

AGENDA No. 6



TO: MAYOR, COUNCIL MEMBERS AND INTERIM CITY ADMINISTRATOR
FROM: FINANCE DEPT
SUBJECT: 2013 BUDGET
DATE : 11/13/2013

Council requested a 2013 Budget update.

At year end budget amendments are made to balance out the general fund. The City put in place a new budget process which allows amendments to the budget during the year, eliminating large adjustments at year end. Departments are given their Year To Date budget reports on a monthly basis so they can determine what areas they are short/over.

According to Florida Statute 166.241 "The governing body of each municipality at any time within a fiscal year or within 60 days following the end of the fiscal year may amend a budget for that year".

OVERVIEW:

GENERAL FUND	UNDER BUDGET	\$171,099
WATER/SEWER FUND	UNDER BUDGET	\$873,543

According to Governmental Accounting Standards Board all general fund departments are to be balanced at year end. Even though the entire general fund is over budget amendments are made to the departments. This schedule is presented in the Year End Annual Audit.

As we are still closing out fiscal year 2013 there may be a few more amendments, but the majority are completed. We have until November 30, 2013 to complete any other amendments.

Amount taken out of contingency \$105,592

Amount left in contingency \$94,018

These amendments must be approved by council.

If you have questions, please relate to Tom S. and we will get you answers.

Thanks!

CITY OF ARACADIA
BUDGET ADJUSTMENT
FINANCE

DATE	ACCOUNT	DESC	INCREASE	DECREASE
9/30/2013	01140-30312	OTHER LEGAL	3,960	
9/30/2013	01140-30310	OTHER LEGAL PROF	18,725	
	01140-30340	LEGAL CONTRACT	6,899	
	01140-30491	ADVERTISING	75	
	01190-30590	CONTINGENCY		29,659
	TOTAL		29,659	29,659

mar

EXPLANATION:
 OVERAGES

DEPT. HEAD SIGNATURE _____

APPROVED BY _____

NEED COUNCIL APPROVAL? YES NO

CITY OF ARACADIA
BUDGET ADJUSTMENT
EXECUTIVE

DATE	ACCOUNT	DESC	INCREASE	DECREASE
9/30/2013	01120-10110	EXEC SALARIES	2,700	
9/30/2013	01120-10120	REG SALARIES	42,580	
	01120-10230	HEALTH	3,350	
	01120-10220	RETIREMENT	1,114	
	01120-30340	CONTRACT SERV	2,582	
	01120-30510	OFFICE SUPPLIES	1,350	
	01120-30400	MILEAGE	460	
	01120-30490	OTHER CURRENT	314	
	01120-30440	RENTAL & LEASES	252	
	01120-30310	PROFESSIONAL FEES	662	
	01120-30520	OPERATING SUPPLIES	361	
	01120-30491	ADVERTISING	290	
	01120-30542	REGISTRATIONS	540	
	01120-30529	OFFICE FURNITURE	277	
	01190-30590	Contingency		56,832
	TOTAL		56,832	56,832

mar

EXPLANATION:
 EXECUTIVE OVERAGES

DEPT. HEAD SIGNATURE _____

APPROVED BY _____

NEED COUNCIL APPROVAL? YES NO

CITY OF ARACADIA

BUDGET ADJUSTMENT

PLAN & ZONE

DATE	ACCOUNT	DESC	INCREASE	DECREASE
9/30/2013	01150-30535	TRAINING	588	
9/30/2013	01150-10120	SALARIES	7,513	
	01190-30590	CONTINGENCY		8,101
	TOTAL		8,101	8,101

mar

EXPLANATION:
OVERAGES

DEPT. HEAD SIGNATURE _____

APPROVED BY _____

NEED COUNCIL APPROVAL? YES NO

CITY OF ARACADIA
BUDGET ADJUSTMENT

DATE	ACCOUNT	DESC	INCREASE	DECREASE
9/30/2013	01115-10230	RETIREE INS	11,460	
9/30/2013	01190-10232	RETIREES INS		11,460
	TOTAL		11,460	11,460

mar

EXPLANATION:
LINE ITEM FROM GENERAL GOV'T TO RETIREES

DEPT. HEAD SIGNATURE _____

APPROVED BY _____

NEED COUNCIL APPROVAL? YES NO

Select Year: 2013

The 2013 Florida Statutes

[Title XII](#)
MUNICIPALITIES

[Chapter 166](#)
MUNICIPALITIES

[View Entire Chapter](#)

166.241 Fiscal years, budgets, and budget amendments.—

(1) Each municipality shall establish a fiscal year beginning October 1 of each year and ending September 30 of the following year.

(2) The governing body of each municipality shall adopt a budget each fiscal year. The budget must be adopted by ordinance or resolution unless otherwise specified in the respective municipality's charter. The amount available from taxation and other sources, including balances brought forward from prior fiscal years, must equal the total appropriations for expenditures and reserves. At a minimum, the adopted budget must show for each fund, as required by law and sound financial practices, budgeted revenues and expenditures by organizational unit which are at least at the level of detail required for the annual financial report under s. [218.32\(1\)](#). The adopted budget must regulate expenditures of the municipality, and an officer of a municipal government may not expend or contract for expenditures in any fiscal year except pursuant to the adopted budget.

(3) The tentative budget must be posted on the municipality's official website at least 2 days before the budget hearing, held pursuant to s. [200.065](#) or other law, to consider such budget. The final adopted budget must be posted on the municipality's official website within 30 days after adoption. If the municipality does not operate an official website, the municipality must, within a reasonable period of time as established by the county or counties in which the municipality is located, transmit the tentative budget and final budget to the manager or administrator of such county or counties who shall post the budgets on the county's website.

(4) The governing body of each municipality at any time within a fiscal year or within 60 days following the end of the fiscal year may amend a budget for that year as follows:

(a) Appropriations for expenditures within a fund may be decreased or increased by motion recorded in the minutes if the total appropriations of the fund is not changed.

(b) The governing body may establish procedures by which the designated budget officer may authorize budget amendments if the total appropriations of the fund is not changed.

(c) If a budget amendment is required for a purpose not specifically authorized in paragraph (a) or paragraph (b), the budget amendment must be adopted in the same manner as the original budget unless otherwise specified in the municipality's charter.

(5) If the governing body of a municipality amends the budget pursuant to paragraph (4)(c), the adopted amendment must be posted on the official website of the municipality within 5 days after adoption. If the municipality does not operate an official website, the municipality must, within a reasonable period of time as established by the county or counties in which the municipality is located, transmit the adopted amendment to the manager or administrator of such county or counties who shall post the adopted amendment on the county's website.

History.—s. 1, ch. 73-129; s. 4, ch. 83-106; s. 6, ch. 96-324; s. 14, ch. 2004-305; s. 11, ch. 2011-144.

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AGENDA No. 7



CITY COUNCIL AGENDA ITEM
Requested Council Meeting Date November 19, 2013

DEPARTMENT: City Clerk
SUBJECT: October 29th, Special Meeting Minutes

RECOMMENDED MOTION:

SUMMARY:

Review of Staff Organizational, Departures and Changes.
Decision on City Position of Compensation packages for Departing Staff.
Confirm agreement to seek recruitment of Key Staff Positions.

FISCAL IMPACT: _____

- Capital Budget
- Operating
- Other

ATTACHMENTS: Ordinance Resolution Budget Other

COUNCIL ACTION: Approved as Recommended Disapproved
 Tabled Indefinitely Tabled to Date Certain _____ Approved with Modifications

**MINUTES
ARCADIA CITY COUNCIL
SPECIAL MEETING
CITY OF ARCADIA
TUESDAY, October 29, 2013
5:30 PM**

The following minutes reflect action items of the City Council of the City of Arcadia. For a verbatim copy of the minutes you may contact City Administration to obtain a copy of the recorded meeting.

CALL TO ORDER, INVOCATION PLEDGE OF ALLEGIANCE & ROLL CALL

The meeting was called to order at approximately 5:30 p.m.

Councilman Robert Allen gave the invocation which was followed by Mayor Alice Frierson beginning the Pledge of Allegiance.

Arcadia City Council

Mayor Alice Frierson
Councilman Robert R. Allen
Councilman Robert Heine

Deputy Mayor Joseph E. Fink
Councilman Keith Keene

Arcadia City Staff

City Interim Tom Slaughter
City Attorney Thomas J. Wohl

Planning Specialist Christi Pence
Marshal Matt Anderson

CALL TO ORDER, INVOCATION, PLEDGE AND ROLL CALL

Item 1 Review Staff Organizational Departures and Changes.

Former City Administrator, Judith Jankosky gave the City her resignation notice, which went into effect October 18th, 2013. The City Clerk Gia Lancaster resigned the 18th without advance notice. The Public Works Director Cathy Miller and Human Resource Manager Sandy Vitella were both layoffed on the 18th.

In addition we also have two departures that are leaving their resignation letters are pending. Christi Pence the Administration Specialist last day will be November 7th, 2013 and our Finance Director Renee Green has given the City six week's notice November 30th, 2013 and she has offered to extend her resignation if needed.

