

**AGENDA MINUTES
 CITY COUNCIL
 CITY OF ARCADIA
 TUESDAY, OCTOBER 20, 2015
 6:00 P.M.**

The following minutes reflect action items of the City Council of the City of Arcadia. For a verbatim copy of the minutes, you may contact City Administration to obtain a copy of the recorded meeting.

INVOCATION, PLEDGE, CALL TO ORDER AND ROLL CALL

The Mayor called the meeting to order at approximately 6:00 p.m. Reverend Ted Hanus gave the invocation which was followed by the pledge of allegiance. The following members and staff were present:

Arcadia City Council

Mayor Judy Wertz-Strickland
 Councilmember Joseph E. Fink

Councilmember Susan Coker
 Councilmember S. Delshay Turner

Deputy Mayor Alice Frierson was not in attendance due to being out of state regarding a personal matter.

Arcadia City Staff

City Administrator Terry Stewart
 Marshal Matthew Anderson

City Clerk Penny Delaney

Mayor Wertz-Strickland announced that it was Councilmember Coker's birthday and Councilmember Fink acknowledged it by providing a song in her honor.

CONSENT AGENDA

Agenda Item 1 – City Council Minutes for October 6, 2015

Agenda Item 2 – City of Arcadia Municipal Airport September Report

Agenda Item 3 – Special Event Permit – Relay for Life DeSoto Kickoff – American Cancer Society

Councilmember Coker made a motion to accept the Consent Agenda and Councilmember Fink seconded the motion. No discussion followed and it was unanimously, 4/0, approved.

ACTION ITEMS**Agenda Item 4 – Consider Application of Connie Bateman for Member of the Historical Preservation Commission**

City Administrator Stewart advised there was a vacancy on the Historical Preservation Commission and there was one (1) application for consideration for appointment to that commission. Councilmember Fink made a motion to approve the appointment of Connie Bateman and Councilmember Coker seconded the motion. No discussion followed and it was unanimously, 4/0, approved.

Agenda Item 5 – Petition for City to Sponsor a Volunteer Group to Develop and Implement Community Based Events and Projects

City Administrator Stewart stated this was a request from Connie Bateman, Lucretia Gilmore and Emily Morris for Council's consideration to develop a volunteer group. Emily Morris, a City resident, expressed her desire to create events for families to participate in and stated that if the City would sponsor such, it would receive positive publicity and it would increase awareness of what is in our historic downtown. She spoke of enlisting different local organizations to help with each event. Connie Bateman spoke of the economic side of the issue. She stated that 71% of Florida residents plan a trip every fall and she suggested doing something to draw people to Arcadia. She advised that 87 million people visit the State of Florida every year which makes it a \$67 billion industry. Mrs. Bateman stated that she was envisioning having movies and music downtown free of charge with the City of Arcadia getting the publicity. Councilmember Fink stated that he wanted to ensure that existing organizations would not be hurt through such. Mrs. Bateman advised they would never try to take anything away from anyone else, but instead wanted to bring something positive to our town. She pointed out that this would be volunteers that serve at the pleasure of the Council. Councilmember Fink asked for confirmation that they would not be providing liability insurance and Mrs. Bateman agreed and stated that was why they wanted to do it in the name of the City. Councilmember Fink stated Council would have to look at it as a policy decision. Mayor Wertz-Strickland stated she would like to see a plan to know how they would interact with the other organizations that utilize the areas downtown. Mrs. Morris stated they would not be making any money and because of that, they would not have the funds to have the insurance.

City Administrator Stewart stated that he wanted to make Council aware that should they decide to take advantage of the offer, ultimately staff would be responsible for managing it at some point. He felt it was important to have a recommendation from the group making the proposal of what the structure would look like with how they would interact with City staff so he could advise Council if it would work or not or if it needed to be tweaked. After further discussion, Councilmember Fink made a motion that they ask the volunteer group to come back with a proposal in hard copy form that can flesh out the portion that was discussed this evening and that staff come back after review to give Council a listing of proposed dates (for a workshop) and contact be made with other organizations that deal with the downtown area on this subject so

they can be invited as well and Councilmember Coker seconded the motion. No discussion followed and it was unanimously, 4/0, approved.

