

ARCADIA MUNICIPAL GOLF COURSE FEES FOR THE BANQUET ROOM

CLASS 1 - Private use by an individual or organization.

CLASS 2 - Charitable non-profit organization as defined by Chapter 494 of the Florida Statutes.

CLASS 3 - Small organization that is less than 20 people.

MAXIMUM CAPACITY – 136
MAXIMUM SEATING CAPACITY - 100

RENTAL FEES

CLASS 1

<u>1-4 HOURS</u>	<u>ALL DAY</u>
\$125.00	\$300.00

CLASS 2

<u>1-4 HOURS</u>	<u>ALL DAY</u>
\$100.00	\$225.00

CLASS 3

<u>1-4 HOURS</u>	<u>ALL DAY</u>
\$75.00	\$100.00

THERE WILL BE NO OUTSIDE ALCOHOL BROUGHT IN HOWEVER YOU ARE ABLE TO PURCHASE ALCOHOL FROM THE FACILITY DURING THE EVENT

**** NOTE: Damage deposit will be a minimum of \$150.00, but may increase based on the class and expected attendance. Should damages exceed the deposit, the responsible person/party assumes full liability for repairs/replacements. If damage deposit is made by check, it can take up to 30 days before a refund is issued by the City.

ARCADIA MUNICIPAL GOLF COURSE
RULES & REGULATIONS

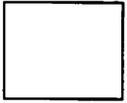
1. Payment of the facility use shall be received no later than 2 weeks prior to event. FAILURE TO SUBMIT RENTAL FEES WILL RESULT IN TERMINATION OF THE RESERVATION.
2. From November 1st through May 1st, the facility may not be available for set up until the actual day of the event and events cannot begin before 5:30 pm due to parking availability.
3. NOTHING shall be attached to the walls using nails or screws. Do not apply tape to the floors.
4. A: Tables/chairs not used shall be stored only in storage racks.
B: Tables/chairs shall not be dragged or stacked on each other.
C: Tables/chairs shall not be taken outside.
D: Tables/chairs will be left in the same set-up fashion and area as found upon arrival.
5. Kitchen: If stove is used, safety precautions must be taken to ensure it is turned off before leaving the premises.
6. Restrooms shall be left clean and dry. All floors must be swept and mopped.
7. All garbage shall be emptied and containers shall be left clean.
8. Posted signs and fire extinguishers shall not be removed at any time except in the case of an emergency.
9. All lights shall be turned off after use and all door/gates shall be locked after use.
10. Parking lot and all areas of use outside of the building shall be cleaned immediately after use.

ALL FUNCTIONS MUST CEASE WITH PREMISES CLEANED BY 12:00 AM, MIDNIGHT.

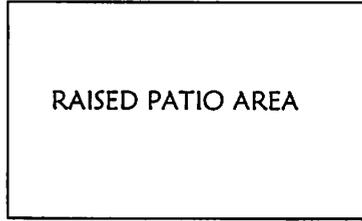
ABSOLUTELY – NO LOITERING OR DRINKING IN THE PARKING AREAS OR OUTSIDE THE FACILITY GATES.

FALSE INFORMATION ON THIS APPLICATION WILL RESULT IN FORFEITURE OF DAMAGE DEPOSIT.

DUMPSTER



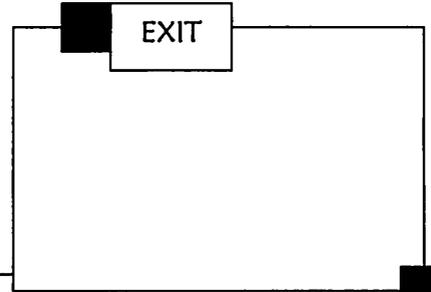
RAISED PATIO AREA



REST ROOMS



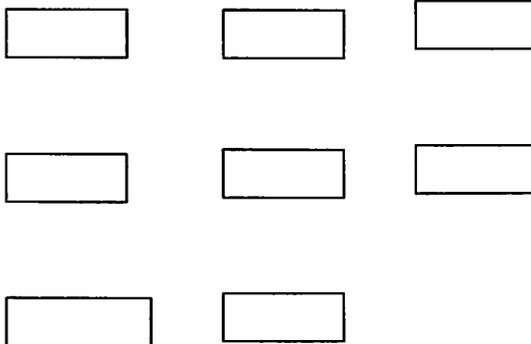
EXIT



EXIT

EXIT

STORAGE



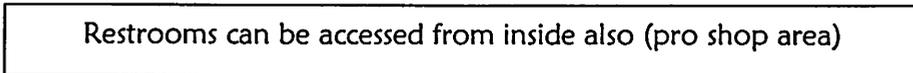
KITCHEN AREA



EXIT



Restrooms can be accessed from inside also (pro shop area)



GOLF COURSE BANQUET HALL APPLICATION

NAME OF ORGANIZATION (IF APPLICABLE) _____

ADDRESS _____ PHONE _____

AUTHORIZED REPRESENTATIVE _____ DATE OF BIRTH _____

ADDRESS _____ PHONE _____

DESCRIBE ACTIVITY TAKING PLACE _____

DATE REQUESTED _____ HOURS OF EVENT _____ EXPECTED ATTENDANCE _____

LIST ANY EQUIPMENT WHICH BROUGHT TO FACILITY _____
(Bands, DJ, etc.)

LIST NAMES OF TWO ADULTS WHO WILL BE RESPONSIBLE FOR THIS ACTIVITY:

NAME _____ PHONE _____

DRIVER'S LICENSES # _____ VEHICLE MAKE/MODEL _____ STATE & TAG # _____

NAME _____ PHONE _____

DRIVER'S LICENSES # _____ VEHICLE MAKE/MODEL _____ STATE & TAG # _____

I HAVE RECEIVED AND READ A COPY OF THE RULES AND REGULATIONS GOVERNING USE OF THIS FACILITY, I UNDERSTAND MY SIGNATURE BELOW INDICATES MY AGREEMENT TO ABIDE BY THE SAME.

SIGNATURE _____ DATE _____
Authorized Representative

SIGNATURE _____ DATE _____
1st Responsible Adult Listed Above

SIGNATURE _____ DATE _____
2nd Responsible Adult Listed Above

***** FOR OFFICE USE ONLY *****

USE CLASSIFICATION _____ USE FEE _____ DAMAGE DEPOSIT _____

SPECIAL REQUIREMENTS _____

APPROVED BY CITY ADMINISTRATOR _____ DATE _____
SIGNATURE

APPROVED BY GOLF COURSE MANAGER _____ DATE _____
SIGNATURE

INDEMNIFICATION & HOLD HARMLESS

I, _____, as _____ of

(Printed Name)

(Title or Office Held)

_____, do hereby agree to hold the City of Arcadia,

(Club, organization, group, etc)

its agents and employees, harmless and indemnify same from any civil actions or claims of any nature made in connection with the event known as the _____ to

(Name of Event)

be held at _____ on _____.

(Location)

(Date)

By: _____

(Signature)

Printed Name: _____

Entity Name: _____

Its: _____

Date: _____

STATE OF FLORIDA

COUNTY OF _____

Sworn to and subscribed before me this ____ day of _____, 2010, by

_____, as _____ of _____,

who [] is personally known to me or [] has produced _____ as identification.

(SEAL)

NOTARY PUBLIC