Item 2 Decision on City Position of Compensation packages for Departing Staff

Interim Administrator Slaughter explained Ms Jankosky offered Ms Lancaster six months of City health benefits, four weeks of severance pay totaling nearly \$4,000.00 and no eligibility for unemployment compensation.

Interim Administrator Slaughter discusses Human Resources Manager Mrs. Sandy Vitella.

Mayor Frierson responds has Lancaster received a check for time worked? Response, no one has received any benefits yet.

Ashley Killmon from Finance replied no, the former employees only received their checks from time they have worked.

Interim Administrator Slaughter, staff recommendations was to deny all Lancaster benefits provided by Ms Jankosky.

Councilman Heine maked motion to deny all extraordinary benefits to Lancaster. Deputy Mayor Fink seconded the motion.

Deputy Mayor Fink asked the City attorney just to ensure making amended Motion and denying all benefits due to our policy manual, section 22.10.

Councilman Keene amended the motion, deny all benefits due to our policy manual. Councilman Heine seconded it.

Mayor Frierson responds we were not aware of her resignation, and she did not put in her two weeks. **Motion carried 5-0.**

Interim Administrator Slaughter explains on the same day October 18th, 2013 Human Resources Director Sandy Vitella and Public Works Director Cathy Miller were laid off by Jankosky. In the termination letters to both employees severance packages offered to both employees were identical: six months of paid Health Insurance, four weeks of severance pay, eligibility for unemployment and the option to be rehired by the city. According to the City policy, all layoff agreements must be reviewed by the City's attorney before they can be offered. City attorney confirmed, he was never consulted about the offers.

Interim Administrator Slaughter responds; the City could pursue and offer both employees open positions based on their skill set, Vitella could be offer the position of planning specialist and Miller a labor position in the Public Works department. Both positions would no longer be management roles, and would be a reduced salary. Our recommendation is to offer both employees these positions, and if they refuse then proceed to deny them the previous severance offers.

City Attorney replied, he agrees with staff recommendation the move is legal and recommended it be approved by council.

Mayor Frierson mentioned she thought it was strange that Vitella was one of the employees who had been given a pay increase, she had heard Vitella was the first one to hand in her resignation letter. After she had handed it in, she asked for it back.

Deputy Mayor Joe Fink had also heard she was planning on resigning.

Interim Administrator Slaughter said he had her it too, but had not seen any documentation.

Councilman Keene, motion if Vitella and Miller declines the job offers, all benefits are denied. Deputy Mayor Fink seconded it. **Motion carried 5-0.**

Deputy Mayor Fink, motion to offer alternative 4, offer of transfer of lay off employees and deny 1, which is all extraordinary benefits. Councilman Bob Heine seconded the motion. **Motion carried 5-0.**

Public Comment. James George responded, it's my understanding Mrs. Miller was let go for cause. All the things Mrs. Miller has done were swept under the rug. Mayor Frierson responds she was let go.

Item 3 Decision on City Position of Compensation Packages for Departing Staff

In mid September Jankosky approved 22 Personnel Action Forms document changes to employee salary and benefits, The raises ranged from .50 cents to \$3.00 per hour, and including payroll taxes would costs the city approximately \$75,000. The only employee who rejected a pay increase was Finance Director Mrs. Green. However there is no indication that any evaluations were performed to justify the increases. There were several employees who received nothing following evaluation.

City Attorney responds there are only two ways legal ways pay increases can be implemented is if they are recommended and approved by the Council, or if they approved as part of the budget process.

Mayor Frierson asked if the pay raises have been implemented, and Accounting clerk Ashley Killmon indicated employees received the raises effective October 1, 2013.

Councilman Keene questions the Council, Can we delay this?

Interim Administrator Slaughter questioned the Finance Clerk, How long would it take us to figure out the numbers.

Ashley Killmon responded we can have this done by Friday.

Councilman Keene responded Tuesday night next council meeting would be great. Councilman Fink stated the City needs to follow mandated protocol. "The state is clear

that any raises need to be based on merit. We need to follow methodology.

Councilman Heine responded for the record recently the Police Department had requested pay increases for several officers that receiving promotions. I want the record to show we have not allowed any raises at this time. We should go by the book; we have to be fair to everyone.

Interim Administrator Slaughter explained some of the raises may have been to compensate employees who suffered pay cuts when their overtime or on-call pay was curtailed.

5. Confirm agreement to seek Recruitment of Key Staff positions.

Interim Administrator Tom Slaughter discusses the three key positions that need to be replaced.

- City Clerk
- Finance Director
- Administration and Planning specialist

Councilman Heine makes motion to confirm all re-assignments, Deputy Mayor Fink
Seconded the motion.

Motion carried 5-0.

ADJOURN

There being no further business the meeting adjourned at 8:00 P.M.

APPROVED THIS ___ DAY OF _____, 2013.

By:

Alice Frierson, Mayor

ATTEST:

Christi Pence

Christi D. Pence, Planning Specialist

AGENDA No. 8



CITY COUNCIL AGENDA ITEM
Requested Council Meeting Date November 19, 2013

DEPARTMENT: City Clerk
SUBJECT: November 5th, City Council Meeting, Minutes

RECOMMENDED MOTION: Council Approval

SUMMARY:

Commitment Letter of Loan of DOT Grant-Finance
First Amendment to Flush Water Interlocal Agreement- Systems
Re-appointment of Board Member by City Council
Special Event Permit- Mexican Rodeo Festival
Special Event Permit- Christmas Parade
Special Event Permit- Farmer's Market
Special Event Permit- Veteran's Day Parade

Discussion Items-

Review of Compensation Increases & Financial Impact (Tabled from 10-29-13)
City Attorney Retainer Agreement- Attorney

Presentation- Evan Bacallao and Sherman Baldwin (Production of Wrecking Crew)

FISCAL IMPACT: _____

- Capital Budget
- Operating
- Other

ATTACHMENTS: Ordinance Resolution Budget Other

COUNCIL ACTION: Approved as Recommended Disapproved
 Tabled Indefinitely Tabled to Date Certain _____ Approved with Modifications

**MINUTES
ARCADIA CITY COUNCIL
SPECIAL MEETING
CITY OF ARCADIA
TUESDAY, November 5, 2013
6:00 PM**

The following minutes reflect action items of the City Council of the City of Arcadia. For a verbatim copy of the minutes you may contact City Administration to obtain a copy of the recorded meeting.

CALL TO ORDER, INVOCATION PLEDGE OF ALLEGIANCE & ROLL CALL

The meeting was called to order at approximately 6:00 p.m.

Councilman Keene gave the invocation which was followed by Mayor Frierson beginning the Pledge of Allegiance.

Arcadia City Council

Mayor Alice Frierson
Deputy Mayor Joseph E. Fink
Councilman Robert R. Allen

Councilman Robert Heine
Councilman Keith Keene

Arcadia City Staff

City Administrator Tom Slaughter
City Attorney Thomas J. Wohl

Planning Specialist Christi Pence
Marshal Matt Anderson

CALL TO ORDER, INVOCATION, PLEDGE AND ROLL CALL

Presentation

Evan Bacallao and Sherman Baldwin from production of Wrecking Crew discuss the production they are working on called Ghoul City. The crew consists of 200 people to shoot and 75 days of Photography. The production crew is from Southwest Florida and been here for 28 years.

Interim Administrator Slaughter responded there may be some disruption of service similar and which you find in series of special events. We will coordinate with Police and Fire Department.

Councilman Keene questioned the Wrecking crew, How long do you anticipate being in Arcadia?

Evan Bacallao responded principle photography will be about 75 days we will probably have a presence here for 4 to 5 months. A lot of this is going to take place at night between 11:00pm at night till 5:30 pm. The average resident of Arcadia will probably not really notice us too much.

**Mayor Frierson pulled Consent Agenda Item 1 and made it Discussion Item #3.
No disagreement.**

Discussion items

Interim City Administrator Slaughter reviewed the Compensation Increases & Financial Impact (Tabled from 10-29-13). The value of the raises as well as where it came from; a discussion maybe make it clear as to how raises occur and the process. Former Administrator Judi Jankosky e-mailed the justification varied by employment generally bring the staff members who work in position who alongside the people who do the exact same kind of work in one case an employee who was making less than other two employees it was to bring those salaries in adjustment as well to cover the loss of previous wages that was paid through overtime and onetime call. Jankosky provided the e-mail which discussed these concerns.

Deputy Mayor Fink responded that he is very concerned not that these people deserve these raises these are minimal amount of raises make sure if we don't do this again, and that there is some methodology to it and not blindsided. Council was very clear that things were tight and we were not supposed to raise things. He disliked the thought of taking away from employees who received raises not because anything they have done, however what has occurred. Just to make sure, he hoped the City looks into the legal aspect of the situation. We do not want this to come back and affect the City a second time. He preferred we fix this so this doesn't happen again. He would like to have the current administrator look over and make sure the methodology was followed.

Councilman Keene replied it was his thinking that there's several ways of getting a raise, one if it's across the board and budgeted from the beginning of the year. The other is if we had budgeted funding for salary increases based on performance. It does put us at an awkward position these raises have already been given and already in at least one pay period already. He just wants to make sure we are properly legal position and come up with some methodology.

Councilman Heine responded, that he doesn't want to take anything away from the employees, however not everyone has received raises. He thinks Council needs to make a decision.