Agenda Item 6 – Consider Salvation Army Special Stipulations for Old PD Building Lease

City Administrator Stewart reminded Council that the Salvation Army had requested that they be allowed to use the old police department building to provide Salvation Army services and that Council had directed the City Attorney and the City Administrator to negotiate with the Salvation Army and bring back a lease. Mr. Stewart advised the lease included \$150.00 a month rent and Salvation Army would take care of all the maintenance, etc. He advised the lease was brought back to Council and Council approved same. City Administrator Stewart stated that the Salvation Army indicated they would sign it contingent upon the fact that the air conditioners were checked out. He advised the City did such and invested \$450.00 in repairing one of the air conditioners. Mr. Stewart further advised that after several attempts of trying to get the Salvation Army to sign the lease, staff received a communication from the Salvation Army wanting to add a group of special stipulations. He informed Council that he sent the stipulations to the City Attorney who advised such would negate Salvation Army's prior pledge to maintain the facility. Mr. Stewart stated he had already provided Council with the stipulations and was asking if they wished to move forward. Mr. Stewart recommended that Council do not accept and incorporate the changes and that they nullify their previous direction to enable the lease and the City Attorney suggested they rescind the offer. Councilmember Fink made a motion to rescind the offer and Councilmember Coker seconded the motion. No discussion followed and it was unanimously, 4/0, approved.

Agenda Item 7 – Planning Advisory Services Contract with the Central Florida Regional Planning Council (CFRPC)

City Administrator Stewart explained that Central Florida Regional Planning Council had been providing the City with planning and land use services for the last six (6) months or so. He explained the initial agreement was short term and the proposed agreement is for one (1) year. Mr. Stewart stated that the staff interaction with them had been extremely positive and very beneficial. Jennifer Codo-Salisbury of Central Florida Regional Planning Council thanked the Council for the opportunity to present the agreement and stated they greatly appreciated their relationship with Arcadia over the years and it had been a great opportunity to be of service. She explained that the agreement provided for assistance with land use, zoning, site planning and planning related issues, along with GIS mapping as well. Councilmember Coker made a motion to approve Planning Advisory Services Contract with the Central Florida Regional Planning Council for the fiscal year 2015-2016 and Councilmember Fink seconded the motion. City Administrator Stewart asked that she include the amount and Councilmember Coker added in the amount of Twenty Thousand and 00/100 Dollars (\$20,000.00) and Councilmember Fink seconded the addition to the motion. No discussion followed and it was unanimously, 4/0, approved.

Agenda Item 8 – Resolution 2015-07 – City Government Week

Councilmember Coker made a motion to have Resolution 2015-07 read by title only and Councilmember Fink seconded the motion. The City Clerk then read Resolution 2015-07 by title only. Councilmember Coker made a motion to accept Resolution 2015-07 as read and Councilmember Fink seconded the motion. No discussion followed and it was unanimously, 4/0, approved. Mayor Wertz-Strickland advised that there would be a mock City Council meeting tomorrow at 9:30 a.m. She stated approximately sixty (60) seventh grade civics students from the DeSoto Middle School would be in attendance and they have selected their five (5) City Council Members, a City Clerk and a City Administrator. She advised when the mock meeting begins, they will select their Mayor and an agenda had been prepared for them to address. She expressed her pleasure of the idea and she stated the teachers and students were very excited about it. Mayor Wertz-Strickland advised that the Florida League of Cities and the Ridge League of Cities had asked the City to get involved in celebrating this week and she invited the public to attend.

Agenda Item 9 – Specific Authorization to Amend the Professional Services Agreement with Hazen and Sawyer

City Administrator Stewart reminded Council that staff had made a grant request to the Florida Department of Environmental Protection. He explained that 85% of it would be funded by the DEP and 15% of it would be funded by the City. Mr. Stewart further explained that it was a \$1 million dollar project and the DEP had informed the City that those funds are available for the City and that we do qualify. He stated we were waiting for their final approval and the funding. Mr. Stewart advised that what Council had before them was a Specific Authorization to amend the professional agreement with our engineers in the amount of \$1 million since this project will be managed by them. He pointed out that it was contingent on final approval of the grant and funding. He explained that in order to tackle the task of upgrading the system, and he stated that the City would be looking for assistance from several state and federal agencies to accomplish this, unless the City has the ability to demonstrate to them that we know exactly the extent of the problem and what needs to be done, it is difficult to get their support. Mr. Stewart stated this project will accomplish the piece of the puzzle wherein all the sewer pipes of the City will be videoed and a GIS mapping will also be done so that we will know the size, depth, location and direction of the pipe. He further stated that once we have that information, we will be able to move forward. After further discussion, Councilmember Fink made a motion to approve Specific Authorization No. 20 to the agreement for professional services with Hazen and Sawyer in the amount of \$1 million with said approval to be contingent upon final approval and funding of a requested \$850,000.00 grant from the Florida Department of Environmental Protection and Councilmember Coker seconded the motion. No discussion followed and it was unanimously, 4/0, approved. City Administrator Stewart expressed his appreciation of the Council's support regarding this and he thanked staff who was working exceedingly hard to keep up the pace that he had requested.

COMMENTS FROM DEPARTMENTS

Marshal Anderson stated he was there to address any concerns the City Council or public may have and there were none. He advised it had been requested that a road closure from Lee to Johnson on Imogene for Halloween night be allowed. He stated he felt it was a safe thing to do as long as Council had no objection and there were no objections. Marshal Anderson also advised that on November 5th and 6th, the department will have their second annual tip-a-cop program at Slim's Deep South BBQ which will help fund the shop-with-a-cop program during the Christmas season.

Emily Morris expressed her concern with the barricades on Mills Avenue being removed by citizens so they can travel through with their vehicles. She was not sure who she should address with the issue and City Administrator Stewart advised that he was going to include this issue in his report. He stated the street is failing due to the stormwater pipes leaking and staff could not get companies to give a price for the repairs. He explained one (1) local company gave a price of \$173,958.00 which is all inclusive of replacing the stormwater pipe, repairing any sewer pipes that might need it and water connection, refilling the road with the base and paving. Mr. Stewart cautioned Council that when dealing with underground issues, there are always unforeseen issues and hopefully the contractor had provided enough contingency within his price to cover that, but if there is a major issue that is unforeseen, it could affect that. Mr. Stewart advised that he would be placing this on the November 3, 2015 agenda as an item even though he had given his authorization on an emergency basis because it continues to deteriorate. Mrs. Morris stated it was eating into the school campus as well. Councilmember Fink stated that he felt the issue of citizens driving through the area was the Marshal's issue. City Administrator Stewart advised he had received a complaint from his public works department that it was indeed happening and that work should begin by Thursday and once the work begins, the public will not be able to drive through it. Marshal Anderson advised that he had an officer in the area to prevent it from happening, but if a call comes in, it becomes a priority issue. City Administrator Stewart advised that their main concern was the safety of the children and the parents who travel on that road.

The City Attorney had nothing to report to the City Council.

The City Administrator addressed a special event permit that had been turned in after the packets had been distributed, but before the City Council meeting. He stated that Friendship Baptist Church was requesting to block off a small portion of West Myrtle Street during the time they are having their community fall festival. Mr. Stewart asked if Council was willing to consider this being brought up under his report and there was no one in disagreement to such. He then asked for Council's direction as to whether they wished to approve this special event. Mr. Stewart also advised that staff had worked hard to let people know that the timeline to get requests to administration had changed. Councilmember Fink made a motion to approve the special event permit and Councilmember Coker seconded the motion. No discussion followed and it was unanimously, 4/0, approved. Councilmember Fink suggested that as the requests come in late, staff extend the knowledge again to each and every party that comes in that the timetable has changed. City Administrator Stewart advised that he is working with the Code

