



ZONING CERTIFICATE APPLICATION (MINOR STRUCTURES)

City of Arcadia Florida
Community Development
23 Polk Avenue North
Arcadia, FL 34266
(863) 494-4114

Date Stamp

Fee: \$65.⁰⁰

R# _____

City Website: arcadia-fl.gov

File No. : 18 - _____ ZC

The Zoning regulations are used for controlling land use, height, setbacks, and similar concerns with occupying land. A zoning certificate authorizes the use of property and building structures, they are typically required when a building permit is not needed for certain minor, low intensity development activity. They are also called "Certificates," as they certify the use or building structure complies with the zoning regulations contained in the Arcadia Land Development Code.

APPLICANT'S INFORMATION

(Agent or Contractor)

Name: _____

Organization: _____

Address: _____

City: _____

State: _____ Zip Code: _____

Telephone No.: () _____

Email: _____

PROPERTY OWNER'S INFORMATION

(Leave Blank if Same as Applicant)

Name: _____

Organization: _____

Address: _____

City: _____

State: _____ Zip Code: _____

Telephone No.: () _____

Email: _____

I. Type of Development Activity Proposed (Check all development activities)

<input type="radio"/> Fence	<input type="radio"/> Shed (Up to 1,000 sq. ft.)	<input type="radio"/> Car Port	<input type="radio"/> Roofed, Pole Barn (no sides)	<input type="radio"/> Deck
<input type="radio"/> Driveway (Under 1,000 sq. ft.)	<input type="radio"/> Culvert	<input type="radio"/> Curb Cut	<input type="radio"/> Paved Area/Patio (Under 1,000 sq. ft.)	Other _____

II. Property Information

Parcel Address (if assigned): _____

Parcel Identification Number: _____

III. Land Use and Utility Standards

Is the property located within a Historic District: No Yes (if yes, please see staff for HPC application)

Zoning Map Designation: _____
(Zoning code indicated for a parcel by the DeSoto County Property Appraiser may not be accurate. Please contact the City of Arcadia for correct zoning.)

Lot Size (sq. ft.): _____ Lot Length: _____ Lot Width: _____

Zoning Code Yard Setbacks:

Proposed Accessory Structure Setbacks:

_____ Front Yard	_____ Front Yard
(if corner lot) _____ Secondary Front Yard	(if corner lot) _____ secondary Front Yard
_____ Side Yard	_____ Side Yard
_____ Side Yard	_____ Side Yard
_____ Rear Yard	_____ Rear Yard
_____ 10' Between Buildings	_____ Between Buildings

(Per Code 110-631)

IV. Site Plan and Property Improvement Materials – Please provide a copy of any property survey, site development plans, drawings, renderings, engineered plans, photos, and vender specification sheets for prefabricated materials.

Please indicate all attached exhibits that you are submitting (check all that apply):

<input type="checkbox"/> Property Survey	<input type="checkbox"/> Site Plan	<input type="checkbox"/> Building Elevation	<input type="checkbox"/> Drawings
<input type="checkbox"/> Engineered Plans	<input type="checkbox"/> Photos	<input type="checkbox"/> Vender Spec. Sheets	Other _____

I understand that I am required to include ALL property information, proposed improvements, and other such project delineations that may be necessary to confirm code compliance and to ensure there are no utility services conflicts.

I understand it is the *property owner's responsibility to determine property lines*. The City of Arcadia strongly recommends that homeowners obtain a property survey through a private surveyor prior to any planned development. Be advised, in some cases, the City will require the homeowner to obtain a property survey in order to fully process an application.

_____ **Applicant Signature**

_____ **Date**

Planning and Zoning Review:

- Approved
- Denied

Zoning Inspector Signature

Date: _____

Utility Systems Review:

- Approved
- Denied

Utility Inspector Signature

Date: _____

Notes, Restrictions, and Permit Coordination:

Public Works Review:

- Approved
- Denied

Inspector Signature

Date: _____

Notes, Restrictions, and Permit Coordination:

Code Enforcement (First Inspection):

- Approved
- Denied

Inspector Signature

Date: _____

Notes, Restrictions, and Permit Coordination:

Code Enforcement (Final Inspection):

- Approved
- Denied

Inspector Signature

Date: _____

Notes, Restrictions, and Permit Coordination:
