invoice. The City shall remit payment to the Special Master in compliance with Florida’s Prompt Payment Act.
5. This agreement shall be effective as of the date of execution by the second party. The Special Master was first appointed on February 17, 2009, and this Agreement shall be the annual re-appointment of the Special Master for the year 2012.
6. This Agreement will remain valid for a one (1) year term from its effective date, as defined in Paragraph 4, above, in accordance with Section 2-147 of the City’s Code of Ordinances. The Special Master and City may agree at any time to renew the Special Master’s employment for an additional term of one (1) year. Such extension shall be memorialized in writings signed by the parties. Said writing may be an amendment to this Agreement, letters exchanged between the Parties, or any other writing regardless of formality.
7. This agreement may be unilaterally terminated at any time by either party upon thirty (30) days written notice to the other party delivered via hand delivery or a verified delivery method, such as Federal Express, UPS, or certified mail. Such notice of termination shall be effective as of the date the notice is actually received by the other party.

8. As soon as practicable after the time of termination hereunder, the Special Master shall provide a final invoice to the City for the period between the date of the last invoice and the date of termination, and the City shall remit payment to the Special Master for the hours of service provided during that time.
9. The Special Master shall not be an employee of the City and shall neither inure to nor accrue any benefits beyond those specifically provided for in this Agreement or pursuant to law.
10. Nothing herein shall be construed as limiting Special Master's rights to other employment or representation, except pursuant to the Rules of Regulation the Florida Bar, including without implied limitation the Rules of Professional Conduct.
11. The text herein shall constitute the entire agreement between the Parties, except as it may be amended from time to time, and all such amendments must be in writing and signed by the Parties. This agreement supersedes any prior agreement, written or oral, between the Parties.
12. If any provision or portion of this Agreement is held to be unconstitutional, invalid or unenforceable, the remainder of this Agreement, or portion thereof, shall be deemed to be severable, and shall remain in full force and effect, to the extent authorized by Florida law.
13. The Parties agree that this Agreement has been entered into for their sole and exclusive benefit and by so doing do not intend to benefit any third party.

**IN WITNESS WHEREOF**, THE City Council of the City of Arcadia, Florida, has caused this Services Agreement to be signed and executed on its behalf by the City Mayor, and fully attested by the City Recorder and William J. Nielander has executed this Services Agreement on behalf of William J. Nielander, P.A., in duplicate, on the day and year first above written.

**WILLIAM J. NIELANDER, P.A.**

\_\_\_\_\_  
**William J. Nielander, Esquire**

**STATE OF** \_\_\_\_\_  
**COUNTY OF** \_\_\_\_\_

The foregoing instrument was acknowledged before me this \_\_\_\_ day of \_\_\_\_\_, 2012, by William J. Nielander. He is personally known to me or has produced \_\_\_\_\_ as identification and did/did not take an oath.

\_\_\_\_\_  
 Notary Public, State of Florida  
 Print Name: \_\_\_\_\_

(Seal)

**CITY OF ARCADIA, FLORIDA**

ATTEST:

By: \_\_\_\_\_  
Keith Keene, Mayor

By: \_\_\_\_\_  
Virginia Haas, City Recorder

APPROVED AS TO FORM:

By: \_\_\_\_\_  
Thomas J. Wohl, City Attorney

**STANDARDS OF CONDUCT  
FOR PUBLIC OFFICERS  
AND EMPLOYEES OF THE CITY**  
(Florida Statutes 112.311-.3175)

1. **Public Policy.** The policy of the State of Florida is that no public officer or employee of the City shall have any interest (financial or otherwise, direct or indirect), engage in any business transaction or professional activity or incur any obligation which is in substantial conflict with the proper discharge of his or her duties. Public officers include anyone holding an elected or appointed office of the City, including anyone serving on an advisory body.
2. **No Solicitation or Acceptance of Gifts.** F.S. 112.313(2) provides that “No public officer, employee of an agency, local government attorney or candidate for nomination or election shall solicit or accept anything of value to the recipient, including a gift, loan, reward, promise of future employment, favor, or service, based upon any understanding that the vote, official action, or judgment of the public officer, employee, local government attorney, or candidate would be influenced thereby.”
3. **No Doing Business with the City.** No City employee or public officer shall directly or indirectly purchase, rent or lease anything or get services for the City from any business in which the officer or employee or their spouse or child has a material interest, nor shall a City public officer or employee or their spouse or child rent or sell any goods or services to the City.
4. **Unauthorized Compensation.** No City public officer, employee or City attorney or his or her spouse or minor child shall accept any compensation, payment or thing of value when they know, or reasonably should know, was given to influence a vote or other action in their official capacity.
5. **Salary and Expenses.** No public officer shall be prohibited from voting on a matter affecting his or her City salary, expenses or other City compensation as a public officer.
6. **Misuse of Public Position.** No City public officer, employee or City attorney shall corruptly use or attempt to use his or her official position or perform his or her official duties to secure a special privilege, benefit, or exemption for himself, herself, or others.
7. **Conflicting Employment or Contractual Relationship.** No City public officer or employee shall hold any employment or contractual relationship with any business entity subject to the regulation of or doing business with the City, nor hold a contractual relationship that will create a continuing or frequently recurring conflict between his or her private interests and the performance of his or her public duties. No current or former City public officer, employee or City attorney may disclose or use information gained by reason of their position and not available to members of the general public for his or her personal gain or the gain or benefit of any other person or business entity.

members of board of adjustments; other boards having the power to recommend, create or modify land planning or zoning within the City; pension boards or retirement boards; the mayor; the City manager; the City attorney; the chief code inspector; the chief water resource coordinator; the environmental director; the municipal administrator; the marshal; and, the purchasing agent. The statements of financial interest shall be filed with the local Supervisor of Elections. In addition, every City Council person who represents anyone for a fee or commission before agencies at his or her level of government (*i.e.* the county or any other governmental agency below the state-level) has to file a quarterly report of names of his or her clients.

**13. Gifts.** F.S. 112.3148 regulates gifts to public officials and employees who have to make financial disclosures and City procurement employees. A procurement employee means an employee of the City who participates through decision, approval, disapproval, recommendation, preparation of any part of a purchase request, influencing the content of any specification or procurement standard, rendering of advice, investigation, or auditing or in any other advisory capacity in the procurement of contractual services or commodities obtained by the City if the cost of such services or commodities exceeds \$1,000 in any year. The statute requires that all of those persons who have to report under paragraph 12 above and all procurement employees of the City are prohibited from soliciting and/or accepting any gifts from a political committee or a lobbyist for their personal benefit or the personal benefit of another person in their immediate families if he or she knows or reasonably believes that the gift has a value in excess of \$100. The statute sets forth how gifts are to be valued. The person can accept the gift on behalf of the City or a charitable organization without violating the law. If accepting for the City or a charitable organization, the person receiving the gift shall not keep custody of the gift beyond the time reasonably necessary to transfer it to the City or the charitable organization. This prohibition does not include gifts from your relatives.