Officer and had given him a sample ordinance regarding special events which includes within it dates that things must be submitted and if submitted late, they have to pay an extra fee. He stated staff is working on this and will have something for Council in the not too distant future. City Attorney Wohl stated that he understood the Council had approved the request and did not feel there would be an issue with them getting insurance, but he pointed out that on the Certificate of Insurance, the description of operations listed an enrichment summer camp, but stated this should extend to include the other event. Councilmember Fink amended his motion to receive clarification on their insurance and Councilmember Coker seconded the amended motion. No discussion followed and it was unanimously, 4/0, approved.

PUBLIC

Janie Watson, a City resident, asked what had happened to the committee that was supposed to be reviewing the codes. City Administrator Stewart advised they were reviewing the International Property Maintenance Code and deciding whether or not to come back with a recommendation to the City Council to adopt the idea. He explained it was a model code that many communities use and it has been tested time and time again to give a reliable system process of codes that a hearing officer can rule on with great comfort.

James "Donnie" Webb, a City resident, requested special permission to relocate "Tender Care Child Center" to the empty lot next door to their home on E. Imogene Street. After some discussion, the City Administrator stated he thought they would need a formal application and asked Mr. Webb to contact his office regarding getting him started on the appropriate path.

Charles Conklin, a City resident, thanked the City Administrator and Councilmember Fink for cleaning up the dirt pile that was left by the contractor on the corner of Smith and Gibson.

MAYOR AND COUNCIL REPORTS

Councilmember Coker thanked Councilmember Fink for the birthday wish and reminded everyone about the upcoming parades. Regarding the Salvation Army and the old police department building, she stated that she had requested the inventory at the beginning of the year, which she now has, so that a workshop could be held to determine what could be done with some of the City's properties. She asked if the workshop could be set so they could have those discussions. City Administrator Stewart advised that staff would pick a date and send it to the City Council for availability and Councilmember Fink stated that while doing so for the other workshop, schedule a time for this one as well.

City Administrator Stewart was reminded that he needed to address an issue regarding an individual from the Florida City County Management Association, the Senior Advisors, who specializes in strategic planning. Mr. Stewart advised that the first step would be to schedule a time to meet which would take approximately one (1) day and he provided available dates. After some discussion, City Council all agreed to meet on November 19th. Councilmember Fink asked if it would be an all day affair and City Administrator Stewart confirmed that it would be all day.

Mayor Wertz-Strickland allowed Rev. Anderson to address the Council and Rev. Anderson thanked the Council for approving the fall festival for Friendship Missionary Church. He confirmed the insurance issue would be addressed.

Mayor Wertz-Strickland stated that Habitat for Humanity had asked for Council to work November 2, 2015 from 8:00 a.m. until 12:00 p.m. and asked if anyone was willing to do so and Councilmember Coker responded affirmatively. Councilmember Coker provided additional information regarding the particular house.

City Administrator Stewart advised Council that he had authorized Toys for Tots to use the Speer Center on a temporary basis to store their toys until distribution time because they were not able to secure a private entity that was willing to allow them use of a facility. Council was in agreement to such. Devin Lacava asked if it would interfere with the school's storage of their tennis equipment at the Speer Center and Mr. Stewart advised that it would not.

ADJOURN

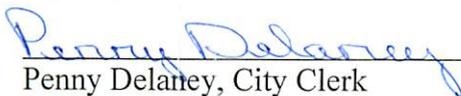
Councilmember Coker made a motion to adjourn and Councilmember Fink seconded the motion. No discussion followed and it was unanimously, 4/0, approved. Having no further business at this time, the meeting was adjourned at approximately 7:25 P.M.

ADOPTED THIS 3rd DAY OF November, 2015.

By:


 Judy Wertz-Strickland, Mayor




 Penny Delaney, City Clerk