Mayor Frierson noted there are a lot of employees who deserve it but she believes there are a lot of employees who didn't receive raise feel they are deserving of it.

City Attorney noted this issue is something that should go to a labor lawyer. He believes Slaughter needs to look into it.

Interim Administrator Slaughter responded that due to lateness of the hour which was given was a real problem. He believes most reasonable people look as that as problematic, how can we fix this. Staff came back to you with the amendments to the personnel policy specify which the Administrator can give a raise and go through all the incidents most importantly when those things happen we are using those numbers that are calculated. He believes going thru all of Jankosky e-mails on this, in the e-mail I think it lays out the course of action that can be better understood once its pieced together. Slaughter stated that most importantly we go back to the personnel manual; tax payers and council members should have expectation that we are following the policy. The City attorney indicated we need to look into labor attorney. Slaughter's concern was that he didn't want to get on the clock with the specialist and pay more expenses. However he doesn't think we are there yet. He believes we need to provide some rational in writing, piecing together various thoughts coming from the former administrator as well finance Mrs. Green and Mrs. Killmon. Secondly we also need come to the council with some suggestions to the personnel manual on how this can prevent in the future.

Mayor Frierson had a question for Mrs. Ashley Killmon, if I understand part in the e-mail was

Jerry salary was divided up. Is that where the money came from? Killmon responded yes.

Mayor Frierson believes that no member of council really knows the situation at this time. If Cordes comes back to the City the money is spent. I don't know how we can justify and give a select few raises. In addition we had turned down raises in the past. We don't know where the short fall is on our budget. We have to be responsible and not knowing what we are on the budget and not knowing last year budget. Having the state audit committee on us, how can we give salary increases?

Deputy Mayor Fink stated he is very annoyed by this because there is no quality control. We need a personnel services log as part of our budget. Until council adopts this, we will have no control. We are empowered by the people to expend their monies. These raises was given in good faith, I believe we are going to have to revisit this issue with everyone that has gotten a raise.

Mayor Frierson suggested if we looked at the personnel action forms there is one person that hasn't been here for even a year that received \$2.25 an hour how do we justify to an employee that hasn't had a raise in two to three years. She asked to table this until Interim Administrator can give us more information.

Councilman Heine I would like to make a motion to hold the raises.

Interim Administrator Slaughter responded that he would get with the Finance Director and prepare memorandum that really walks through what happened, how that happened. Also some potential fixes and agreement with Fink, beyond the personnel policy manual, the personnel log that we get our staff and where they are assigned to. We need to give direction to the staff and council what it is on these agreements. We have had a number of changes that has disrupted our staff structure.

Deputy Fink asked City Attorney, if the changes should be by resolution or ordinance rather than simple vote.

City Attorney stated it wasn't needed as a resolution or ordinance. It's a document that the administrator staff uses. It's not ordinance that would not need amendment or ordinance. It's not required a resolution; it's simply a guideline how to deal with employment issues, No. Effect may change in that manual yes but a resolution or an ordinance wouldn't be necessary.

Deputy Mayor Fink responds you don't considering the problems we had happened you don't think it would be a better tool to possibly to adopt any changes by resolution.

City attorney explained the document is what it is. So however you change it, It certainly does not require a resolution or ordinance its simply just amending council taking a vote amending a provision an employee manual should have the same effect on the manor which you are passing it and the means by which you use to amend the document has no bearing on the effect.

Mayor Frierson advised the Interim Administrator when putting this together would like to know the short fall on the budget when we are going to make financial decisions.

Interim Administrator replied he would write this up for the next agenda for next meeting, with the finance director providing an overview on the budget, and providing information on our health insurance that needs to be established.

Mayor Frierson responded that our goal is to get off the financial audit review; we are to get further advisement in October. Tabled to next meeting.
How does council feel about putting the raises off for right now? I know there is a pay period coming up.

Interim Administrator discuss those action already went in payroll. I think we need to make clear is what exactly we need to do, so finance instructions are very clear and certain.

City attorney strongly recommended given the amount we are talking about for a week or two, continue those raises until we make a decision.

Councilman Heine withdrew the motion.

Interim Administrator Slaughter noted that he will have the finance director and staff prepares a memorandum that will get to council well in advance of the meeting so they will have time to review and examine the documentation. If there is a policy change we know exactly what changes will be. His main concern is the issue with morale He knows it has a value, but my concern that can concern some unattended consequences. I don't think that's a message we want to send to staff. I don't want to default them for something they have no power over. Let's have the finance director prepare memorandum so we can have these issue examine in full.

Councilman Fink asked to have an overview from Slaughter as to what exactly he will be working on.

Interim City Administrator Slaughter's list --

1. Whats the methodology for use in developing them.
2. The adherence and lack of adherence to city policy through the policy manual.
3. Actual financial costs of that
4. The ability to carry on financial decisions and actually makes the numbers works.
5. What recommendation for the staff action going forward.

Deputy Mayor Fink asked to include some sort of legal ramifications.

Councilman Keene responds, agreed that we needs some legal advice on what to do in this situation. No more additional unadvised decisions. He asked for and received a consensus for legal.

Interim Administrator Slaughter added legal to the list.

PUBLIC DISCUSSION

Jamie Watson- Asked Heine are we paying these people theses raises now? Every time we table it's a burden on the employees and I worry the legal ratifications on continuing to pay it.

Larry Burch- Could you clarify somewhere in your charter that you had an anniversary date on the City employees.

Councilman Heine responded thought there were something in there our employees we are expecting a raise on their anniversary date. City Attorney responds just to clarify that it's not in the Charter it's in the Personnel manual.

City Attorney agreement.

City Attorney discuss the agreement does go by the year to year basis. We have no issues with

the same terms extending a year. However this contract expires November 15th, 2013.

**Councilman Heine makes motion to extend the contract to next November.
Councilman Keene seconded the motion**

Deputy Mayor Fink stated he didn't vote for your original agreement although he is very pleased with present legal services, however he is voting against the agreement.

Motion Carried 4-1, Deputy Mayor Fink oppose

DOT Grant

City Attorney noted we need a Resolution on the draft; we finished the final draft yesterday. It's pretty much reinstating the terms and the commitment letter with Seacoast National bank loan the City \$499,675.00 for the improvements that we have discussed in prior meetings. He asked for a vote on the Resolution Authorizing asking the Mayor or Deputy Mayor to sign and included Deputy Mayor Fink name on the signature line. His recommendation was that Mayor Frierson abstain from the vote. Deputy Mayor Fink was included on the signature line. If this passes \$500,000.00 notation in the title of the Resolution be changed to \$499,675.00, to reflect the amount that they are lending at reflecting properly in the Resolution.

Councilman Heine advised the council to explain to the Public about the improvements taking place at the airport.

Gary Frierson speaks in regards to the improvements taking place at the airport. We are getting a new lighting system; refinish the pavement, new stripping requirements by FFA for the lines on the runways. The grants are 100% funded it takes three years to receive the monies all we are paying is the interest rate.

**Councilman Keene makes motion we approve the Resolution.
Councilman Heine seconded it. Motion carried 4-1, Frierson Abstaining.**

City Marshall Matt Anderson Reviewed Monthly Report for October.

The Police Department received a grant of \$1,536.00. The department needs desperately new updating of desktop computers; the software for the computers as well. We also had another grant \$12,958.00 submitted that for computer software. Now have \$34,000.00 in our law enforcement trust fund. The current software they want is used now by the Desoto County sheriff department.

Councilman Heine makes motion to approve the police departments to update computers and software programs.

**Deputy Mayor Fink seconded the motion, as long as no budget amendment is needed.
Motion carried 5-0**

Interim Administrator addresses to council we are in the process of trying to fill in the Clerks position.

Mayor Frierson also advised we need to start advertising for the City Administrator position too.

Public Discussion

Charley Conklin likes to ask the council for 10 tables and 40 chairs for the Homeless Coalition,

so they can use the equipment for Thanksgiving dinner. Interim Administrator advised Mr. Conklin to go on our City website and print out the form and fill out the request and request the council to waive fees.

Councilman Heine makes motion to waive fee. Deputy Mayor Fink advised let's put this on the next agenda. Councilman Heine withdrew the motion.

Deputy Mayor Fink addressed attended James Joseph Richardson service. He also brought up the Peace River Wood Carvers wanted to rent the Speer Center and they were advised they have to provide Insurance. We need to make sure these abandoned facilities are being utilized. We are not a rental agency; we are doing this as a public service. Let's put this on the next agenda item at the next meeting to discuss this. We need to know our options on this.

Mayor Frierson responds I would like to know the costs that go into this and the Insurance.

Candy Reed member of the Historical Society the committee has met with Ms. Jankosky to begin to explore about using City hall the 1st floor to use it as a museum to place artifacts. We are very interested in using the City hall. We would like to be on the agenda to discuss these matters.

Carol Anderson speaks, she has worked in the Speer Center for years many tourist are interested in the building and they should be open.

Mayor Frierson would like to organize a administrator selection panel to address the City Administration applications are we going to table it. I have several people interested.

Deputy Fink requested we put that on the next agenda.

Mayor Frierson would like to wish Christi Pence the best, she enjoyed working with her.

Christi Pence responded it has been a pleasure and will definitely keep in touch.

Interim Administrator would like to discuss the initial stage to the strategic plan; the city has received a grant of \$ 25, 000.00. We do need to work on a capital improvement plan and identify long term of structure and future growth.

PUBLIC INPUT

ADJOURN

There being no further business the meeting adjourned at 8:00 P.M.

APPROVED THIS ___ DAY OF _____, 2013.

By:

Alice Frierson, Mayor

ATTEST:

Christi D. Pence, Planning Specialist

AGENDA No. 9



CITY COUNCIL AGENDA ITEM
Requested Council Meeting Date November 19, 2013

DEPARTMENT:

SUBJECT: Resolution, Vice Mayor Signature Approval for CDBG

RECOMMENDED MOTION:

SUMMARY:

Resolution

Updating Signature File and for Community Development Block Grant Program (CDBG).
Project Contact Person- Tom Slaughter
Financial Contact Person- Ashley Killmon
Other Local Government Contact- Deputy Mayor Joseph Fink

FISCAL IMPACT: _____

Capital Budget
 Operating
 Other

ATTACHMENTS: Ordinance Resolution Budget Other

COUNCIL ACTION: Approved as Recommended Disapproved
 Tabled Indefinitely Tabled to Date Certain _____ Approved with Modifications

ATTACHMENT L – Signature Authorization Form

10/1/2011

Submit an original Signature Authorization Form with each copy of the contract.

Recipient: City of Arcadia		Contract Number: 13DB-01-07-24-02-N22		Funding Source: <input checked="" type="checkbox"/> Small Cities CDBG <input type="checkbox"/> Disaster <input type="checkbox"/> NSP	
Mailing Address (Street or P.O. Box): 23 N. Polk Ave.				Local Government DUNS #: 039683735	
City, State, and Zip Code: Arcadia, FL 34266					
Project Contact Person: Tom Slaughter		Telephone Number: (863)494 -4114 Ext:		E-mail Address: tslaughter@arcadia-fl.gov	
Financial Contact Person: Ashley Killmon		Telephone Number: (863)494 -4114 Ext:		E-mail Address: akillmon@arcadia-fl.gov	
Other Local Government Contact: Deputy Mayor Joseph Fink		Telephone Number: (863)494 -4114 Ext:		E-mail Address: jfink@arcadia-fl.gov	
Requests for Funds (RFFs) require (check one): <input checked="" type="checkbox"/> one signature <input type="checkbox"/> two signatures of individuals authorized below. RFFs must be submitted via the Department's website at http://ecdbq.doe.myflorida.com/ (or by an alternative means specified by the Department).					
Name Typed: Tom Slaughter		Date: _____		Signature _____	
<input checked="" type="checkbox"/> Check here if above person is authorized to submit RFFs.		E-mail Address: tslaughter@arcadia-fl.gov			
Name Typed: Ashley Killmon		Date: _____		Signature _____	
<input checked="" type="checkbox"/> Check here if above person is authorized to submit RFFs.		E-mail Address: akillmon@arcadia-fl.gov			
Name Typed: Joseph E. Fink		Date: _____		Signature _____	
<input checked="" type="checkbox"/> Check here if above person is authorized to submit RFFs.		E-mail Address: jfink@arcadia-fl.gov			
Name Typed: Shelley Peacock		Date: _____		Signature _____	
<input checked="" type="checkbox"/> Check here if above person is authorized to submit RFFs.		E-mail Address: speacock@arcadia-fl.gov			
I certify, as the recipient's Chief Elected Official, that the above signatures are of the individuals authorized to sign Requests for Funds and to submit RFF's electronically.					
Typed Name: Joseph E. Fink, Deputy Mayor		Date: _____		Signature _____	
<input checked="" type="checkbox"/> Check here if your local government utilizes Electronic Funds Transfer (EFT) from the State of Florida. <input type="checkbox"/> Check here if your local government will be working on a reimbursement basis. <input type="checkbox"/> If this signature authority form pertains to a <u>housing</u> grant, check here if your local government will use an escrow account for housing activities.					
CDBG payments to local governments using EFT are automatically deposited in the local government's general account. If the account is interest bearing, the CDBG funds must be transferred to a non-interest bearing account. Please call the CDBG Program at 850/922-1878 or 487-3644 if you have questions. You can check the status of your deposit at the Comptroller's website: http://flair.dbf.state.fl.us/ .					
Local governments not receiving EFT, and not working on a reimbursement basis, must establish a non-interest bearing account. Provide account information for the financial institution (insured by FDIC) below. All signatures on the account must be bonded.					
Name of Financial Institution: First State Bank of Arcadia				Account Number: 0116264706	
Address: 400 N. Brevard Ave.				Telephone Number: (863)494 - 2220	
City, State and Zip Code: Arcadia, FL 34266					

CITY COUNCIL
CITY OF ARCADIA, FLORIDA

RESOLUTION NUMBER 2013-_____

A RESOLUTION AUTHORIZING THE COUNCIL TO APPROVE AND EXECUTE ALL FORMS AND MATERIALS REQUIRED BY THE FLORIDA DEPARTMENT OF ECONOMIC OPPORTUNITY (FDEO) FOR THE SMALL CITIES COMMUNITY DEVELOPMENT BLOCK GRANT AWARD 13DB-OI-07-24-02-N22

WHEREAS, the City of Arcadia has received the above grant award from FDEO and needs to continue to comply with all provisions of the grant award,

WHEREAS, changes in council positions and staff have occurred at the City requiring new authorizations for required award documents and forms,

WHEREAS, there is a critical need for improving opportunities to benefit low and moderate income individuals in our community as well as alleviate other affects of the economic decline:

Now, therefore, be it resolved by the City of Arcadia City Council that:

SECTION 1. That the Mayor or the Deputy Mayor in the Mayor's absence, is authorized and directed to submit any additional information and to approve any documentation to complete, or comply with, the grant award agreement above as may be required by FDEO.

SECTION 2. That this Resolution shall take effect immediately upon its passage.

DULY PASSED AND ADOPTED THIS ____ DAY OF _____, 2013.

ATTEST:

CITY COUNCIL
CITY OF ARCADIA, FLORIDA

(NAME)
(TITLE)

ALICE FRIERSON
MAYOR

APPROVED AS TO FORM AND
CORRECTNESS:

(NAME)
CITY ATTORNEY

AGENDA No. 10



CITY COUNCIL AGENDA ITEM
 Requested Council Meeting Date November 19, 2013

DEPARTMENT Utilities

SUBJECT: Council Approval Authority for purchase/ Lease Vac Truck

RECOMMENDED MOTION: Approval, no staff suggested conditions or restrictions

SUMMARY: Consistent with section 2.01 Purchasing Policy Manuel, staff request City Council I am asking that City Council review three options for the lease offered from Southern Sewer Equipment Sales for the Vac Truck that has already been budgeted for, so we can move forward on the purchase.

Proposal Date: October 28, 2013
Equipment Description: 1- Vac-Con V350 SHA/850 Vacuum Truck
Commencement Date: December 1, 2013

	<u>Option 1</u>	<u>Option 2</u>	<u>Option 3</u>
Equipment Cost:	\$250,000	\$250,000	\$250,000
Lessee Down Payment:			
Amount Financed:	\$250,000	\$250,000	\$250,000
Lease Term:	5 Years	6 Years	7 Years
First Payment Date:	6/1/2014	6/1/2014	6/1/2014
Payment Frequency:	Annual	Annual	Annual
Lease Rate:	3.08%	3.21%	3.45%
Payment Amount:	\$53,902.15	\$45,756.31	\$40,132.72
Payment Factor:	0.21561	0.18303	0.16053

The information contained in this lease quote is privileged and confidential.
 Any communication of this information in whole or in part is prohibited.

FISCAL IMPACT: 45,756.31

- (X) Capital Budget
- () Operating
- () Other

ATTACHMENTS: () Ordinance () Resolution () Budget (X) Other

Department Head: Fred Lewis

Date: 11/14/13

Finance Director (As to Budget Requirements) Renee Green

Date:

City Attorney (As to Form and Legality) T.J Wohl

Date:

City Administrator: (Interim) Tom Slaughter

Date:

COUNCIL ACTION: Approved as Recommended Disapproved
 Tabled Indefinitely Tabled to Date Certain _____ Approved with Modifications



VISIT OUR WEBSITE:
www.leasing2.com

REQUEST TO PROCEED:

When you are ready to proceed and would like to move towards finalizing this lease, please acknowledge that you have reviewed this entire proposal and understand its contents and that you have awarded this business to Leasing 2, Inc. by completing this section of the proposal and faxing it to Leasing 2. We will immediately fax you "next step" instructions.

In the event Lessee refuses to finalize this transaction once this "Request to Proceed" has been signed and received by Lessor, Lessee agrees to pay Lessor \$1,000.00 in order to cover costs incurred by Lessor as a result of receiving this "Request To Proceed" from Lessee.

We appreciate your confidence and consideration.

Proposal date: October 28, 2013

Option Chosen: _____ (where applicable)

Upcoming Governing Body meeting date for lease approval: _____

City of Arcadia, FL

Name of Lessee

Authorized Signature

Date

Printed Name Of Authorized Signature

Title

Contact Name (If Different Than
Authorized Signature)

Contact Phone

Contact E-Mail Address

Contact Fax

Do you prefer e-mail or fax? _____

*Please complete the above information and **fax or email** all pages of the proposal to
813-258-9333 / rcarney@leasing2.com*

**** Important: A Resolution will be required with the lease contract ****
In the event that you require board action to sign this proposal,
please call us so that we may forward the preferred form for the meeting.



10/02/2013 10:23
rgreen

City of Arcadia, FL - ** LIVE **
NEXT YEAR BUDGET DETAIL REPORT

PG 105
bgnyrpts

PROJECTION: 106 budget level 2 review

ACCOUNTS FOR:

ENTERPRISE FUND-WATER & SEWER

VENDOR QUANTITY UNIT COST 2014 FINAL

30491	ADVERTISING				
41568	30491 - ADVERTISING				100.00
30510	OFFICE SUPPLIES				
41568	30510 - OFFICE SUPPLIES				200.00
30520	OPERATING SUPPLIES				
41568	30520 - OPERATING SUPPLIES				15,000.00
30521	FUEL & OIL				
41568	30521 - FUEL & OIL				6,500.00
30525	UNIFORMS				
41568	30525 - UNIFORMS				1,000.00
30530	ROAD MATERIALS & SUPPLIES				
41568	30530 - ROAD MATERIALS				5,000.00
30542	REGISTRATION-SCHOOL/CONF				
41568	30542 - REGIS FOR SCHOOLS & CONF				500.00



10/02/2013 10:23
rgreen

City of Arcadia, FL - ** LIVE **
NEXT YEAR BUDGET DETAIL REPORT

PG 106
bgnyrpts

PROJECTION: 106 budget level 2 review

ACCOUNTS FOR:
ENTERPRISE FUND-WATER & SEWER

VENDOR QUANTITY UNIT COST 2014 FINAL

30558	CONTINGENCY					
41568	30558 - CONTINGENCY					1,079,138.00
60640	MACHINERY & EQUIPMENT > 5000					
41568	60640 - MACHINERY & EQUIPMENT > 2500					62,000.00
	8 FIRE HYDRANTS @ APPROX. \$4,000 EACH	0	1.00	32,000.00		32,000.00
	VALVE EXERCIZER MACHINE TO COMPLY WITH FDEP REQUIREMENTS	0	1.00	30,000.00		30,000.00
70710	DEBT SERVICE PRINCIPAL					
41568	70710 - DEBT SERVICE PRINCIPAL BOND DEBT SERVICE PRINCIPAL PAYMENT	0	1.00	320,000.00		320,000.00
70711	DEBT SERVICE PRINCIPAL					
41568	70711 - DEBT SERVICE PRINCIPAL TRITON WATER METERS DEBT PRINCIPAL	0	1.00	126,244.00		168,141.00
	VAC-TRUCK PRINCIPAL PAYMENT	0	1.00	41,897.00		41,897.00
70720	DEBT SERVICE INTEREST					
41568	70720 - DEBT SERVICE INTEREST BOND INTEREST PAYMENT	0	1.00	117,495.00		117,495.00



10/02/2013 10:23
rgreen

City of Arcadia, FL - ** LIVE **
NEXT YEAR BUDGET DETAIL REPORT

PG 107
bgnyrpts

PROJECTION: 106 budget level 2 review

ACCOUNTS FOR:

ENTERPRISE FUND-WATER & SEWER

VENDOR QUANTITY UNIT COST 2014 FINAL

70721 DEBT SERVICE INTEREST

VENDOR	QUANTITY	UNIT COST	2014	FINAL
41568	70721 - DEBT SERVICE INTEREST			19,150.00
	TRITON WATER METERS DEBT INTEREST	0	15,047.00	15,047.00
	VAC-TRUCK INTEREST PAYMENT	0	4,103.00	4,103.00

TOTAL WATER SYSTEMS

1,982,287.00



10/02/2013 10:23
rgreen

City of Arcadia, FL - ** LIVE **
NEXT YEAR BUDGET DETAIL REPORT

PG 104
bgnyrpts

PROJECTION: 106 budget level 2 review

ACCOUNTS FOR:

ENTERPRISE FUND-WATER & SEWER

VENDOR QUANTITY UNIT COST 2014 FINAL

	VENDOR	QUANTITY	UNIT COST	2014	FINAL
30430					
UTILITY SERVICE					
41568					1,000.00
30430 - UTILITY SERVICE					
30450					
INSURANCE					
41568					6,000.00
30450 - INSURANCE					
30462					
REPAIR BUILDINGS					
41568					200.00
30462 - REPAIR BLDGS					
30463					
REPAIR EQUIPMENT					
41568					2,000.00
30463 - REPAIR EQUIPMENT					
30464					
VEHICLE REPAIR & TIRES					
41568					4,000.00
30464 - VEHICLE REPAIR					
30471					
METERS					
41568					20,000.00
30471 - METERS					
30490					
OTHER CURRENT CHARGES					
41568					2,000.00
30490 - OTHER CURRENT CHARGES					



System

10/02/2013 10:23
rgreen

City of Arcadia, FL - ** LIVE **
NEXT YEAR BUDGET DETAIL REPORT

PG 103
bgnyrpts

PROJECTION: 106 budget level 2 review

ACCOUNTS FOR:
ENTERPRISE FUND-WATER & SEWER

VENDOR QUANTITY UNIT COST 2014 FINAL

UNITED INS- EMP. \$500.	0	.00	.00	820.00
CITY'S LIFE -KCL	0	.00	.00	8.00

10240 WORKMENS'S COMPENSATION

41568 10240 - WORKMENS COMPENSATION				3,297.00
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30320 AUDITING FEES

41568 30320 - AUDITING FEES				4,000.00
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30340 Contract Services

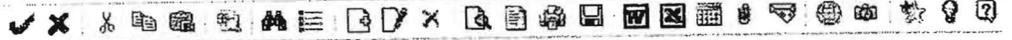
41568 30340 - CONTRACTUAL SERVICE				500.00
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30410 TELEPHONE-COMMUNICATIONS

41568 30410 - TELEPHONE				500.00
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30420 POSTAGE & FREIGHT

41568 30420 - POSTAGE & FREIGHT				400.00
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- Change Projection
- Description
- Detail Entry
- Move Detail
- Account Info
- Detail Info
- GL Account Inquiry
- Seg Find
- Detail Find
- Percent Update
- Mass Delete
- Dept Notify
- Certification
- Approve
- Proj Detail
- Future Years
- Text
- Update Projected

Projection number: 106 - budget level 2 review
 Budget level: 3 Calculation method: 1 - Curr Bud

Account:

Text	Org	Object	Proj	Description	2014	REQUEST Amou	2014	REVIEW Amou	2014	FINAL Amou	2014	Amount	2014	Amou
N	41568	30529		FURN & MACH UNDER 2,500		.00		.00		.00		.00		.00
N	41568	30530		ROAD MATERIALS		.00		5,000.00		5,000.00		.00		.00
N	41568	30540		BOOKS & SUBSCRIPTIONS		.00		.00		.00		.00		.00
N	41568	30541		MEMBERSHIP		.00		.00		.00		.00		.00
N	41568	30542		REGIS FOR SCHOOLS & CO...		.00		500.00		500.00		.00		.00
N	41568	30558		CONTINGENCY		.00		.00		1,079,138.00		.00		.00
N	41568	30630		IMPROVEMENTS U/ 2,500		.00		.00		.00		.00		.00
N	41568	30950		RESERVE ACCOUNTS		.00		.00		.00		.00		.00
N	41568	60620		BUILDINGS > 2500		.00		.00		.00		.00		.00
N	41568	60630		IMPROVEMENTS OTHER >...		.00		.00		.00		.00		.00
N	41568	60640		MACHINERY & EQUIPMEN...		.00		62,000.00		62,000.00		.00		.00
N	41568	70710		DEBT SERVICE PRINCIPAL		.00		320,000.00		320,000.00		.00		.00
N	41568	70711		DEBT SERVICE PRINCIPAL		.00		168,141.00		168,141.00		.00		.00
N	41568	70720		DEBT SERVICE INTEREST		.00		117,495.00		117,495.00		.00		.00

Level Totals

REQUEST Total	REVIEW Total	FINAL Total	2013 Prjctd Total
.00	-6,561,678.00	-207,362.00	.00

Account Detail for

Account	41568	70711	DEBT SERVICE PRINCIPAL
---------	-------	-------	------------------------

Ln	Seq	Year	Tp	Proj	Qty	REQUEST Qt	REVIEW Qty	FINAL Qty	Qty	Unit Cost	REQUEST Amount	REVIEW Amount	FINAL Amou
10	000	2014	A		1.00	.00	1.00	1.00	.00	.00	126,244.00	.00	126,244.00
20	000	2014	A		1.00	.00	1.00	1.00	.00	.00	41,897.00	.00	41,897.00

Handwritten: XAC TRUCK Annual Payment

US BANK VAC TRUCK LOAN

Compound Period : Monthly

Nominal Annual Rate : 2.250 %

CASH FLOW DATA

Event	Date	Amount	Number	Period	End Date
1 Loan	10/01/2013	220,000.00	1		
2 Payment	10/01/2013	3,833.33	71	Monthly	08/01/2019
3 Payment	09/01/2019	40,072.98-	1		

AMORTIZATION SCHEDULE - Normal Amortization

	Date	Payment	Interest	Principal	Balance
Loan	10/01/2013				220,000.00
1	10/01/2013	3,833.33	0.00	3,833.33	216,166.67
2	11/01/2013	3,833.33	405.31	3,428.02	212,738.65
3	12/01/2013	3,833.33	398.88	3,434.45	209,304.20
4	01/01/2014	3,833.33	392.45	3,440.88	205,863.32
5	02/01/2014	3,833.33	385.99	3,447.34	202,415.98
6	03/01/2014	3,833.33	379.53	3,453.80	198,962.18
7	04/01/2014	3,833.33	373.05	3,460.28	195,501.90
8	05/01/2014	3,833.33	366.57	3,466.76	192,035.14
9	06/01/2014	3,833.33	360.07	3,473.26	188,561.88
10	07/01/2014	3,833.33	353.55	3,479.78	185,082.10
11	08/01/2014	3,833.33	347.03	3,486.30	181,595.80
12	09/01/2014	3,833.33	340.49	3,492.84	178,102.96
2014 Totals		45,999.96	4,102.92 ✓	41,897.04 ✓	
13	10/01/2014	3,833.33	333.94	3,499.39	174,603.57
14	11/01/2014	3,833.33	327.38	3,505.95	171,097.62
15	12/01/2014	3,833.33	320.81	3,512.52	167,585.10
16	01/01/2015	3,833.33	314.22	3,519.11	164,065.99
17	02/01/2015	3,833.33	307.62	3,525.71	160,540.28
18	03/01/2015	3,833.33	301.01	3,532.32	157,007.96
19	04/01/2015	3,833.33	294.39	3,538.94	153,469.02
20	05/01/2015	3,833.33	287.75	3,545.58	149,923.44

US BANK VAC TRUCK LOAN

	Date	Payment	Interest	Principal	Balance
	21 06/01/2015	3,833.33	281.11	3,552.22	146,371.22
	22 07/01/2015	3,833.33	274.45	3,558.88	142,812.34
	23 08/01/2015	3,833.33	267.77	3,565.56	139,246.78
	24 09/01/2015	3,833.33	261.09	3,572.24	135,674.54
2015 Totals		45,999.96	3,571.54	42,428.42	
	25 10/01/2015	3,833.33	254.39	3,578.94	132,095.60
	26 11/01/2015	3,833.33	247.68	3,585.65	128,509.95
	27 12/01/2015	3,833.33	240.96	3,592.37	124,917.58
	28 01/01/2016	3,833.33	234.22	3,599.11	121,318.47
	29 02/01/2016	3,833.33	227.47	3,605.86	117,712.61
	30 03/01/2016	3,833.33	220.71	3,612.62	114,099.99
	31 04/01/2016	3,833.33	213.94	3,619.39	110,480.60
	32 05/01/2016	3,833.33	207.15	3,626.18	106,854.42
	33 06/01/2016	3,833.33	200.35	3,632.98	103,221.44
	34 07/01/2016	3,833.33	193.54	3,639.79	99,581.65
	35 08/01/2016	3,833.33	186.72	3,646.61	95,935.04
	36 09/01/2016	3,833.33	179.88	3,653.45	92,281.59
2016 Totals		45,999.96	2,607.01	43,392.95	
	37 10/01/2016	3,833.33	173.03	3,660.30	88,621.29
	38 11/01/2016	3,833.33	166.16	3,667.17	84,954.12
	39 12/01/2016	3,833.33	159.29	3,674.04	81,280.08
	40 01/01/2017	3,833.33	152.40	3,680.93	77,599.15
	41 02/01/2017	3,833.33	145.50	3,687.83	73,911.32
	42 03/01/2017	3,833.33	138.58	3,694.75	70,216.57
	43 04/01/2017	3,833.33	131.66	3,701.67	66,514.90
	44 05/01/2017	3,833.33	124.72	3,708.61	62,806.29
	45 06/01/2017	3,833.33	117.76	3,715.57	59,090.72
	46 07/01/2017	3,833.33	110.80	3,722.53	55,368.19
	47 08/01/2017	3,833.33	103.82	3,729.51	51,638.68
	48 09/01/2017	3,833.33	96.82	3,736.51	47,902.17
2017 Totals		45,999.96	1,620.54	44,379.42	
	49 10/01/2017	3,833.33	89.82	3,743.51	44,158.66
	50 11/01/2017	3,833.33	82.80	3,750.53	40,408.13
	51 12/01/2017	3,833.33	75.77	3,757.56	36,650.57

US BANK VAC TRUCK LOAN

	Date	Payment	Interest	Principal	Balance
52	01/01/2018	3,833.33	68.72	3,764.61	32,885.96
53	02/01/2018	3,833.33	61.66	3,771.67	29,114.29
54	03/01/2018	3,833.33	54.59	3,778.74	25,335.55
55	04/01/2018	3,833.33	47.50	3,785.83	21,549.72
56	05/01/2018	3,833.33	40.41	3,792.92	17,756.80
57	06/01/2018	3,833.33	33.29	3,800.04	13,956.76
58	07/01/2018	3,833.33	26.17	3,807.16	10,149.60
59	08/01/2018	3,833.33	19.03	3,814.30	6,335.30
60	09/01/2018	3,833.33	11.88	3,821.45	2,513.85
2018 Totals		45,999.96	611.64	45,388.32	
61	10/01/2018	3,833.33	4.71	3,828.62	1,314.77-
62	11/01/2018	3,833.33	2.47-	3,835.80	5,150.57-
63	12/01/2018	3,833.33	9.66-	3,842.99	8,993.56-
64	01/01/2019	3,833.33	16.86-	3,850.19	12,843.75-
65	02/01/2019	3,833.33	24.08-	3,857.41	16,701.16-
66	03/01/2019	3,833.33	31.31-	3,864.64	20,565.80-
67	04/01/2019	3,833.33	38.56-	3,871.89	24,437.69-
68	05/01/2019	3,833.33	45.82-	3,879.15	28,316.84-
69	06/01/2019	3,833.33	53.09-	3,886.42	32,203.26-
70	07/01/2019	3,833.33	60.38-	3,893.71	36,096.97-
71	08/01/2019	3,833.33	67.68-	3,901.01	39,997.98-
72	09/01/2019	40,072.98-	75.00-	39,997.98-	0.00
2019 Totals		2,093.65	420.20-	2,513.85	
Grand Totals		232,093.45	12,093.45	220,000.00	

City of Arcadia and US Bank

jaime.mccarley@usbank.com [jaime.mccarley@usbank.com]

Sent: Thursday, May 23, 2013 3:55 PM
To: Fred Lewis
Cc: jmiller@epofc.com; jhaase@epofc.com
Attachments: USBGLF essential use.doc (84 KB) ; SAMPLE BLANK Master Tax-Exempt Lease Purchase Agreement.pdf (349 KB)

Good Afternoon Fred,

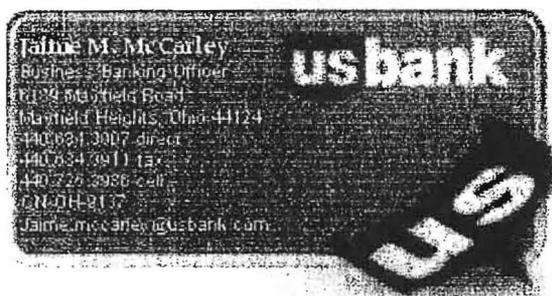
Thank you for contacting US Bank for your municipal leasing needs. I am attaching to this email the lease application and sample final lease documents. Our current 5 year annual in advance lease rates are 2.25%. Based on the lease amount of approximately \$220,000, I am providing the sample payment schedule below:

Lease Amount:	\$ 220,000.00
Payment Amount:	\$ 45,999.85
Number of Payments:	5
Interest Rate:	2.25%
Residual Amount:	1.00
Total Payments:	\$ 229,999.25
Total Interest:	\$ 10,000.26

Again, thank you for the opportunity to provide you with this information. Please do not hesitate to contact me if you have any questions or concerns at all.

Have a wonderful weekend!

Jaime McCarley



U.S. BANCORP made the following annotations

 Electronic Privacy Notice. This e-mail, and any attachments, contains information that is, or may be, covered by electronic communications privacy laws, and is also confidential and proprietary in nature. If you are not the intended recipient, please be advised that you are legally prohibited from retaining, using, copying, distributing, or otherwise disclosing this information in any manner. Instead, please reply to the sender that you have received this communication in error, and then immediately delete it. Thank you in advance for your cooperation.

ARCADIA CITY OF QUOTATION

108SD CONVENTIONAL CHASSIS

SET BACK AXLE - TRUCK CUM ISL 260 HP @ 2200 RPM; 2200 GOV RPM, 720 LB/FT @ 1300 RPM ALLISON 3000 RDS AUTOMATIC TRANSMISSION WITH PTO PROVISION RS-23-160 23,000# R-SERIES SINGLE REAR AXLE 23,000# 52 INCH VARIABLE RATE MULTI-LEAF SPRING REAR SUSPENSION WITH LEAF SPRING HELPER	DETROIT DA-F-14.7-3 14,700# FF1 71.5 KPI/3.74 DROP SINGLE FRONT AXLE 14,600# TAPERLEAF FRONT SUSPENSION 108 INCH BBC FLAT ROOF ALUMINUM CONVENTIONAL CAB 5300MM (209 INCH) WHEELBASE 7/16X3-9/16X11-1/8 INCH STEEL FRAME (11.11MMX282.6MM/0.437X11.13 INCH) 120KSI 1900MM (75 INCH) REAR FRAME OVERHANG
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	TOTAL # OF UNITS (1)	\$	PER UNIT	\$	TOTAL
VEHICLE PRICE		\$		\$	
EXTENDED WARRANTY		\$		\$	
DEALER INSTALLED OPTIONS		\$		\$	
CUSTOMER PRICE BEFORE TAX		\$		\$	

TAXES AND FEES

TAXES AND FEES	\$	\$	
OTHER CHARGES	\$	\$	

TRADE-IN

TRADE-IN ALLOWANCE	\$	(0)	\$	(0)
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BALANCE DUE	(LOCAL CURRENCY)	\$	77,912	\$	77,912
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2013/14 FLORIDA SHERIFFS CONTRACT SPEC 11 13-11-0904
LOU BACHRODT FREIGHTLINER LOW BID ON THIS SPEC...

APPROVAL:

Please indicate your acceptance of this quotation by signing below:

Customer: X _____ Date: ___ / ___ / ___.



SPECIFICATION PROPOSAL

Description

Price Level

SD PRL-06D (EFF:08/08/13)

Data Version

SPECPRO21 DATA RELEASE VER 005

Vehicle Configuration

108SD CONVENTIONAL CHASSIS
2014 MODEL YEAR SPECIFIED
SET BACK AXLE - TRUCK
STRAIGHT TRUCK PROVISION
LH PRIMARY STEERING LOCATION

General Service

TRUCK CONFIGURATION
DOMICILED, USA (EXCLUDING CALIFORNIA AND
CARB OPT-IN STATES)
UTILITY/REPAIR/MAINTENANCE SERVICE
GOVERNMENT BUSINESS SEGMENT
LIQUID BULK COMMODITY
TERRAIN/DUTY: 100% (ALL) OF THE TIME, IN
TRANSIT, IS SPENT ON PAVED ROADS
MAXIMUM 8% EXPECTED GRADE
SMOOTH CONCRETE OR ASPHALT PAVEMENT -
MOST SEVERE IN-TRANSIT (BETWEEN SITES)
ROAD SURFACE
FREIGHTLINER LEVEL II WARRANTY
EXPECTED FRONT AXLE(S) LOAD : 14000.0 lbs
EXPECTED REAR DRIVE AXLE(S) LOAD :
23000.0 lbs
EXPECTED GROSS VEHICLE WEIGHT CAPACITY
: 37000.0 lbs

Truck Service

SEWER/INDUSTRIAL VACUUM BODY

Description

Engine

CUM ISL 260 HP @ 2200 RPM; 2200 GOV RPM,
720 LB/FT @ 1300 RPM

Electronic Parameters

75 MPH ROAD SPEED LIMIT
CRUISE CONTROL SPEED LIMIT SAME AS ROAD
SPEED LIMIT
PTO MODE ENGINE RPM LIMIT - 1100 RPM
PTO MODE BRAKE OVERRIDE - SERVICE
BRAKE ONLY ENABLED
PTO RPM WITH CRUISE SET SWITCH - 700 RPM
PTO RPM WITH CRUISE RESUME SWITCH - 800
RPM
PTO MODE CANCEL VEHICLE SPEED - 5 MPH
PTO GOVERNOR RAMP RATE - 250 RPM PER
SECOND
PTO MINIMUM RPM - 700
REGEN INHIBIT SPEED THRESHOLD - 5 MPH

Engine Equipment

2013 ONBOARD DIAGNOSTICS/2010
EPA/CARB/GHG14
NO 2008 CARB EMISSION CERTIFICATION
STANDARD OIL PAN
ENGINE MOUNTED OIL CHECK AND FILL
SIDE OF HOOD AIR INTAKE WITH FIREWALL
MOUNTED DONALDSON AIR CLEANER
DR 12V 160 AMP 28-SI QUADRAMOUNT PAD
ALTERNATOR WITH REMOTE BATTERY VOLT
SENSE
(2) ALLIANCE MODEL 1231, GROUP 31, 12 VOLT
MAINTENANCE FREE 2250 CCA THREADED
STUD BATTERIES
BATTERY BOX FRAME MOUNTED
STANDARD BATTERY JUMPERS
SINGLE BATTERY BOX FRAME MOUNTED LH
SIDE UNDER CAB
WIRE GROUND RETURN FOR BATTERY CABLES
WITH ADDITIONAL FRAME GROUND RETURN
NON-POLISHED BATTERY BOX COVER
CUMMINS TURBOCHARGED 18.7 CFM AIR
COMPRESSOR WITH INTERNAL SAFETY VALVE
ELECTRONIC ENGINE INTEGRAL SHUTDOWN
PROTECTION SYSTEM

Description

CUMMINS EXHAUST BRAKE INTEGRAL WITH
VARIABLE GEOMETRY TURBO WITH ON/OFF
DASH SWITCH

RH OUTBOARD UNDER STEP MOUNTED
HORIZONTAL AFTERTREATMENT SYSTEM
ASSEMBLY WITH RH B-PILLAR MOUNTED
VERTICAL TAILPIPE

ENGINE AFTERTREATMENT DEVICE,
AUTOMATIC OVER THE ROAD REGENERATION
AND DASH MOUNTED REGENERATION
REQUEST SWITCH

10 FOOT 06 INCH (126 INCH+0/-5 INCH)
EXHAUST SYSTEM HEIGHT

RH CURVED VERTICAL TAILPIPE B-PILLAR
MOUNTED ROUTED FROM STEP

13 GALLON DIESEL EXHAUST FLUID TANK
STANDARD DIESEL EXHAUST FLUID PUMP
MOUNTING

LH MEDIUM DUTY STANDARD DIESEL EXHAUST
FLUID TANK LOCATION

STANDARD DIESEL EXHAUST FLUID TANK CAP

ALUMINUM AFTERTREATMENT
DEVICE/MUFFLER/TAILPIPE SHIELD(S)

HORTON DRIVEMASTER ON/OFF FAN DRIVE
AUTOMATIC FAN CONTROL WITHOUT DASH
SWITCH, NON ENGINE MOUNTED

CUMMINS SPIN ON FUEL FILTER

COMBINATION FULL FLOW/BYPASS OIL FILTER

1200 SQUARE INCH ALUMINUM RADIATOR
ANTIFREEZE TO -34F, NOAT EXTENDED LIFE
COOLANT

GATES BLUE STRIPE COOLANT HOSES OR
EQUIVALENT

CONSTANT TENSION HOSE CLAMPS FOR
COOLANT HOSES

RADIATOR DRAIN VALVE

1350 ADAPTER FLANGE FOR FRONT PTO
PROVISION

NO COOLANT HEATER - GAS/DSL

ELECTRIC GRID AIR INTAKE WARMER

DELCO 12V 38MT HD STARTER WITH
INTEGRATED MAGNETIC SWITCH

Transmission

ALLISON 3000 RDS AUTOMATIC TRANSMISSION
WITH PTO PROVISION

Description

Transmission Equipment

ALLISON VOCATIONAL PACKAGE 235 -
AVAILABLE ON 3000/4000 PRODUCT FAMILIES
WITH VOCATIONAL MODELS RDS, PTS AND HS

ALLISON VOCATIONAL RATING FOR ON/OFF
HIGHWAY APPLICATIONS AVAILABLE WITH ALL
PRODUCT FAMILIES

PRIMARY MODE GEARS, LOWEST GEAR 1,
START GEAR 1, HIGHEST GEAR 5, AVAILABLE
FOR 3000/4000 PRODUCT FAMILIES ONLY

SECONDARY MODE GEARS, LOWEST GEAR 1,
START GEAR 1, HIGHEST GEAR 5, AVAILABLE
FOR 3000/4000 PRODUCT FAMILIES ONLY

VEHICLE INTERFACE WIRING WITH BODY
BUILDER CONNECTOR MOUNTED BACK OF CAB

ELECTRONIC TRANSMISSION CUSTOMER
ACCESS CONNECTOR FIREWALL MOUNTED

CUSTOMER INSTALLED CHELSEA 277 SERIES
PTO

PTO MOUNTING, RH SIDE OF MAIN
TRANSMISSION

MAGNETIC PLUGS, ENGINE DRAIN,
TRANSMISSION DRAIN, AXLE(S) FILL AND
DRAIN

PUSH BUTTON ELECTRONIC SHIFT CONTROL,
DASH MOUNTED

TRANSMISSION PROGNOSTICS - ENABLED 2013

WATER TO OIL TRANSMISSION COOLER, IN
RADIATOR END TANK

TRANSMISSION OIL CHECK AND FILL WITH
ELECTRONIC OIL LEVEL CHECK

SYNTHETIC TRANSMISSION FLUID (TES-295
COMPLIANT)

Front Axle and Equipment

DETROIT DA-F-14.7-3 14,700# FF1 71.5 KPI/3.74
DROP SINGLE FRONT AXLE

MERITOR 16.5X5 Q+ CAST SPIDER CAM FRONT
BRAKES, DOUBLE ANCHOR, FABRICATED
SHOES

NON-ASBESTOS FRONT BRAKE LINING

CONMET CAST IRON FRONT BRAKE DRUMS

SKF SCOTSEAL PLUS XL FRONT OIL SEALS

VENTED FRONT HUB CAPS WITH WINDOW,
CENTER AND SIDE PLUGS - OIL

STANDARD SPINDLE NUTS FOR ALL AXLES

Description

MERITOR AUTOMATIC FRONT SLACK
ADJUSTERS
STANDARD KING PIN BUSHINGS
TRW TAS-85 POWER STEERING
POWER STEERING PUMP
4 QUART POWER STEERING RESERVOIR
ORGANIC SAE 80/90 FRONT AXLE LUBE

Front Suspension

14,600# TAPERLEAF FRONT SUSPENSION
GRAPHITE BRONZE BUSHINGS WITH SEALS -
FRONT SUSPENSION
FRONT SHOCK ABSORBERS

Rear Axle and Equipment

RS-23-160 23,000# R-SERIES SINGLE REAR
AXLE
5.63 REAR AXLE RATIO
IRON REAR AXLE CARRIER WITH STANDARD
AXLE HOUSING
MXL 17N MERITOR EXTENDED LUBE MAIN
DRIVELINE WITH FULL ROUND YOKES
DRIVER CONTROLLED TRACTION
DIFFERENTIAL - SINGLE REAR AXLE
(1) DRIVER CONTROLLED DIFFERENTIAL LOCK
REAR VALVE FOR SINGLE DRIVE AXLE
BLINKING LAMP WITH EACH MODE SWITCH,
DIFFERENTIAL UNLOCK WITH IGNITION OFF,
ACTIVE <5 MPH
MERITOR 16.5X7 Q+ CAST SPIDER CAM REAR
BRAKES, DOUBLE ANCHOR, FABRICATED
SHOES
NON-ASBESTOS REAR BRAKE LINING
BRAKE CAMS AND CHAMBERS ON FORWARD
SIDE OF DRIVE AXLE(S)
CONMET CAST IRON REAR BRAKE DRUMS
REAR BRAKE DUST SHIELDS
SKF SCOTSEAL PLUS XL REAR OIL SEALS
HALDEX GOLDSEAL LONGSTROKE 1-DRIVE
AXLE SPRING PARKING CHAMBERS
HALDEX AUTOMATIC REAR SLACK ADJUSTERS
ORGANIC SAE 80/90 REAR AXLE LUBE

Rear Suspension

Description

MOLDED PLASTIC DOOR PANEL
BLACK MATS WITH SINGLE INSULATION
FORWARD ROOF MOUNTED CONSOLE WITH
UPPER STORAGE COMPARTMENTS WITHOUT
NETTING
IN DASH STORAGE BIN
(2) CUP HOLDERS LH AND RH DASH
GRAY/CHARCOAL FLAT DASH
HEATER, DEFROSTER AND AIR CONDITIONER
STANDARD HVAC DUCTING
MAIN HVAC CONTROLS WITH RECIRCULATION
SWITCH
STANDARD HEATER PLUMBING
DENSO HEAVY DUTY AIR CONDITIONER
COMPRESSOR
BINARY CONTROL, R-134A
STANDARD INSULATION
SOLID-STATE CIRCUIT PROTECTION AND
FUSES
12V NEGATIVE GROUND ELECTRICAL SYSTEM
DOME LIGHT WITH 3-WAY SWITCH ACTIVATED
BY LH AND RH DOORS
CAB DOOR LATCHES WITH MANUAL DOOR
LOCKS
(1) 12 VOLT POWER SUPPLY IN DASH
BASIC HIGH BACK AIR SUSPENSION DRIVER
SEAT WITH MECHANICAL LUMBAR AND
INTEGRATED CUSHION EXTENSION
BASIC HIGH BACK NON SUSPENSION
PASSENGER SEAT
LH AND RH INTEGRAL DOOR PANEL ARMRESTS
VINYL WITH VINYL INSERT DRIVER SEAT
VINYL WITH VINYL INSERT PASSENGER SEAT
3 POINT FIXED D-RING RETRACTOR DRIVER
AND PASSENGER SEAT BELTS
FIXED STEERING COLUMN
4-SPOKE 18 INCH (450MM) STEERING WHEEL
DRIVER AND PASSENGER INTERIOR SUN
VISORS

Instruments & Controls

GRAY DRIVER INSTRUMENT PANEL
GRAY CENTER INSTRUMENT PANEL
NO SWITCH BLANK - INSTRUMENT PANEL

Description

ENGINE REMOTE INTERFACE WITH PARK
BRAKE INTERLOCK
BLACK GAUGE BEZELS
LOW AIR PRESSURE LIGHT AND BUZZER
2 INCH PRIMARY AND SECONDARY AIR
PRESSURE GAUGES
INTAKE MOUNTED AIR RESTRICTION
INDICATOR WITHOUT GRADUATIONS
97 DB BACKUP ALARM MOUNTED INBOARD OF
RAIL
ELECTRONIC CRUISE CONTROL WITH
SWITCHES IN LH SWITCH PANEL
KEY OPERATED IGNITION SWITCH AND
INTEGRAL START POSITION; 4 POSITION
OFF/RUN/START/ACCESSORY
ODOMETER/TRIP/HOUR/DIAGNOSTIC/VOLTAGE
DISPLAY: 1X7 CHARACTER, 26 WARNING
LAMPS, DATA LINKED, ICU3
DIAGNOSTIC INTERFACE CONNECTOR, 9 PIN,
SAE J1939, LOCATED BELOW DASH
2 INCH ELECTRIC FUEL GAUGE
ENGINE REMOTE INTERFACE WITH
INCREMENT/DECREMENT
ENGINE REMOTE INTERFACE CONNECTOR IN
ENGINE COMPARTMENT
NO CUSTOMER DEFINED WIRING FUNCTION
ELECTRICAL ENGINE COOLANT TEMPERATURE
GAUGE
TRANSMISSION OIL TEMPERATURE INDICATOR
LIGHT
ENGINE AND TRIP HOUR METERS INTEGRAL
WITHIN DRIVER DISPLAY
CUSTOMER FURNISHED AND INSTALLED PTO
CONTROLS
ELECTRIC ENGINE OIL PRESSURE GAUGE
NO WRG-BDY MULTIPLEX EXPNSN UNIT
AM/FM/WB RADIO WITH FRONT AUXILIARY
INPUT
DASH MOUNTED RADIO
(2) RADIO SPEAKERS IN CAB
AM/FM ANTENNA MOUNTED ON FORWARD LH
ROOF
ELECTRONIC MPH SPEEDOMETER WITH
SECONDARY KPH SCALE, WITHOUT
ODOMETER

Description

ELECTRONIC 3000 RPM TACHOMETER
CUSTOM ENGINE STOP CONTROL THIS IS FOR
A VAC- CON SET UP
NO ON/OFF LATCHING SMARTPLEX SWITCH
NO ON/OFF MOMENTARY SMARTPLEX SWITCH
NO ON/OFF/ON LATCHING SMARTPLEX SWITCH
NO ON/OFF/ON MOMENTARY SMARTPLEX
SWITCH
NO PRE-DEFINED SMARTPLEX INDICATOR
LAMPS
NO UNDEFINED SMARTPLEX INDICATOR LAMPS
DIGITAL VOLTAGE DISPLAY INTEGRAL WITH
DRIVER DISPLAY
SINGLE ELECTRIC WINDSHIELD WIPER MOTOR
WITH DELAY
MARKER LIGHT SWITCH INTEGRAL WITH
HEADLIGHT SWITCH
ONE VALVE PARKING BRAKE SYSTEM WITH
WARNING INDICATOR
SELF CANCELING TURN SIGNAL SWITCH WITH
DIMMER, WASHER/WIPER AND HAZARD IN
HANDLE
INTEGRAL ELECTRONIC TURN SIGNAL
FLASHER WITH HAZARD LAMPS OVERRIDING
STOP LAMPS

Design

PAINT: ONE SOLID COLOR

Color

CAB COLOR A: L0006EB WHITE ELITE BC
BLACK, HIGH SOLIDS POLYURETHANE CHASSIS
PAINT
VENDOR WHITE FRONT WHEELS/RIMS (PW,
TKWHT21, W, TW)
VENDOR WHITE REAR WHEELS/RIMS (PW,
TKWHT21, W, TW)
STANDARD BLACK BUMPER PAINT

Certification / Compliance

U.S. FMVSS CERTIFICATION, EXCEPT SALES
CABS AND GLIDER KITS

Secondary Factory Options

CORPORATE PDI CENTER IN-SERVICE ONLY
NO MODIFICATION CENTER SHIPPING
INSTRUCTIONS